

Minutes of Meeting
Business Meeting
July 7, 2020
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan, and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Sheriff Ben Wolfinger, Finance Director Dena Darrow, Human Resources (HR) Director Sylvia Proud, Airport Director Steven Kjergaard, Public Defender Anne Taylor, Information Technology (IT) Network Administrator Grant Kinsey, Civil Deputy Prosecutors R. David Ferguson and Pat Braden, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Juvenile Detention Training Supervisor Eric Sheffield, BOCC Communications Manager Nancy Jones, Senior Business Analyst Nanci Plouffe, Administrative Secretary Teri Johnston, and Deputy Clerk Ronnie Davisson. Also present was Contractor Shawn Riley.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Public Defender Anne Taylor led the Pledge of Allegiance.
- C. Approval of Consent Calendar:**

Minutes of Meetings:

05/18/2020 Executive Session §74-206(1)(f), to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

Board Actions:

PAF/SCF Report: BOCC Review PP14 Week 2/Human Resources
BOCC Signatures for Indigent Cases: 06/25/2020 through 07/01/2020
Kennel License Renewal/White/Deelaine Kennels
Kennel License Application/Holman/North Woods Cane Corso

Commissioner Leslie Duncan moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

- D. Approval of Payables List:**

Commissioner Duncan moved to accept the Payables List for the week of April 27, 2020 through May 1, 2020 in the amount of \$437,423.91 with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. New Business:

**Termination of Lease/AAL-2016-940/Dickinson/Airport
Ground Lease/AAL-2019-800/Dickinson/Otto/Airport**

Airport Director Steven Kjergaard requested approval of a lease termination for a hangar that had been sold, in conjunction with a ground lease. He explained that the ground lease amount would be \$1105.34 yearly.

Commissioner Duncan moved to terminate the lease AAL-2016-940/Dickinson and approve the ground lease AAL-2019-800/Dickinson/Otto. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Donation Agreement/Resolution 2020-41/Accept Donation/Cummings/Airport

Mr. Kjergaard explained that Deputy Airport Director Phil Cummings had donated equipment to the Airport over the years and no paperwork had ever been filed. He explained the paperwork would be given to Mr. Cummings to show proper recognition.

Commissioner Brooks moved to approve the donation agreement. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

**Interstate Mutual Law Enforcement Assistance Agreement/City of Spokane,
Washington/KCSO**

Sheriff Ben Wolfinger explained that the agreement allowed mutual assistance of both KCSO and Spokane City's police departments. He noted that it had been reviewed by the County's Legal team as well as City of Spokane's Legal team and there was no cost associated.

Commissioner Duncan moved to approve the Interstate Mutual Law Enforcement Assistance Agreement with the City of Spokane and KCSO. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Sheriff Wolfinger exited the meeting at 2:05 p.m.

2019 Integrated Mobility Innovation Award/ID-2020-015-00/US Department of Transportation/Resource Management Office

RMO Senior Program Manager Kimberli Riley requested acceptance of a grant award in the amount of \$187,500. She noted that \$37,500 was the cash match portion, with the other \$150,000 being federal funds.

Commissioner Brooks moved to approve the 2019 Integrated Mobility Innovation Award ID-2020-015-00 from the US Department of Transportation for RMO. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Purchase Agreement/Camera System/Access Unlimited/Juvenile Detention

Juvenile Detention Eric Sheffield requested approval to order 14 replacement cameras for a total of \$7,464. He said there were two revenue sources for the purchase: the non-capital safety equipment and the remaining funds of the 2019 IT camera project.

Commissioner Duncan moved to approve the purchase agreement for the replacement camera system with Access Unlimited and Juvenile Detention. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

IT Network Administrator Grant Kinsey exited the meeting at 2:08 p.m.

Renewal Agreement/COVID-19 Policy Extension Offer/VSP/Human Resources

HR Director Sylvia Proud explained that VSP Vision Care was offering a contract extension with no increase in administration fees, which would go through December 31, 2022.

Commissioner Brooks moved to approve the renewal agreement with VSP. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Extension/Opt-In Agreement/COVID-19/Regence/Human Resources

Ms. Proud explained that the County had initially signed an extension in April, which extended the contract through June 30 and now Regence was offering another extension due to COVID-19 for provider coverage and copays. She explained that this contract would be good through December 31, 2020 and had been reviewed by Legal.

Commissioner Duncan moved to approve the extension for the opt-in agreement regarding COVID-19 with Regence. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Change Order No. 2/Compton Sewer Project/Stewart Contracting Inc./Riley/Board of Commissioners

Contractor Shawn Riley presented a change order for additional paving on the Compton Sewer Project. He explained it was the only change order to the project and had plenty of funds left in the project to cover the cost.

Commissioner Brooks moved to approve Change Order number 2 for the Compton Sewer Project with Stewart Contracting Inc. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Authorize Chairman Fillios to Sign/Non-Disclosure Agreement/Riley/Board of Commissioners

Mr. Riley presented a request for the Board to authorize Chairman Fillios to sign an NDA (Non-Disclosure Agreement).

Commissioner Duncan moved to authorize Chairman Fillios to sign the non-disclosure agreement related to facilities. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Tax Deed Bid/AIN 257193/Anderson

Commissioner Duncan opened a sealed bid for AIN 257193; she said there was a \$100 cashier's check enclosed.

Commissioner Brooks moved to approve the tax deed bid for AIN 257193/Anderson for the sum of \$100. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Tax Deed Bid/AIN 257194/Tomes

Commissioner Duncan opened a sealed bid for AIN 257194; she said there was a \$100 cashier's check enclosed.

Commissioner Duncan moved to approve the tax deed bid for AIN 257194/Tomes. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Ordinance 549/Emergency Ordinance Regarding Public Safety Wireless Communication Facilities/Board of Commissioners

Civil Deputy Prosecutor Pat Braden explained that the emergency ordinance would classify broadband projects that were funded through the CARES Act of 2020 through the Idaho Coronavirus Financial Advisory Committee. He explained that if a vendor were to be awarded the grant, then they would just have to get building permits. Mr. Braden said it would last through December 31, 2020.

Commissioner Brooks moved to approve Ordinance 549/Emergency Ordinance Regarding Public Safety Wireless Communication Facilities. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Nay
Chairman Fillios: Aye
The motion carried.

Mr. Braden exited the meeting at 2:18 p.m.

FY2021 Indigent Defense Financial Assistance/Supplement to Compliance Proposal & Application Per Idaho Code 19-862A

Public Defender Anne Taylor requested a signature on the Indigent Defense Grant application. She said they were hoping to receive the same amount as the year prior.

Commissioner Duncan moved to approve the FY2021 Indigent Defense Financial Supplemental Information. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Fillios adjourned the meeting at 2:20 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
