

**Minutes of Meeting
Commissioners' Debriefing
July 9, 2018
2:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios, and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Juvenile Probation Director Deb Nadeau, Juvenile Detention Director JT Taylor, Finance Director Dena Darrow, Buildings & Grounds (B&G) Director Shawn Riley, Assistant Manager Tom Reed, Parks & Waterways (P&W) Director Nick Snyder, Grants Management Office (GMO) Program Manager Kimberli Riley, BOCC Financial Analyst Nanci Plouffe, and Deputy Clerk Ronnie Davisson. Also present was Coeur d'Alene Press Staff Writer Brian Walker and citizen Leslie Duncan.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:30 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Business:**

Paving Projects (Action Item)

B&G Director Shawn Riley provided an update on the two paving projects currently underway. He said the Admin Building gravel lot had been paved and he anticipated it would stay under budget. With the Post Falls DMV Parking Lot, however, Mr. Riley said it was well over-budget and explained that the biggest change order for that parking lot was \$54,000 for the removal of top soil. Barring any further change orders, the project was short \$183,270.

Court Services Manager Marissa Garza entered the meeting at 2:33 p.m.

Mr. Riley asked if the Board would be amenable to continuing to pay the bills and then cover the overage out of the General Fund at the conclusion of the Fiscal Year. The Board directed Mr. Riley to add it to an upcoming Business Meeting for approval and to discuss it further with Chairman Eberlein.

Court ADA (Action Item)

Mr. Riley told the Board that the ongoing ADA project at the Courthouse was short by \$44,946. He was requesting that \$30,075 be moved to Fund 11 in order to pay for the ADA Court project and \$14,871 to be moved to the B&G Budget to pay for the water leak repairs at the Justice Building.

The Board requested Mr. Riley add it to the Business Meeting for the following week.

B&G Assistant Manager Tom Reed exited the meeting at 2:44 p.m.

Surveillance Cameras (Action Item)

Juvenile Detention Director JT Taylor discussed the need of a new surveillance camera system at the Juvenile Detention Center. He said they had received a bid for \$75,000 to replace the entire system, but was requesting Board approval to purchase the system sooner as they were rapidly losing pertinent data needed to be able to supervise suicide rooms. The Board directed Mr. Taylor to have it added to the next Business Meeting for approval.

Grants Management Office (GMO)/Transit Director Jody Bieze entered the meeting at 2:49 p.m.

Juvenile Probation Director Deb Nadeau pointed out that with the usage of the Lottery Funds to purchase the camera system, it would almost entirely deplete the Lottery Funds until someone were to win a big lottery payout.

Future Signatory Approval (Action Item)

Grants Management Office Director Jody Bieze was seeking Board approval to provide her signature to any permits that would be related to the Transit Center. Mr. Riley provided examples of permits she might have to sign, pointing out that he had authorization from the Board in prior instances.

Commissioner Chris Fillios asked what upcoming permits Ms. Bieze would be signing and she said there were none yet, she was trying to be proactive in receiving authorization. Mr. Riley offered to help Ms. Bieze with the permits, as he was low on projects and that type of authorization had always been with him. The Board agreed for Mr. Riley to help Ms. Bieze with her permits.

Cemetery Maintenance (Action Item)

P&W Director Nick Snyder presented the Board with a picture of a cemetery on Seltice. Chairman Eberlein said the cemetery was previously used for Native Americans and indigents. Mr. Snyder said the cemetery had been maintained by a 4H group, but the County had provided loose direction on what to do with the property. He pointed out that it had been maintained by a number of volunteers and the County had not allowed any new burials. Mr. Snyder then informed the Board a citizen had asked if he could restore the flagpole at the cemetery. The Board was amenable to the request.

Assign Fund Balance – Odyssey (Action Item)

Finance Director Dena Darrow said there was a lot of scanning to be completed in conjunction with the Odyssey implementation. Due to the large amount, she and Court Services Manager Marissa Garza were requesting to carry over the remaining amount to retain the temporary employees to help complete the project through FY 2019.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 3:12 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
