

Minutes of Meeting
Business Meeting
July 14, 2020
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Community Development Director David Callahan, Human Resources (HR) Director Sylvia Proud, Solid Waste (SW) Director Cathy Mayer, Finance Director Dena Darrow, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, RMO Transit Program Specialist Amber Conklin, Civil Deputy Prosecuting Attorney R. David Ferguson, BOCC Communications Manager Nancy Jones, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present was Contractor Shawn Riley. Mr. Riley and Ms. Riley were present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** Finance Director Dena Darrow led the Pledge of Allegiance.
- C. Consent Calendar (items to be approved listed below):**

Minutes of Meetings:

06/17/2020	Elected Officials
06/17/2020	Public Defense Commission
06/19/2020	FY21 Budget Deliberations
06/22/2020	Airport & Airport Advisory Board Update
06/22/2020	Commissioners' Status Update
06/22/2020	Tax Exemption Appeal Hearing/Cornerstone Baptist Church
06/22/2020	Tax Exemption Appeal Hearing/New Life Community Church
06/22/2020	Tax Exemption Appeal Hearing/Rathdrum Grange
06/23/2020	Business Meeting
06/24/2020	Intermax
06/25/2020	Human Resources: Personnel Changes
06/30/2020	Business Meeting
07/01/2020	Request for Cancellation of Taxes

Board Actions:

Assessor's Adjustment to tax/valuation/AIN Nos. : 313987; 337272
Denial/Request for Cancellation of Taxes/AIN Nos. 223027; 303870; 257649 Chapman
Human Resources Personnel Changes: Relocation Bonus Agreements/Pohren/Nelson;
Lateral Bonus Agreement/Nelson; Request for Temporary Help/Barnes/Jury
Commissioner; Request for Job Evaluation/Classification/BOCC
Commissioner Liaison Assignment Change
Hayden Area Regional Sewer Board (HARSB) WWTP Facility Upgrades/Payment Request
Approval Form/J-U-B
PAF/SCF Report: BOCC Review PP15/Week 1/Human Resources
BOCC Signatures for Indigent Cases: 7/2/20 through 7/8/20

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda with the exception of the item, "Commissioner Liaison Assignment Change." Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

D. Payables List (Action):

Commissioner Duncan moved that the Board accept the Payables List for the week of July 6, 2020 through July 10, 2020 in the amount of \$377,998.08, with no jury payments.. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda (Action): There were no changes to the agenda.

F. Action Items:

Second Amendment to Ramsey Transfer Station Household Hazardous Waste Facility Construction Agreement/Solid Waste

Solid Waste (SW) Director Cathy Mayer requested the Board's approval of the second amendment to the Ramsey Transfer Station Household Hazardous Waste Facility Construction agreement. She explained this would be in the amount of \$37,595.16 and would cover replacement of part of the old parking lot and some other small items. She advised the Board that one more amendment would be coming and that they were going to be over budget on the project. She added that they had enough set aside in the Solid Waste Fund to cover the overage, however. She noted that some defective work would be corrected in August and they were still negotiating the cost for some items on the project.

Commissioner Duncan moved that the Board approve change order number two for the Ramsey Transfer Station Household Hazardous Waste Facility construction agreement in the amount of \$37,595.16. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Request to Transfer Funds/"B" Budget to "C" Budget/Purchase of 2020 Ford Ranger/Community Development

Community Development Director David Callahan requested the Board's approval to transfer funds from his "B" Budget to his "C" Budget to enable him to purchase a car for

departmental use. He noted that the money he would use had been included his FY20 Budget but would not be used due to various COVID-19 related issues. He remarked that this would reduce his FY21 Budget request because they would only ask for one vehicle not two.

Commissioner Brooks moved that the Board approve the request from Community Development to transfer funds from their "B" Budget to their "C" Budget and that the Board also approve the purchase of the 2020 Ranger as described. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Mr. Callahan and Ms. Mayer exited the meeting at 2:09 p.m.

Request/Early Hire of New Bailiff/District Court

Commissioner Duncan reminded the other Commissioners that this request had been brought before the Board at a Human Resources meeting. She noted that with jury trials starting back up, District Court had asked to hire the new Bailiff a few weeks early. She said the additional cost would be covered by COVID funds.

Commissioner Duncan moved that the Board approve the request for the early hire of the new Bailiff for District Court, using COVID funds. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

CARES Act Certification/State of Idaho Broadband Grant/Resource Management Office

Resource Management Office (RMO) Senior Program Manager Kimberli Riley requested the Board's approval for the final document needed for the broadband application. She noted that the deadline was tomorrow. She said the certification stated that the County would use the funds for projects to address distance learning, tele-health, public safety and the overall well-being of citizens.

Commissioner Brooks moved that the Board approve the certification of the CARES ACT grant application with the State of Idaho Broadband Grant through the Resource Management Office. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Proclamation of Recommitment/Full Implementation of the Americans with Disabilities Act (ADA)/Resource Management Office

RMO Transit Program Specialist Amber Conklin requested the Board’s approval of the Proclamation of Recommitment for the Americans with Disabilities Act (ADA).

Commissioner Duncan moved that the Board approve the Proclamation of Recommitment for the full implementation of the Americans with Disabilities Act. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Change order #3/Fairgrounds RV Project/Stewart Contracting/Riley/Fairgrounds

Contractor Shawn Riley requested the Board’s approval of change order #3 for the Fairgrounds RV Park Project, with Stewart Contracting. He noted the amount would be \$1,323.02 to install bollards.

Commissioner Brooks moved that the Board approve change order #3 for the Fairgrounds RV Project. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

G. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:14 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
