

**Minutes of Meeting
Commissioners' Debriefing
July 16, 2018
2:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, KCSO Undersheriff Dan Mattos, Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder, Human Resources (HR) Director Skye Mercer, Buildings & Grounds (B&G) Director Shawn Riley, Civil Deputy Prosecuting Attorney Pat Braden, Civil Deputy Prosecuting Attorney Jamila Holmes, Grants Management Office (GMO)/Transit Program Manager Kimberli Riley, Office of Emergency Management (OEM) Preparedness Coordinator Heather Miller, BOCC Senior Business Analyst Nanci Plouffe, and Deputy Clerk Tina Ginorio. Also present were Fair General Manager Alexcia Jordan and Fair Board Chairman Jerry Johnson.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:34 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Business:**

RV Park Project Update (Action Item)

Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder reported that the RV Park Project was proceeding under budget and close to schedule. He said that several change orders would be prepared and presented to the Board at an upcoming Business Meeting.

Fair Board Chairman Jerry Johnson, Fair General Manager Alexcia Jordan and Mr. Snyder exited the meeting at 2:37 p.m.

Campus Parking Request (Action Item)

Buildings & Grounds (B&G) Director Shawn Riley informed the Board that the owner of Consolidated Plumbing and Supply, located across the street from the Compton Building, had asked if his employees could park in the Compton parking lot. KCSO Undersheriff Dan Mattos stated that his department was not in favor of this because it would expose the County to potential liability and entail additional cleaning of the lot. Mr. Riley said he agreed with this. Chairman Eberlein remarked that since it is public parking, the County cannot forbid people from parking there but he would not be in favor of giving permission for them to do so. Commissioner Chris Fillios and Commissioner Bob Bingham agreed. Mr. Riley said he has signs he can install to discourage people from parking in that lot.

Kootenai Health Agreement (Action Item)

Civil Deputy Prosecuting Attorney Pat Braden explained that a prior Board had made an agreement with Kootenai Health to have County Assistance cover a seven-day police hold in return for a ten percent reduction of medical charges. He said the County and Kootenai Health representatives have recently renegotiated this agreement, but that the County Clerk, Jim Brannon, had expressed some concerns about the seven-day allowance in particular. Chairman Eberlein asked what Idaho Statute requires for police holds. Mr. Braden said that the statute does not specify the length of time to be covered.

Clerk Jim Brannon reported to the Board that the expense of covering police holds and associated services have been increasing; last year police holds alone cost the County about \$258,000. He predicted the cost this year would be over \$300,000. Clerk Brannon said that the ten percent reduction of medical charges in return for coverage of the seven-day period had not sufficiently mitigated the costs to the County. He added that he had requested the subject to be researched and had learned that most counties cover only three days. Clerk Brannon stated another part of this problem is that Kootenai County has been paying for D.E (Designated Exam) regardless of the county in which the person actually resides.

Mr. Braden explained that police holds are enacted when a person picked up by the police has not committed a crime but is perceived to be a danger to him/herself or others, or in distress requiring medical/mental health evaluation.

Mr. Braden said the County has tried to bill other counties for the D.E. exams in the past but had not been very successful. Chairman Eberlein asked why the out-of-County people are arriving at Kootenai Health. Mr. Braden explained that some are picked up while in Kootenai County; in other cases, law enforcement officers bring people to Kootenai Health because it is the only behavior health center in the area. Commissioner Fillios asked what percentage of D.E. exams are for people from other counties. Clerk Brannon said it was about one third.

Chairman Eberlein suggested that the ten percent discount be removed from Kootenai Health billing and the length of police holds be reduced to three days. Clerk Brannon said he would like to discuss these facets of the contract with Chief Deputy Prosecutor Barry Black and Mr. Braden before it is finalized. All three Commissioners agreed.

Clerk Brannon, Chief Deputy Clerk Jennifer Locke and Mr. Braden exited the meeting at 2:54.

KCSO Staffing Update (Action Item)

KCSO Undersheriff Dan Mattos reported that they have only five remaining openings for Detention Deputies and have issued six conditional offers of employment. He added that there are still four openings for Control Room Operators, but they have a number of applicants currently undergoing background checks, so he said he feels they are doing well. Undersheriff Mattos said there are also three openings for Booking Clerks, but there are plenty of applicants in process right now to fill them.

National Preparedness Month Advertisement Script (Action Item)

Civil Deputy Prosecuting Attorney Jamila Holmes informed the Board that the Office of Emergency Management (OEM) had provided advertisements to be placed on local radio stations and movie theaters encouraging people to sign up for the Alert Kootenai contact list. OEM Preparedness Coordinator Heather Miller read the script KCSO Sheriff Ben Wolfinger used in making the advertisements. She said the program would cost the County about \$3,115.57.

BOCC Administrative Manager Nancy Jones entered the meeting at 2:58 p.m.

Conflict Attorney Interpreter Request (Action Item)

Ms. Jones informed the Board that an inmate being held in an out-of-state prison has been granted a Conflict Public Defender, but since the prisoner does not speak English, coverage for a translator has also been requested. She said that the Board would need to approve the fees for the translator from the Conflict Attorney Budget. Ms. Jones also asked whether the Board would like to set a limit on the expenditure. She reported that the Conflict Public Defender has estimated the case would require between fifteen and fifty hours of work for the translator. Commissioner Bingham inquired why the request is being made, since the inmate is being held in a Texas prison. Ms. Jones said it was because the case being filed would actually be tried in Kootenai County District Court.

Ms. Jones told the Board that the translation company the County has used in the past has said they charge \$85 per hour for a court certified interpreter. Chairman Eberlein suggested that the Board initially authorize coverage for fifteen hours. The other two Commissioners agreed.

BOCC Staffing (Action Item)

Human Resources (HR) Director Skye Mercer requested that this item be covered in an Executive Session. Chairman Eberlein agreed, but suggested that the Board handle the Executive Sessions in the order they appear on the agenda.

Commissioner Fillios moved that the Board enter into Executive Session pursuant to Idaho Code §74-206(1)(c). Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Chairman Eberlein invited Mr. Braden to remain for the Executive Session.

The Board entered into Executive Session at 3:07 p.m.

Executive Session pursuant to Idaho Code §74-206(1)(c) to acquire an interest in real property which is not owned by the public agency (Closed Session – Action Item)

Commissioner Bingham moved that the Board exit Executive Session and that Commissioner Fillios would proceed as discussed. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Commissioner Bingham moved that the Board enter into Executive Session pursuant to Idaho Code §74-206(1)(a). Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Chairman Eberlein invited Mr. Braden to remain for the second Executive Session.

The Board entered into Executive Session at 3:31 p.m.

Executive Session pursuant to Idaho Code §74-206(1)(a) to consider hiring a public officer, employee, staff member or individual agent (Closed Session – Action Item)

The Board exited Executive Session at 3:54 p.m.

Commissioner Bingham moved that the Board exit Executive Session and that Commissioner Fillios would proceed as discussed. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

D. Decisions/Direction (Open Session – Action Item)

No additional decisions or directions were announced.

- E. Public Comment (Discussion Item):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

Chairman Eberlein adjourned the meeting at 3:54 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____

Tina Ginorio, Deputy Clerk
