

**Minutes of Meeting
Business Meeting
July 17, 2018
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios, and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Elections Manager Carrie Phillips, Building & Grounds (B&G) Director Shawn Riley, Civil Deputy Prosecuting Attorney Jamila Holmes, Civil Deputy Prosecuting Attorney Pat Braden, Civil Legal Assistant Barb Nyquist, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present were Brad Marshall from J-U-B Engineering, Inc., Diane Fountain from the Post Falls Urban Renewal Agency and Kootenai County Resident Nathan Tull.

A. Call to Order: Chairman Marc Eberlein called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance: Nathan Tull led the Pledge of Allegiance.

C. Consent Calendar (Items to be approved listed below)

Minutes of Meetings:

6/20/2018	FY19 Budget Deliberations
6/20/2018	University of Idaho Extension Special Meeting
6/25/2018	Airport and Airport Advisory Board Update
6/25/2018	FY19 Budget Deliberations
6/26/2018	Parks & Waterways
6/29/2018	Public Defender
7/5/2018	Human Resources Personnel Changes

Board Actions:

Requests for Cancellation of Taxes/Denial: AIN Nos. 114269; 125893; 13121; 333134; 129678; 214968; 214969; 246170; 214970; 214971; 249036; 175231; 175232; 323466; 250462; 326737; 198064; 120661; 125480; 101166; 205756; 105351; 105927; 109369
Resolution 2018-65/Cancellation of Taxes/Parcel No. 101750 Kutteruf GC Etrux
Civil Division/June 2018 Financial Report/KCSO
PAF/SCF Report: BOCC Review PP15/Human Resources
BOCC Signatures for Indigent Cases: 7/4/18 through 7/11/18
Noxious Weed Control Agreements/AIN Nos. 129482; 117593

Commissioner Chris Fillios moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bob Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham:	Aye
Commissioner Fillios:	Aye
Chairman Eberlein:	Aye

The motion carried.

D. Approval of Payables List:

Commissioner Bingham moved to accept the Payables List for the week of July 9, 2018 through July 13, 2018 in the amount of \$993,898.28, with no jury payments. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

E. Changes to the Agenda:

Clerk Jim Brannon requested that the Board remove item four from the agenda.

Commissioner Fillios moved that the Board remove item four from the agenda. Commissioner Bob Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Clerk Brannon and Chief Deputy Clerk Jennifer Locke exited the meeting at 2:02 p.m.

F. Action Items:

Request/Funds Transfer/Justice Building Repairs/District Court/Buildings & Grounds

Buildings & Grounds (B&G) Director Shawn Riley requested that the Board approve his request to transfer \$44,946 from the District Court Restricted Funds to the Buildings & Grounds account to cover District Court projects his department had undertaken. He explained that \$30,075 was needed to cover the ADA (Americans with Disabilities Act) updates in compliance with DOJ (Department of Justice) demands. He added that \$14,871 should also be returned to the Buildings & Grounds account for the repair of the water leak at the Justice Building.

Commissioner Fillios moved that the Board approve the transfer of \$44,946 from the District Court Restricted Funds to Buildings & Grounds as described. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Community Development Director Dave Callahan entered the meeting at 2:06 p.m.

Request/Funds Transfer/Post Falls Paving Project/Evidence Remodel/Buildings & Grounds

Mr. Riley asked that the Board approve his request to transfer funds to cover shortfalls in the Post Falls Paving Project and the Evidence Room Remodel. He explained that the Evidence Remodel Project was short \$35,420 because the initial budget allowed was not adequate. He said that the bids all came in higher than the budgeted amount. Mr. Riley said there was also \$99,000 in the Design Fund, line item 99-01, which needed to be moved to 99-30, to help with the override issue his Department is experiencing. He said the third part of this request was related to the Post Falls Department of Motor Vehicles Paving Project. He explained that this project was short \$183,000 due to the land swap completed with the City of Post Falls that yielded a substantially larger lot than initially expected. Mr. Riley reminded the Board that \$200,000 had been set aside from Fund Balance last year to cover paving projects. He asked that the necessary overrides be allowed and, at the end of the year, the Auditor's Office make the adjustments required.

Commissioner Bingham asked Finance Director Dena Darrow if these suggestions were acceptable. Ms. Darrow said they were.

Commissioner Bingham moved that the Board approve funding the Evidence Remodel Project shortfall of \$35,420, approve \$99,000 to be moved from 11.1.003.5.60-9901 to 11.1.003.5.60-9930 and have the Auditor's Office draw from Fund Eleven up to the amount of \$200,000 for the Post Falls Paving Project as change orders are received. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Determination of Taxes/Quit Claim Deed/City of Hauser/Board of Commissioners

Civil Deputy Prosecuting Attorney Jamila Holmes reminded the Board that they had already reached a decision on this issue, but needed to put it on the record with a formal vote. Chairman Eberlein said the County had transferred some property to the City of Hauser. Ms. Holmes asked that the Board also make a determination about whether the taxes on the property would be waived.

Commissioner Fillios moved that the Board approve the quitclaim deed for the City of Hauser and forgive any taxes related to the property in question. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Treasurer Steve Matheson entered the meeting at 2:10 p.m.

Mr. Riley exited the meeting at 2:11 p.m.

Ms. Darrow exited the meeting at 2:12

~~**Amended Agreement/Kootenai Hospital District dba Kootenai Health/Civil Prosecuting Attorney/Board of Commissioners**~~ – Pulled

Treasurer Matheson exited the meeting at 2:14 p.m.

Amendment/Emergency Operations Plan Preparation/Davis Logic dba All Hands Consulting/Grants Management Office

Ms. Holmes presented this request to the Board in the absence of Office of Emergency Management (OEM) staff. She explained that Davis Logic, doing business as All Hands Consulting, was creating the Emergency Operations Plan for the County. She said this request for an amendment was to extend the completion date to September 30, 2018. Ms. Holmes stated there were no substantive changes to the agreement.

Commissioner Bingham moved that the Board approve an amendment to the contract for the Emergency Operations Plan Preparation by All Hands Consulting that would move the completion date to September 30, 2018. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Nay

The motion carried.

Contract/Kootenai County National Preparedness Month Movie Theatre Spot/NCM/OEM

Contract/Kootenai County National Preparedness Month Radio Spot/99.9 Big Coyote Country/92.5 Kootenai FM/KVNI/OEM

Contract/Kootenai County National Preparedness Month Movie Spot/Before the Movie/OEM

Ms. Holmes explained that items six, seven and eight, were requests for Board approval for contracts related to Kootenai County’s observation of National Preparedness Month. She said the contracts were with local movie theaters and radio stations to play informational spots encouraging the public to sign up for the Alert Kootenai contact list. Chairman Eberlein suggested that items six, seven and eight be combined into one motion.

Commissioner Fillios moved that the Board approved for the contracts for Kootenai County for National Preparedness Month with NCM and Before the Movie for theater spots and radio spots on 99.9 and 92.5. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Nay

The motion carried.

Resolution 2018-59/Classify Records/Elections

Resolution 2018-60/Destroy Records/Elections

Chairman Eberlein asked if items number eight and nine on the agenda could be combined. Elections Manager Carrie Phillips said they could. She requested the Board approve Resolution 2018-59 and Resolution 2018-60, to classify and have destroyed records that no longer needed to be kept.

Commissioner Bingham moved that the Board approve Resolution 2018-59 and Resolution 2018-60. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Resolution 2018-64/Expired Site Disturbance Permits/Community Development

Community Development Director Dave Callahan requested Board approval of Resolution 2018-64.

Commissioner Fillios moved that the Board approve Resolution 2018-64 regarding site disturbance permits issued prior to December 31, 2010 that would no longer be considered violations by Kootenai County. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Mr. Callahan exited the meeting at 2:21 p.m.

Resolution 2018-66/Transfer Authority from Kootenai County for Prairie Tech Zone/Urban Renewal District/Board of Commissioners

Civil Deputy Prosecuting Attorney Pat Braden reminded the Commissioners that this topic had been fully explained in the City of Post Falls meeting on July 10, 2018. He asked the Board approve Resolution 2018-66, transferring authority from Kootenai County for the Prairie Tech Zone to the Post Falls Urban Renewal District.

Commissioner Fillios moved that the Board approve Resolution 2018-66. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 2:25 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
