

**Minutes of Meeting
Elected Officials
July 21, 2021
9:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan, and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Jennifer Locke, Assessor Bela Kovacs, Chief Deputy Assessor Allison Knapp, Coroner Dr. Warren Keene, Sheriff Bob Norris, Undersheriff Dan Mattos, Treasurer Steve Matheson, Resource Management Office Director Jody Bieze, Human Resources (HR) Director Sylvia Proud, and Deputy Clerk Ronnie Davisson. Commissioner Bill Brooks was present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:00 a.m.
- B. Introductions:** The attendees introduced themselves to the newly appointed Chief Deputy Assessor, Allison Knapp.
- C. Changes to the Agenda (Action):** There were no changes to the agenda.
- D. Business (Action):**

American Rescue Plan Act (ARPA) Discussion

Resource Management Office Director Jody Bieze opened by stating that the County's application for the ARPA Funds had been submitted and was currently under review by the US Treasury. She said that they would continue reviewing every request for eligibility and said that there had been a task force created to ensure accountability and transparency.

Treasurer Steve Matheson provided an overview of what they were currently doing and what may be coming in the future. He invited any Elected Official, or any of their staff members they wished to participate, to join the meetings that are held every Tuesday morning at 8:00 a.m. There was a lengthy discussion related to reporting concerns, subrecipient agreements and what may or may not be eligible for use of the ARPA Funds.

Juneteenth Discussion

Chairman Fillios opened a discussion on how the Elected Officials wished to handle the new Federal Holiday of Juneteenth. Undersheriff Mattos said that because there was a County policy related to Federal Holidays, it should be handled as such to avoid any possible trouble. HR Director Sylvia Proud explained that the counties are not obligated to recognize the Federal or State holidays because they are able to set their own holiday policies. Treasurer Matheson asked about the financial impact to institute a new holiday and they discussed whether it would be real or hard costs. Commissioner Bill Brooks and Chairman Fillios believed it should be honored and Commissioner Duncan said they should follow the court's decision, which was to institute the holiday.

It was generally agreed that the topic would be put on an upcoming Human Resources meeting agenda for further discussion.

- E. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Commissioner Duncan opened a discussion on the County's North Idaho Fair booth. She asked the opinions of the Elected Officials on how they wanted to handle the booth – did they want any employees to work the booth, should the employees have it be part of their work day, or should they use vacation time. Clerk Jim Brannon asked if they were required to send someone from their departments to the booth, to which Commissioner Duncan said it was not required. Clerk Brannon said he would not send anyone to work the booth as his departments were busy and they did not have the bandwidth.

It was generally agreed upon that it would be considered part of the employee's work day if they were to work the booth, but it was up to the Department Head's discretion.

Treasurer Matheson asked for a reminder on the Covid-19 leave policy. Ms. Proud said that at this time if an employee needed to be out for Covid-19 leave, they would have to use their own sick time and suggested to have the employee refer to their medical provider for further guidance. There was ample discussion related to Covid-19 policies and procedures, but no decisions were made.

- F. Adjourn:** Chairman Fillios adjourned the meeting at 9:52 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
