

Minutes of Meeting
Airport & Airport Advisory Board Update
July 22, 2019
9:00 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Airport Director Steven Kjergaard and Deputy Clerk Tina Ginorio. Also present were Airport Advisory Board Chair Joan Genter and Member John Adams.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:02 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Review of Airport Advisory Board Meeting of July 10, 2019 (Discussion)

Airport Advisory Board Chair Joan Genter reported that Nolan Wiley had attended their meeting; he had gone to Normandy with Miss Montana. She said he gave them an update and brought along a display board, which was very nice.

Ms. Genter announced that the committee was still working on the Airport Advisory Board Guidelines. She said these might be ready for review at their next meeting.

Commissioner Leslie Duncan asked about several items in the draft copy of the Guidelines:

- **Removal of Board Members:** She noted the item listed inefficiency, neglect, duty malfeasance or three unexcused absences in one year as reasons to be removed from the Advisory Board, subject to confirmation by a majority of the BOCC. She suggested the phrase, "included but not limited to," to be added. Ms. Genter agreed.
- **Board Officers' Terms:** Airport Director Steven Kjergaard explained the goal of that was to limit to twenty-four months a person's term as Chair or Vice Chair. He said they included a provision that would allow a person to remain Chair for an additional year if approved by a vote of two thirds of the Advisory Board.
- **Functions and Purpose:** A section said that the County would provide information and training to the Advisory Board on its areas of responsibility. Ms. Genter said it would be training on open meeting laws, primarily.
- **Section "J":** Stated that the Advisory Board would review and provide recommendations on the Coeur d'Alene Airport Budget, finances and funding priorities. Airport Advisory Board Member John Adams explained they offer opinions and recommendations in those areas if asked, but do not make the decisions on them.

- Section “M,”: Stated that the Advisory Board would review each development request and make recommendations prior to the County entering into a lease. Mr. Kjergaard noted that the procedures for this were written into their Minimum Standards document.
- Temporary Waiver of Minimum Standards: Mr. Kjergaard replied that the Airport Director had the final authority on any questions of this nature, but it would be brought to the Advisory Board for consideration first.

Chairman Fillios reminded those assembled that, in every advisory board, members serve at the pleasure of the Board of County Commissioners. He suggested a statement to that effect should be inserted into the document.

Ms. Genter also announced that Harry Craviotto resigned from the Coeur d’Alene Airport Association. She said no reason was shared for his resignation.

Review of Air Expo (Discussion)

Mr. Kjergaard announced that about 4,500 people attended the Airport Expo, with eight flights performed with the B-17 and three flights with the B-25. He said that the sponsors did an amazing job. Mr. Kjergaard noted that the P-40 did not come, but they did have about a dozen static airplanes present on the field. He said they will try to get even more on-field participation next year. Airport Advisory Board Member John Adams commended Airport staff for their running of the event. Commissioner Bill Brooks also said the Airport did a very good job.

Commissioner Duncan asked if they had researched the question about the Airport’s liquor license. Mr. Kjergaard said Civil Deputy Prosecuting Attorney R. David Ferguson had looked into it. He said Mr. Ferguson had offered his opinion that there was no individual liability involved for the Board, but the license had to go to a restaurant, with a food menu, not a bar.

D. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County-related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 9:17 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
