

Minutes of Meeting
Business Meeting
July 28, 2020
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan, and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Finance Director Dena Darrow, Staff Accountant – Budget Michelle Chiaramonte, Resource Management Office (RMO) Director Jody Bieze, Solid Waste Director Cathy Mayer, Civil Deputy Prosecutor Pat Braden, BOCC Senior Business Analyst Nanci Plouffe, Communications Manager Nancy Jones, Administrative Secretary Teri Johnston, and Deputy Clerk Ronnie Davisson. Also present was Intermax CEO Mike Kennedy. Also present were KCSO Captain Stu Miller, Lieutenant Ward Crawford, Airport Director Steven Kjergaard, RMO Senior Program Manager Kimberli Riley, Civil Deputy Prosecutor R. David Ferguson, 911 Communications Manager Collin McRoy, and Contractor Shawn Riley; all of which were present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** BOCC Senior Business Analyst Nanci Plouffe led the Pledge of Allegiance.
- C. Approval of Consent Calendar:**
 - Minutes of Meetings:**
 - 05/21/2020 MSF20-0005/Garnet Ranch/Community Development
 - 06/16/2020 Community Development Update
 - 06/22/2020 Tax Exemption Appeal Hearing
 - 06/29/2020 Commissioners’ Status Update
 - 07/07/2020 Tax Exemption Hearing
 - 07/09/2020 CUP19-0011/Poe Asphalt Paving, Inc./Community Development
 - 07/09/2020 MSP19-0007/Pinewood Estates/Community Development
 - 07/09/2020 Auditor
 - 07/09/2020 Human Resources: Personnel Changes
 - 07/09/2020 Parks & Waterways
 - 07/13/2020 Commissioners’ Status Update
 - 07/14/2020 Kootenai County Sheriff’s Office
 - 07/14/2020 Business Meeting
 - 07/15/2020 Elected Officials
 - 07/15/2020 Health Insurance – Alliant FY21 Budget Review
 - 07/16/2020 FY21 Final Budget Deliberations
 - 07/20/2020 Commissioners’ Status Update
 - 07/21/2020 Business Meeting
 - 07/22/2020 Executive Session §74-206(1)(d) to consider records that are exempt from disclosure as provided by law.
 - 07/22/2020 Assessment Appeal Review
 - 07/23/2020 Human Resources: Personnel Changes
 - Board Actions:**
 - Assessor’s Adjustment to tax/valuation/AIN 134635; 313987

Treasurer's Monthly Report/June 2020
Treasurer's Monthly Settlements and Statements/June 2020
Idaho Capital Crimes Defense Program/Fund Board Elections
Human Resources Personnel Changes: Request for Extension/Custodial Coverage/Building & Grounds; Reclassification/Admin Secretary/BOCC; Additional Building Inspector/Plans Examiner/Reclassify Temp Position/Community Development BOCC Signatures for Indigent Cases: 7/16/2020 through 7/22/2020
Kennel License Renewal/Gotreau/Teck's Dog Lodge

Commissioner Leslie Duncan moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

D. Approval of Payables List:

Commissioner Brooks moved to accept the Payables List for the week of July 20, 2020 through July 24, 2020 in the amount of \$749,783.15 with no jury panel payments. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda: Added Item Number 12 – State of Idaho Broadband Grant Applications/Households/Resource Management

Commissioner Duncan moved to amend the agenda to include item number 12 – State of Idaho Broadband Grant Application, which was the challenge response that was due the following day. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

F. New Business:

FY2021 Dedicated Enhanced Emergency Communications Grant Fee Fund Application/Idaho Public Safety Communications Commission/KCSO/9-1-1

911 Communications Manager Collin McRoy requested approval for an annual grant application and noted they were requesting a software improvement to Spillman, which would allow statistical analysis for the dispatch center. He said the request was for

\$23,200 and if the Board approved the grant, there would be an annual \$3328 continual maintenance fee that could be paid out of the 124 Enhanced Funds.

Commissioner Duncan moved to approve the FY21 Dedicated Enhanced Emergency Communications Grant Fee Fund application. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

FY20 Review of Emergency Communications Fee/Resolution 2020-46/KCSO/9-1-1

Mr. McRoy presented the annual review of the Emergency Communications fee, which was a required annual review for the Board to affirm the fee. He said the fee was the maximum amount of \$1 per line, which was set by Idaho Statute.

Commissioner Brooks moved to adopt Resolution 2020-46, FY20 Review of Emergency Communications Fee. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Third Amendment/Construction Agreement/Household Hazardous Waste (HHW)/Ramsey Transfer Station/National Native American Construction, Inc. (NNAC)/Solid Waste

Solid Waste Director Cathy Mayer presented the final change order to close the final portion of the construction project, for a total of \$22,226.50.

Commissioner Duncan moved to approve the Third Amendment of the construction agreement for the Household Hazardous Waste/Ramsey Transfer Station site with National Native American Construction, Inc. in the amount of \$22,226.50. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Donation Agreement/Resolution 2020-45/Donation of Four (4) Taser Devices to Spirit Lake Police Department/KCSO

KCSO Captain Stu Miller requested Board approval for Resolution 2020-45, which would allow donation of four tasers to the Spirit Lake Police Department.

Commissioner Brooks moved to approve the Donation Agreement/Resolution 2020-45 to donate four taser devices to Spirit Lake Police Department. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Ms. Mayer exited the meeting at 2:12 p.m.

Facilities & Land Rental Purchase Order/US Forest Service/Airport

Airport Director Steven Kjergaard presented a yearly agreement with the Forest Service to use additional space outside their normal agreement. He said it would be \$10,000 and would include airport parking.

Commissioner Duncan moved to approve the Facilities & Land Rental Purchase Order with the US Forest Service for their space at the Airport. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Addendum "A" to Lease/Hagadone Corporation/Airport

Mr. Kjergaard explained that the Hagadone Corporation was maintaining an area outside their current leased space, and requested to add that space to their current lease. He said it would raise the monthly lease to \$2,170.16.

Commissioner Brooks moved to approve Addendum "A" to the lease of Hagadone Corporation. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

2020 Emergency Management Program Grant (EMPG) Applications/Office of Emergency Management

RMO Director Jody Bieze presented a grant application in the amount of \$108,390.97, which would support the administrative and operational costs associated OEM's Emergency Management Program. She said the match was budgeted within OEM's FY20 budget.

Commissioner Duncan moved to approve the FY2020 EMPG Application for the Office of Emergency Management. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

CARES Act Funding/Federal Requirements (DUNS and CAGE)/Resource Management Office

Ms. Bieze said that per Idaho Rebounds, any grant application that would be submitted needed their DUNS number and CAGE number.

Commissioner Brooks moved to approve the CARES Act Funding Federal Requirements DUNS and CAGE numbers and authorize Ms. Bieze to execute. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Change Order/Compton Sewer Project/Stewart Contracting/Riley/Board of Commissioners

Contractor Shawn Riley presented a change order related to the Compton Sewer Project in the amount of \$500 for an additional cleanout. He said that they had budgeted \$100,000 for the project and would come in at roughly \$44,000, including this change order.

Commissioner Duncan moved to approve the change order for the Compton Sewer Project with Stewart Contracting in the amount of \$500. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Approve/Hayden Area Regional Sewer Board FY21 Budget/Board of Commissioners

Commissioner Duncan asked whether Commissioner Brooks or Chairman Fillios had questions on the HARSB FY21 Budget, noting that \$19,801,000 would be going to their Phase 2 construction.

Commissioner Brooks moved to approve the HARSB FY21 Budget. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Joint Powers Agreement/Provision of Emergency and Non-Emergency Medical Services in Kootenai County/Kootenai County Emergency Medical Services System (KCEMSS)/Northern Lakes Fire Protection District/Kootenai County Fire & Rescue/City of Coeur d'Alene/Timberlake Fire Protection District/Spirit Lake Fire Protection District/Worley Fire Protection District/Mica-Kidd Island Fire Protection District/Hauser Fire Protection District/East Side Fire Protection District/Civil Prosecuting Attorney

Civil Deputy Prosecutor Pat Braden presented the latest update of the Joint Powers Agreement that provides EMS services in Kootenai County. He noted that all the districts in the County and cities were a testament to the cooperation to provide those services. He said the previous update was in 2017 and was intended to reflect current operations and to update the standards and accountability.

Commissioner Duncan moved to approve the Joint Powers Agreement Update for Kootenai County Emergency Medical Services System and all of the Fire Protection Districts listed. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

State of Idaho Broadband Grant Applications/Households/Resource Management Office

Ms. Bieze said that the Board had approved the State of Idaho Broadband Grant Application on June 30, and following the approval, RMO submitted 17 grant applications specific to households. They were then posted to the Department of Commerce's website for 5 days. 14 of the 17 applications had been challenged by Spectrum, to which the Board could submit one of three responses: they could affirm the application meets the challenged criteria, modify the application or withdraw the grant requests. She said that Intermax was encouraging the Board to affirm the applications.

Commissioner Brooks moved to affirm Kootenai County's grant applications meet the challenge criteria and provide the submission to the Department of Commerce as required by tomorrow, July 29. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

- H. Adjourn:** Chairman Fillios adjourned the meeting at 2:27 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
