

Minutes of Meeting
Human Resources: Personnel Changes
July 29, 2020
9:00 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios and Commissioner Leslie Duncan met to discuss the following agenda item. Also present were Adult Misdemeanor Probation (AMP) Director Keith Hutcheson, Administrative Supervisor Heather Lampard, Human Resources (HR) Director Sylvia Proud, HR Generalist – Employee Relations Kimberley Van Slate, Staff Accountant – Budget Michelle Chiamonte, and Deputy Clerk Ronnie Davisson. Commissioner Bill Brooks was excused.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:00 a.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Business:**

Request for Exception to Policy #120 – Adult Misdemeanor Probation

AMP Director Keith Hutcheson explained there was an open position at his office due to the retirement of the previous Administrative Supervisor. Upon their retirement, the current secretary stepped into the Supervisor position, leaving the secretary position vacant. Mr. Hutcheson said that there had been 13 applicants to the vacancy, with the most qualified candidate coming from Court Services. After an interview with the candidate, he wished to offer the position at a rate beyond the 95% of market.

Commissioner Leslie Duncan moved to enter into Executive Session pursuant to *Idaho Code §74-206 (1)(a)*. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

- a. Executive Session pursuant to Idaho Code §74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent. (Closed Session – Discussion Item)**

The Board entered into Executive Session at 9:05 a.m.

The Board exited Executive Session at 9:10 a.m.

- b. Decisions/Direction (Open Session – Action Item)**

Commissioner Duncan moved to exit Executive Session and to approve the exception to Policy #120 as outlined. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

E. Adjourn: Chairman Fillios adjourned the meeting at 9:11 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
