

**Minutes of Meeting
Business Meeting
July 31, 2018
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios, and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Buildings & Grounds (B&G) Director Shawn Riley, Deputy Finance Director Keith Taylor, Staff Accountant Julina Hildreth, Civil Deputy Prosecuting Attorney R. David Ferguson, Transit Program Specialist Amber Conklin, Airport Administrative Secretary Linda Leigh, BOCC Administrative Supervisor Nancy Jones, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present was HARSB (Hayden Area Regional Sewer Board) System Administrator Ken Windram.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** Deputy Finance Director Keith Taylor led the Pledge of Allegiance.
- C. Consent Calendar (items to be approved listed below)**

Minutes of Meetings:

- 7/11/2018 Requests for Cancellation of Taxes
- 7/11/2018 FY19 Budget Deliberations
- 7/12/2018 Deliberations/VAR18-0003/Ruddach/Community Development
- 7/12/2018 Deliberations/VAR18-0002/Rogerson/Community Development
- 7/16/2018 FY19 Budget Deliberations
- 7/16/2018 Community Development Update
- 7/19/2018 Human Resources Personnel Changes
- 7/24/2018 Business Meeting
- 7/26/2018 Executive Session §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Board Actions:

- Assessor's Adjustment to tax/valuation/AIN 333179/Adrian
- PAF/SCR Report/BOCC Review: PP16/Human Resources
- BOCC Signatures for Indigent Cases 7/19/2018 through 7/25/2018

Commissioner Chris Fillios moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bob Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

- Commissioner Bingham: Aye
- Commissioner Fillios: Aye
- Chairman Eberlein: Aye

The motion carried.

D. Approval of Payables List:

Commissioner Bingham moved to accept the Payables List for the week of July 23, 2018 through July 27, 2018 in the amount of \$1,477,728.34, with no jury payments. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. Action Items:

Lease Agreement/US Forest Service/Airport

Airport Administrative Secretary Linda Leigh requested the Board's approval for the lease agreement for use of the Airport's North Ramp by the US Forest Service. She said the contract would be for a minimum payment of \$10,000 to the Airport, and the full amount would be based on how much the North Ramp is used. Ms. Leigh said the Airport received about \$30,000 for the 2017 contract.

Commissioner Fillios moved that the Board approve the lease agreement between the US Forest Service and the Airport for firefighting activities. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Ms. Leigh exited the meeting at 2:07 p.m.

Grant Application/Phase II Secured Bus Parking & Bus Passenger Shelters/Riverstone Transit Center/Transit

Transit Program Specialist Amber Conklin asked Board's permission to apply for a grant. She explained the Grants Management Office (GMO) had originally requested a grant for the Phase II Secured Bus Parking & Bus Passenger Shelters but was not able to obtain the matching funds. She said that they instead would apply for a grant for just the Bus Passenger Shelters. Ms. Conklin stated the total project cost would be \$300,000: \$240,000 from a Federal Transit Authority grant and \$60,000 in matching funds from the County.

Commissioner Bingham moved that the Board approve the grant application for funds for ADA and shelter improvements for Grants Management Office (GMO)/Transit Program. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Approve/Proposed Hayden Area Regional Sewer Board (HARSB) FY18-19 Budget/Board of Commissioners

Hayden Area Regional Sewer Board (HARSB) System Administrator Ken Windram requested BOCC approval of their FY18-19 Budget. Chairman Eberlein pointed out that the date of the public hearing was not included. Mr. Windram explained the dates would be entered once the Commissioners approved the Budget.

Commissioner Fillios moved that the Board approve the proposed HARSB FY18-19 Budget of \$9,303,494 as indicated in the packet the BOCC received. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Mr. Windram exited the meeting at 2:12 p.m.

Grant Award Acceptance/FY19 Indigent Defense Grant/Public Defender

Commissioner Fillios stated that there had been a change in the Budget amount listed since the original grant application. He suggested that the Board conditionally accept the grant, while specifically noting that the County's Budgeted amount would need to be reduced to \$3,076,053, from the original \$3,191,529.

Commissioner Fillios moved that the Board approve the grant award acceptance for the Indigent Defense Fund for FY19 for the Public Defender, assuming an amended budget of \$3,076,053 from the original figure of \$3,191,529, and realizing the State of Idaho may potentially alter the amount to be given to Kootenai County in light of this change. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Chairman Eberlein added that the original grant amount was \$478,729.35 and may be reduced by an amount probably between one and five thousand dollars.

Public Defender Conflict Contract/Anderson/Board of Commissioners

BOCC Administrative Supervisor Nancy Jones asked the Board to approve public defender conflict contract. She explained this represented an amendment to a previous contract with Clayton Anderson, a conflict attorney. She said he had changed his office location and the amendment would reflect his new address. She added that the amended contract would be valid through September 30, 2019.

Commissioner Bingham moved that the Board approve conflict attorney contract between the Public Defender's Office and Clayton Anderson. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Agreement/Spokane International Translation/Conflict Attorney Pierce/BOCC

Ms. Jones reminded the Board of the need for a translator to assist Conflict Attorney Pierce in speaking with a client that had been discussed in the prior week's Commissioners' Debriefing. She explained the contract presented to the Board would complete that agreement. Ms. Jones said the translator's rate was \$80 per hour and an initial allowance for fifteen hours was requested. Chairman Eberlein inquired whether the County could legally refuse such a request. Ms. Jones said the County could not; it falls under the accused's Constitutional Right to representation by an attorney.

Commissioner Fillios moved that the Board approve the agreement to pay for a translator from Spokane International Translation to assist a conflict attorney with a non-English-speaking client at a rate of \$80 per hour, with an initial cap of fifteen hours of service and any additional service to be approved by the BOCC. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Ms. Jones exited the meeting at 2:22 p.m.

Change Order/Post Falls Parking Lot/Northwest Grading/Buildings & Grounds

Buildings & Grounds (B&G) Director Shawn Riley requested Board approval of a change order for \$63,288 for paving the Post Falls Parking Lot by Northwest Grading.

Commissioner Bingham moved that the Board approve the change order for the Post Falls Parking Lot as requested by Buildings & Grounds in the amount of \$63,288. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Change Orders/Ginno Construction/Buildings & Grounds

Mr. Riley requested Board approval of two change orders for Ginno Construction’s services. He said one was for \$4,408.75, for paving the formerly gravel lot next to the Administration Building. Mr. Riley explained that the second change order, for \$5,880, was for concrete paving for the holding cell. He stated this item was part of B&G’s Five Year Plan and would be paid for out of that fund. He said he was able to reduce the ultimate cost to the County by having it done when concrete was being poured for part of the parking lot project, rather than having it done later, as a separate project.

Commissioner Fillios moved that the Board approve the two change orders between Buildings & Grounds and Ginno Construction for \$5,880 and \$4,408.75. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Resolution 2018-56/Surplus Intercom System/Buildings & Grounds

Mr. Riley requested the Board to approve Resolution 2018-56, to declare an intercom system previously removed from the Juvenile Detention Center, and now fully depreciated, as surplus.

Commissioner Bingham moved that the Board approve Resolution 2018-56. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 2:28 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
