

**Minutes of Meeting**  
**Business Meeting**  
**August 7, 2018**  
**2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Pro Tem Chris Fillios and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Grants Management Office (GMO)/Transit Director Jody Bieze, GMO/Transit Program Manager Kimberli Riley, Buildings & Grounds (B&G) Director Shawn Riley, Finance Director Dena Darrow, Airport Director Steven Kjergaard, Civil Deputy Prosecuting Attorney Jamila Holmes, Civil Deputy Prosecuting Attorney R. David Ferguson, Civil Legal Assistant Barb Nyquist, Solid Waste (SW) Principal Planner Lauren Chaffin, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Chairman Marc Eberlein was excused.

- A. Call to Order:** Chairman Pro Tem Chris Fillios called the meeting to order at 2:00 p.m.
  
- B. Pledge of Allegiance:** Civil Deputy Prosecuting Attorney Jamila Holmes led the Pledge of Allegiance.
  
- C. Consent Calendar (items to be approved listed below):**  
**Minutes of Meetings:**
  - 7/12/2018 Human Resources Personnel Changes
  - 7/17/2018 Business Meeting
  - 7/18/2018 FY19 Budget Deliberations
  - 7/19/2018 FY19 Budget Deliberations Continuation
  - 7/19/2018 Human Resources Personnel Changes
  - 7/19/2018 FY19 Final Budget Deliberations
  - 7/24/2018 Business Meeting
  - 7/24/2018 Special Meeting: Parks & Waterways
  - 7/26/2018 Human Resources Personnel Changes
  - 7/30/2018 Community Development Update
  - 7/31/2018 Indigent Appeal 2018-95
  - 7/31/2018 Business Meeting
  - 8/2/2018 Executive Session §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.

**Board Action:**

Assessor's Adjustment to tax/valuation/AIN Nos. 334551; 333227; 337243; 179198  
Request for Reimbursement/Close-Out Report/RV Campground/Fairgrounds/Idaho  
Department of Parks & Recreation  
Resolution 2018-69/Cancel Penalties and Interest/AIN 106111/Clark  
Resolution 2018-70/Cancel Penalties and Interest/AIN 143724; 140804/Mueller  
PAF/SCF Report: BOCC Review PP16/Human Resources  
BOCC Signatures for Indigent Cases: 7/26/2018 through 8/1/2018  
Noxious Weed Control Agreement/AIN 114680 Ziegler

Commissioner Bob Bingham moved to approve the Consent Calendar as it appeared on the agenda. Chairman Pro Tem Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Chairman Pro Tem Fillios: Aye  
Chairman Eberlein: Excused

The motion carried.

**D. Approval of Payables List:**

Commissioner Bingham moved to accept the Payables List for the week of July 30, 2018 through August 3, 2018 in the amount of \$1,194,002.03, with jury payments of \$454.25. Chairman Pro Tem Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Chairman Pro Tem Fillios: Aye  
Chairman Eberlein: Excused

The motion carried.

**E. Changes to the Agenda:**

Commissioner Bingham moved that the Board remove item number two, E Grant Application/2018 State Homeland Security Program (SHSP)/Office of Emergency Management, and item number three, E-Grant Application/2018 Emergency Management Program Grant (EMPG)/Office of Emergency Management, from the day's agenda. Chairman Pro Tem Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Chairman Pro Tem Fillios: Aye  
Chairman Eberlein: Excused

The motion carried.

**F. Action Items:**

**Grant Offer/AIP 3-16-0010-046-2018/Reimbursement for Land Acquisition/Pappy Boyington Field/Airport**

Airport Director Steven Kjergaard asked the Board to approve the grant offer intended for reimbursement of land acquisition for the Airport. He said the project total cost was \$821,506; the grant would cover 90%, or \$739,355. He added that the County would normally be responsible for the remaining ten percent, but the State was going to cover half of that, leaving the County responsible for only five percent. Mr. Kjergaard said this item was related to the Meyer land purchase.

Commissioner Bingham moved that the Board accept the reimbursement from the FAA (Federal Aviation Administration) as offered in AIP 3-16-0010-046-2018 for the Airport land acquisition. Chairman Pro Tem Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Chairman Pro Tem Fillios: Aye  
Chairman Eberlein: Excused

The motion carried.

Mr. Kjergaard exited the meeting at 2:04 p.m.

**E-Grant Application/2018 State Homeland Security Program (SHSP)/Office of Emergency Management** - Pulled

**E-Grant Application/2018 Emergency Management Program Grant (EMPG)/Office of Emergency Management** - Pulled

**Supplemental Agreement/Construction Management Services/Coffman Engineers/Riverstone Transit Center/Transit**

Grants Management Office (GMO)/Transit Director Jody Bieze asked the Board to approve the supplemental agreement for construction management services with Coffman Engineers regarding the Riverstone Transit Center. She explained this was not a material change in the agreement, just a small change in the wording. Chairman Pro Tem Fillios asked whether Legal had approved the change. Ms. Bieze said Civil Deputy Prosecuting Attorney Pat Braden had said the amendment was appropriate.

Commissioner Bingham moved that the Board approve the change to the supplemental agreement for construction management services between Coffman Engineers and the Transit Program for the Riverstone Transit Center. Chairman Pro Tem Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Chairman Pro Tem Fillios: Aye  
Chairman Eberlein: Excused

The motion carried.

**Interlocal Agreement/City of Coeur d'Alene/Grants Management Office/KCSO**

Ms. Bieze explained that, in the interlocal agreement, the City of Coeur d'Alene has made an application for a JAG (Justice Assistance Grant), part of which would be given to the County. She said the County would receive \$19,942 to be used to purchase ruggedized laptops for KCSO use. She requested Board approval of the agreement.

Commissioner Bingham moved that the Board approve the interlocal agreement between the City of Coeur d'Alene and the County Grants Management Office on behalf of KCSO. Chairman Pro Tem Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Chairman Pro Tem Fillios: Aye  
Chairman Eberlein: Excused

The motion carried.

**Request for Annexation/50N03W037600/Flammia Fernan Properties/Kootenai County Fire & Rescue**

Civil Deputy Prosecuting Attorney R. David Ferguson requested Board approval for the proposed annexation of 50N03W037600, Flammia Fernan Properties, into Kootenai County Fire & Rescue. He said that all the appropriate steps had been taken leading up to the Board's final approval.

Commissioner Bingham moved that the Board approve the request for annexation for 50N03W037600, Flammia Fernan Properties, into Kootenai County Fire & Rescue. Chairman Pro Tem Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Chairman Pro Tem Fillios: Aye  
Chairman Eberlein: Excused

The motion carried.

**Request for Annexation/50N04W19800/50N04W194650/York/Kootenai County Fire & Rescue**

Mr. Ferguson requested Board approval for the proposed annexation of 50N04W19800 and 50N04W194650 into Kootenai County Fire & Rescue. He said that all the appropriate steps had been taken leading up to the Board's final approval.

Commissioner Bingham moved that the Board approve the request for annexation for 50N04W19800 50N04W194650 and 50N03W037600 into Kootenai County Fire & Rescue. Chairman Pro Tem Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Chairman Pro Tem Fillios: Aye  
Chairman Eberlein: Excused

The motion carried.

**Resolution 2018-71/Surplus Equipment/Asset Deletion/Solid Waste**

Solid Waste (SW) Principal Planner Lauren Chaffin requested the Board to approve Resolution 2018-71, which would declare several items as surplus and allow deletion of the asset numbers. Among the items are two servers, which were given to Information Technology (IT), a generator, which was no longer of any value, and rain sheets, which failed and are located in the middle of the landfill.

Commissioner Bingham moved that the Board approve Resolution 2018-71. Chairman Pro Tem Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Chairman Pro Tem Fillios: Aye  
Chairman Eberlein: Excused

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Pro Tem Fillios adjourned the meeting at 2:17 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN PRO TEM

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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