

Minutes of Meeting
Human Resources Personnel Changes
August 9, 2018
10:30 a.m.

The Kootenai County Board of Commissioners: Chairman Pro Tem Chris Fillios and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Human Resources (HR) Director Skye Mercer, HR Generalist – Employee Relations Kimberley Buffin, Community Development Director David Callahan, Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder, Civil Deputy Prosecuting Attorney R. David Ferguson, Civil Deputy Prosecuting Attorney Darrin Murphey and Deputy Clerk Tina Ginorio. Also present was Coeur d’Alene Press Reporter Brian Walker. Chairman Marc Eberlein was excused.

A. Call to Order: Chairman Pro Tem Chris Fillios called the meeting to order at 10:34 a.m.

B. Changes to the Agenda (Action Item)

Human Resources Director Skye Mercer asked the Board to remove the second item under the Personnel Changes (Open Session) section of the agenda: BOCC Personnel Action Form Approval (Action). She explained that they were not finished preparing this item.

Commissioner Bob Bingham moved that the Board remove the second item under the Personnel Changes (Open Session) section of the agenda: BOCC Personnel Action Form Approval (Action). Chairman Pro Tem Chris Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Chairman Pro Tem Fillios: Aye
Chairman Eberlein: Excused

The motion carried.

Coeur d’Alene Press Reporter Brian Walker exited the meeting at 10:35 a.m.

C. Business:

Personnel Changes (Open Session)

- **Personnel Distribution Change Request (Action) (Parks & Waterways/Noxious Weeds)**

Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder called the Commissioners’ attention to the memo he provided dated August 1, 2018. He explained he was requesting that funding for his own salary and that of the Operation Manager not be taken entirely from the Vessel Account but rather from a different source. He said he had consulted with the Auditor’s Office and a Budget-Neutral method of alleviating the issue had been developed, referred to as “Scenario One.” He asked the Board to approve the method as outlined in the attachments to his memo. After discussion of different

percentages from different funds, the Commissioners suggested that Mr. Snyder discuss the matter further with the Auditor's Office and bring it back to the Board another day. Mr. Snyder agreed, stating that the issue was not time sensitive.

Mr. Snyder exited the meeting at 10:51 a.m.

● ~~BOCC Personnel Action Form Approval (Action)~~ – Pulled

Commissioner Bingham moved that the Board enter Executive Session pursuant to Idaho Code §74-206(1)(a). Chairman Pro Tem Chris Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Chairman Pro Tem Fillios: Aye
Chairman Eberlein: Excused
The motion carried.

The Board entered Executive Session at 10:51 a.m.

Chairman Pro Tem Fillios invited Civil Deputy Prosecuting Attorney R. David Ferguson and Civil Deputy Prosecuting Attorney Darrin Murphey to remain for the Executive Session.

Executive Session pursuant to Idaho Code §74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent (Closed Session – Discussion Item)

The Board exited Executive Session at 10:53 a.m.

Commissioner Bingham moved that the Board exit Executive Session with no decisions made or direction given. Chairman Pro Tem Chris Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Chairman Pro Tem Fillios: Aye
Chairman Eberlein: Excused
The motion carried.

Decisions/Direction (Open Session – Action Item)

There were no additional decisions or directions announced.

Commissioner Bingham moved that the Board enter Executive Session pursuant to Idaho Code §74-206(1)(b). Chairman Pro Tem Chris Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Chairman Pro Tem Fillios: Aye
Chairman Eberlein: Excused
The motion carried.

The Board entered Executive Session at 10:54 a.m.

Chairman Pro Tem Fillios invited Civil Deputy Prosecuting Attorney R. David Ferguson and Civil Deputy Prosecuting Attorney Darrin Murphey to remain for the Executive Session.

Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent (Closed Session – Discussion Item)

The Board exited Executive Session at 11:05 a.m.

Commissioner Bingham moved that the Board exit Executive Session with no decisions made and staff asked to proceed as discussed. Chairman Pro Tem Chris Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Chairman Pro Tem Fillios: Aye
Chairman Eberlein: Excused

The motion carried.

Decisions/Direction (Open Session – Action Item)

There were no additional decisions announced and staff were asked to proceed as discussed.

Mr. Snyder re-entered the meeting at 11:05 a.m.

Finance Director Dena Darrow entered the meeting at 11:05 a.m.

Chairman Pro Tem Fillios stated that Mr. Snyder and Ms. Darrow would speak pursuant to the earlier topic: funding sources for the Director and Operations Manager positions. Ms. Darrow offered the Board further explanation of how the choice described as “Scenario One” would take pressure off the restricted funds to allow money to become available for grant matches.

Commissioner Bingham moved that the Board approve the request from Parks & Waterways/Noxious Weeds to appropriate the salaries for both the Director and the Operations Manager as described in “Scenario One” of the memo from Mr. Snyder dated August 1, 2018. Chairman Pro Tem Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll.

Commissioner Bingham: Aye
Chairman Pro Tem Fillios: Aye
Chairman Eberlein: Excused

The motion carried.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

Chairman Pro Tem Fillios adjourned the meeting at 11:15 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN PRO TEM

BY: _____
Tina Ginorio, Deputy Clerk
