

**Minutes of Meeting  
Commissioners' Debriefing  
August 13, 2018  
2:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Marc Eberlein and Commissioner Chris Fillios met to discuss the following agenda items. Also present were Buildings & Grounds (B&G) Director Shawn Riley, B&G Assistant Manager Tom Reed, Juvenile Probation Director Debra Nadeau, Finance Director Dena Darrow, KCSO Captain Lee Richardson, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio. Commissioner Bob Bingham was excused.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:32 p.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

**Jail Expansion Appliance Purchase (Action)**

Buildings & Grounds (B&G) Director Shawn Riley informed the Board that there is such a demand on delivery of washers and dryers that he will not be able to have a new set installed in the old part of the Jail at the same time another set is installed in the new section.

**City Parking Garage Update (Discussion)**

Mr. Riley reminded the Commissioners that they asked him to inquire about County Employees being allowed spaces in the new City of Coeur d'Alene parking garage. He said he discussed it with City Administrator Troy Tymesen, who told him they planned to open the garage around October 1, 2018 but haven't established prices yet. Mr. Riley said Mr. Tymesen agreed to consider taking the thirty-five reserved spaces from the McEuen lot and putting them in the garage, instead. Mr. Riley stated that he felt the spaces should be marked "Reserved" to prevent them being used by other drivers when the County employees left for lunch or appointments. Chairman Eberlein encouraged Mr. Riley to continue to follow up on the problem. Commissioner Chris Fillios agreed.

**Jail Expansion Landscaping (Discussion)**

Mr. Riley told the Board that the cost of landscaping for the Jail Expansion had been overlooked by the designers. He said he should have a price on the landscaping within the next day or so and that the Board should expect a change order shortly. He also told the Board the project is on schedule to be done October 1, 2018. Chairman Eberlein inquired whether the landscaping could be done by work-release individuals. KCSO Captain Lee Richardson said it could not. Mr. Riley added this was because work-release individuals cannot be inside the fence. Chairman Eberlein asked if inmates inside the fence could do the work. Both Mr. Riley and Captain Richardson said that many of the inmates lacked the required skills to complete the tasks that would be involved. Mr.

Riley said he would wait for the revised estimate for the cost before making any decisions.

**Juvenile Justice Center HVAC Compressor Issues (Action)**

Mr. Riley informed the Board that an HVAC compressor at the Juvenile Justice Center went out recently. He said they could run the building on one compressor for the time being, but the broken one would have to be replaced. He stated that he had received an estimated price of \$16,900 from Trademark for a replacement, but he does not have the money available in his Budget. Mr. Riley reported he asked Finance Director Dena Darrow to find out if there were some Tobacco Tax Funds that could be used to purchase it and she told him there were. Juvenile Probation Director Debra Nadeau suggested that the Lottery Fund be drawn on first, if that were possible. Chairman Eberlein suggested that Mr. Riley complete the arrangements and bring this to next week's Business Meeting. He agreed.

**Post Falls DMV Parking Lot Addition (Action)**

Mr. Riley presented the Board with the Certificate of Substantial Completion for the Post Falls DMV (Department of Motor Vehicles) Parking Lot and asked for their signatures. He declared that the lot had been opened to the public today and had already been used successfully by oversized vehicles. He reminded the Commissioners that one change order was still coming for this project, but it was something they had already been informed about.

Commissioner Fillios moved that the Board execute the Certificate of Completion for the Post Falls DMV Parking Lot for the work that has been done by Northwest Grading. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham:       Excused  
Commissioner Fillios:        Aye  
Chairman Eberlein:         Aye

The motion carried.

**Annual Advisory Board Appointments (Action)**

Commissioner Chris Fillios reminded all assembled that there were Advisory Board appointments coming in December. He said the first step is to take the applications.

Chairman Eberlein declared a brief recess to the meeting while Commissioner Fillios left to consult with BOCC Administrative Supervisor Nancy Jones at 2:41 p.m.

Chairman Eberlein called the meeting back into session at 2:41.

Commissioner Fillios re-entered the meeting and Ms. Jones entered the meeting at 2:41 p.m.

Ms. Jones said she and Commissioner Fillios had discussed the Advisory Board issues recently, including outreach for new members. She stated there had been some suggestions for changing the process. Commissioner Fillios asked the Board in general whether the currently sitting Board should take this project up or if it should be held for

the new Board. Chairman Eberlein expressed his opinion that it should be taken care of by the current Board. Commissioner Fillios agreed. Ms. Jones said that applications will be accepted starting in September.

Commissioner Fillios and Chairman Eberlein agreed it was important to have the outlying areas represented on these Advisory Boards, as well as the cities. It was agreed that Ms. Jones would complete the necessary arrangements to begin the process.

**D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

Chairman Eberlein adjourned the meeting at 2:52 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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