

**Minutes of Meeting  
Commissioners' Debriefing  
August 20, 2018  
2:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Chief Deputy Treasurer Laurie Thomas, Finance Director Dena Darrow, Buildings & Grounds (B&G) Director Shawn Riley, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:33 p.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

**Court ADA Upgrades**

Buildings & Grounds (B&G) Director Shawn Riley informed the Board that Civil Deputy Prosecuting Attorney Darrin Murphey has taken over the task of communicating with the Department of Justice regarding removal of the wheelchair lift in Courtroom 1. He said that he will inform the Board as soon as he hears anything of substance.

BOCC Administrative Supervisor Nancy Jones entered the meeting at 2:34 p.m.

Mr. Riley exited the meeting at 2:35 p.m.

**Tax Deed Parcel Listing (Action)**

Chief Deputy Treasurer Laurie Thomas provided the Commissioners with a list of twenty-five properties that were taken by the County for unpaid taxes in April. She pointed out that the list included the minimum bids the Treasurer's Office would like to place on each one. Ms. Thomas explained that, since the sale would take place under the BOCC and would just be facilitated by the Treasurer's Office, she needs Board approval of the minimum bids. She said the sale would take place on October 10, 2018 and legal notices and advertising needs to be issued soon.

Commissioner Chris Fillios moved that the Board approve the listing of parcels for tax deed sale on October 10, 2018 presented by Chief Deputy Treasurer Laurie Thomas as part of the memo dated August 20, 2018. Commissioner Bob Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham:       Aye  
Commissioner Fillios:        Aye  
Chairman Eberlein:         Aye  
The motion carried.

**Tax Cancellation Review (Action)**

Ms. Thomas reminded the Board that she was not present at the last Request for Cancellation of Taxes meeting in which the Commissioners cancelled the late charges and interest on two parcels. She acknowledged that cancelling interest and penalties is the Board's prerogative and that the Treasurer's Office has only participated in the process by the Board's request. Ms. Thomas explained that the Treasurer's Office cancels such charges when it is plain there was an error made by the County. Ms. Thomas expressed her concern that the two parcels handled by the Board in the previous meeting were not done in a manner consistent with the rules her department has followed. She said that Idaho Code states that, if a payment is postmarked after the due date of the taxes, that payment would be considered late and late charges and interest would be appropriately assessed. Ms. Thomas noted that the payments for the two parcels in question had clearly been postmarked after the due date, but the Board had cancelled the charges anyway. She said she was very uncomfortable with taxpayers being given two different messages about the post marking of tax payments. Ms. Thomas stated that in the future, she would refer all requests for cancellation of interest and late charges to the Board.

Commissioner Bob Bingham and Commissioner Chris Fillios expressed their dismay at this decision and asked her to reconsider. Ms. Thomas declined and advised the Commissioners that Treasurer Steve Matheson supported her in this stance.

**Projector Purchase Authorization (Action)**

Ms. Jones told the Commissioners that the overhead projector used in Meeting Rooms 1A and 1B no longer functioned acceptably. She said it needed a new bulb, which would cost several hundred dollars and, in the condition it had reached, this did not seem like a good investment. She reported that IT (Information Technology) had recommended the purchase of a new, wireless model, at a cost of about \$1,855 plus required cable. Ms. Jones said there was enough B Budget surplus in the BOCC General Fund to cover the expense.

Commissioner Bingham moved that the Board authorize purchase of a new projector for Meeting Rooms 1A and 1B using funds from the BOCC General Fund account 10.1.003.0-8067. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Chairman Eberlein placed the meeting in recess at 3:00 p.m. until Civil Deputy Prosecuting Attorney Pat Braden could arrive.

Mr. Braden arrived at 3:01 p.m.

Chairman Eberlein invited Mr. Braden to remain for the Executive Session

Commissioner Fillios moved that the Board enter into Executive Session pursuant to Idaho Code §74-206(1)(c). Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

**Executive Session pursuant to Idaho Code §74-206(1)(c) to acquire an interest in real property which is not owned by a public agency (Closed Session – Discussion)**

The Board exited Executive Session at 3:05 p.m.

Commissioner Fillios moved that the Board exit Executive Session with no decisions made or direction given. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

• **Decisions/Direction (Open Session – Action)**

No additional decisions or direction were given.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

Chairman Eberlein adjourned the meeting at 3:05 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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