

**Minutes of Meeting  
Business Meeting  
August 21, 2018  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios, and Commissioner Bob Bingham met to discuss the following agenda items. Also present were KCSO Undersheriff Dan Mattos, Buildings & Grounds (B&G) Director Shawn Riley, Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder, Solid Waste Director Cathy Mayer, Finance Director Dena Darrow, Juvenile Probation Director Debra Nadeau, Grants Management Office (GMO)/Transit Program Manager Kimberli Riley, Transit Fleet Maintenance Manager Kelly Soske, Transit Program Specialist Amber Conklin, Recording Manager Paige Plew, Civil Deputy Prosecuting Attorney Jamila Holmes, Civil Deputy Prosecuting Attorney Pat Braden, Civil Legal Assistant Barb Nyquist, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** KCSO Undersheriff Dan Mattos led the Pledge of Allegiance.
- C. Consent Calendar (items to be approved listed below):**
  - Minutes of Meetings:**
    - 8/3/2018 Preliminary FY19 Balanced Budget Presentation
    - 8/9/2018 Deliberations/CUP18-0003/Nielsen/Community Development
    - 8/9/2018 Deliberations/CUP18-0001/Budig/Proland/Community Development
    - 8/13/2018 Community Development Update
    - 8/14/2018 Indigent Appeal 2018-208
    - 8/14/2018 Executive Session §74-206(1)(a) to consider hiring a public officer, employee, staff member or individual agent & §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.

**Board Actions:**

Assessor's Adjustment to Tax/Valuation/AIN Nos. 140762; 139883  
Certificate of Substantial Completion/DMV Parking Lot Addition/Northwest Grading, Inc.  
Civil Division/July 2018 Financial Reports/KCSO  
PAF/SCF Report: BOCC Review PP17/Human Resources  
BOCC Signatures for Indigent Cases: 8/9/2018 through 8/15/2018  
Noxious Weed Control Agreements/AIN Nos. 148087; 136235

Commissioner Chris Fillios moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bob Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

**D. Approval of Payables List:**

Commissioner Bingham called attention to the Contracted Inmate Medical Expenses of \$142,000, which were unusually high.

Commissioner Bingham moved to accept the Payables List for the week of August 13, 2018 through August 17, 2018 in the amount of \$827,835.12, with jury payments of \$7,241.81. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

**E. Changes to the Agenda:** There were no changes to the agenda.

**F. Action Items:**

**Public Hearing: Resolution 2018-35/Noise Levels/Parks & Waterways**

Chairman Eberlein opened the Public Hearing on Resolution 2018-35 and asked Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder to outline the resolution. Mr. Snyder said the two issues under consideration were a proposed prohibition on “side-tying” at County marina facilities and a noise ordinance requesting quiet hours between 10 p.m. and 8 a.m. at County owned or managed marine facilities. Chairman Eberlein requested Mr. Snyder to confirm that Sheriff Ben Wolfinger and Civil Deputy Prosecuting Attorney Jamila Holmes had both found the items acceptable. Mr. Snyder said KCSO and Legal had approved them.

Chairman Eberlein opened the meeting to public comment. There was no public comment.

Commissioner Fillios moved that the Board close public testimony. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

Commissioner Fillios moved that the Board approve Resolution 2018-35, Moorage of Vessels at County Facilities and Noise Restriction as presented on this date. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

Mr. Snyder noted that he and Sheriff Wolfinger would be presenting this to the City of Harrison's City Council because they would also need to adopt the resolution for it to become effective.

Mr. Snyder exited the meeting at 2:06 p.m.

**Award Bid/Construction of Riverstone Transit Center/T. LaRiviere Equipment & Excavation/Transit**

Grants Management Office (GMO)/Transit Program Manager Kimberli Riley requested the Board to approve awarding the bid for construction of the Riverstone Transit Center to T. LaRiviere Equipment & Excavation. She stated that all four alternative options had been picked up.

Commissioner Bingham moved that the Board award the bid for the construction of the Riverstone Transit Center to T. LaRiviere Equipment & Excavation as presented by GMO for the Transit Department for a total of \$2,109,460. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Nay

The motion carried.

Civil Deputy Prosecuting Attorney Pat Braden exited the meeting at 2:11 p.m.

**Request/Use of Lottery Funds/Compressor/Juvenile Justice Center/Buildings & Grounds**

Buildings & Grounds (B&G) Director Shawn Riley reported to the Commissioners that there was enough left in the Lottery Fund to pay for the new HVAC compression unit needed by the Juvenile Justice Center. He reminded the Board that the cost would be about \$16,900. He asked the Board's permission to continue.

Chairman Eberlein pointed out for the record that this would be an out of Budget expense, but would come from funds that are dedicated for this type of use.

Commissioner Fillios moved that the Board approve the request to use \$16,900 of Lottery Fund specifically to replace a HVAC compressor unit at the Juvenile Justice Center, such funds to come from Fund Balance. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Mr. Riley, Transit Program Specialist Amber Conklin and Transit Fleet Maintenance Manager Kelly Soske exited the meeting at 2:13 p.m.

**First Amendment/Construction Agreement/Rose Lake Rural Collection Site/Solid Waste**

Solid Waste Director Cathy Mayer requested the Board’s approval of the first amendment to the construction agreement with Coeur d’Alene Paving, Inc. for the Rose Lake Rural Collection Site. She explained the project came in under budget, so the amendment is for a reduction in the contract price of \$1,556.10.

Commissioner Bingham moved that the Board approve the first amendment of the construction agreement between the Solid Waste Department and Coeur d’Alene Paving, Inc. for the Rose Lake Rural Collection Site. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Ms. Mayer exited the meeting at 2:14 p.m.

**Award Sheriff’s Badge/Duty Weapon/ID Card/Retirement of Captain Robertson**

KCSO Undersheriff Dan Mattos requested the Board’s approval of awarding retiring KCSO Captain Neal Robertson his badge, duty weapon and ID card.

Commissioner Fillios moved that the Board approve the award of his badge, duty weapon and ID card to retiring KCSO Captain Neal Robertson. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Undersheriff Mattos exited the meeting at 2:15 p.m.

**Resolution 2018-72/Surplus Equipment/Asset Deletion/Airport**

No one from the Airport was present to put forth this request; Chairman Eberlein suggested it be deferred until another day. Commissioner Bingham and Commissioner Fillios agreed.

**Resolution 2018-73/Surplus Equipment/Asset Deletion/Juvenile Probation**

Juvenile Probation Director Debra Nadeau requested Board approval of Resolution 2018-73, which would declare three assets as surplus and permit their deletion. She explained two of the items, a printer and a copier, had been removed by IT (Information Technology) and replaced. Ms. Nadeau said the third item was a projector that they were unable to get parts for anymore.

Commissioner Bingham moved that the Board approve Resolution 2018-74. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

**Resolution 2018-74/Surplus Equipment/Asset Deletion/Recorder**

Recording Manager Paige Plew requested Board approval of Resolution 2018-74, to declare two fixed assets surplus and permit their deletion.

Commissioner Fillios moved that the Board approve Resolution 2018-74. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 2:17 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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