

Minutes of Meeting
Human Resources: Personnel Changes
August 22, 2022
1:30 p.m.

The Kootenai County Board of Commissioners: Chair Pro Tem Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Prosecutor Barry McHugh, Chief Deputy Prosecutor Art Verharen, Human Resources (HR) Director Sylvia Proud, HR Generalist – Employee Relations Dorothy Cross, Auditor’s Office Staff Accountant – Budget Brandi Falcon, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Prosecutor McHugh was present via teleconference. Chairman Fillios was excused.

- A. **Call to Order:** Chair Pro Tem Leslie Duncan called the meeting to order at 1:30 p.m.
- B. **Changes to the Agenda (Action):** There were no changes to the agenda.
- C. **Business:**

Request for Additional Retention Bonuses – Prosecuting Attorney

Prosecutor Barry McHugh remarked that he was making an identical request to one which was granted previously by the Board for the Public Defender’s Office. He acknowledged that the Board was committed to not expanding this year’s Budget, so he asked that they revisit this request after October 1, 2022. He provided details of the staffing challenges his office had experienced over the past year. He stated that he felt there would be enough salary savings to cover the cost.

Commissioner Bill Brooks and Chair Pro Tem Duncan both encouraged Prosecutor McHugh to bring the request back in October.

No motion was required at this time.

Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. – Prosecuting attorney Division (Closed Session – Discussion)

Decisions/Direction (Open Meeting – Action)

No information requiring an Executive Session was submitted.

Discussion of Outstanding Premiums Due from Exiting Employee – Human Resources

Commissioner Brooks moved that the Board enter into Executive Session pursuant to Idaho Code §74-206(1)(b). Chair Pro Tem Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Excused
The motion carried.

The Board entered into Executive Session at 1:36 p.m.

Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. – Prosecuting attorney Division (Closed Session – Discussion)

Decisions/Direction (Open Meeting – Action)

The Board exited Executive Session at 1:41 p.m.

Chair Pro Tem Duncan moved that the Board exit Executive Session. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Excused
The motion carried.

Chair Pro Tem Duncan moved that the Board approve premium forgiveness in the amount of \$1,019.51 for the stated employee. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Excused
The motion carried.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

E. Adjournment (Action): Chair Pro Tem Duncan adjourned the meeting at 1:42 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk