

Minutes of Meeting
Human Resources Personnel Changes
August 23, 2018
11:00 a.m.

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Human Resources (HR) Director Skye Mercer, HR Generalist – Employee Relations Kimberley Buffin, Finance Director Dena Darrow, Civil Deputy Prosecuting Attorney Darrin Murphey and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 11:04 a.m.
- B. Changes to the Agenda (Action Item):**

Human Resources (HR) Generalist – Employee Relations Kimberley Buffin advised the Board that there was no material requiring an Executive Session §74-206(1)(b).

Commissioner Chris Fillios moved that the Board remove the Executive Session §74-206(1)(b) from today's agenda. Commissioner Bob Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

- C. Business:**

Personnel Changes (Open Session)

- **BOCC Mid-Year Pay Increase for Department Transfer (Action)**

Human Resources (HR) Director Skye Mercer requested the Board's approval of a pay increase for an employee who was moving from a "J" level position under the Clerk's Office to a "J" level position at the BOCC. She explained that former Staff Accountant Leighanna Keiser was transferring to BOCC Administrative Supervisor, with a proposed raise of \$1,865.92.

Commissioner Fillios moved that the Board approve the increase in base pay for Leighanna Keiser when she transitions into the BOCC Administrative Supervisor Position, for the unloaded amount of \$1,865.92. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Executive Session pursuant to Idaho Code §74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent (Closed Session – Discussion Item)

No material requiring an Executive Session was presented.

~~Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent (Closed Session – Discussion Item)~~

• ~~Decisions/Direction (Open Session – Action Item)~~

This item was pulled from the agenda.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

Chairman Eberlein adjourned the meeting at 11:09 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
