

Minutes of Meeting
Commissioners' Status Update
August 24, 2020
11:00 a.m.

The Kootenai County Board of Commissioners: Chair Pro Tem Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were KCSO Undersheriff Dan Mattos, Office of Emergency Management (OEM) Director Tiffany Westbrook, Airport Director Steven Kjergaard, Resource Management Office (RMO) Director Jody Bieze, RMO Senior Program Manager Kimberli Riley, Deputy Finance Director Keith Taylor, Staff Accountant – Budget Michelle Chiamonte, Civil Deputy Prosecuting Attorney Darrin Murphey and Deputy Clerk Tina Ginorio. Also present were the Chief of Kootenai County Fire & Rescue Christopher Way, Contractor Shawn Riley, Cory Trapp from Longwell Trapp Associates, North Idaho Fair General Manager Alexcia Jordan, Fair Board Chair Jerry Johnson, Fair Board Member Linda Rider, University of Idaho Extension 4-H Educator Sharla Wilson, Kootenai County Residents Pierce Clegg, Bat Masterson and Pam Houser. Mr. Murphey attended via teleconference. Chairman Chris Fillios was excused.

- A. Call to Order:** Chair Pro Tem Leslie Duncan called the meeting to order at 11:00 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Temporary Exception to Policy 311 (Action)

Civil Deputy Prosecuting Attorney Darrin Murphey stated that he had spoken with Clerk Jim Brannon, Chief Deputy Clerk Jennifer Locke and Human Resources (HR) Director Sylvia Proud regarding County employees who wanted to act as poll workers. He explained that they would need to be paid as volunteers, not as employees, which would require a temporary exception to Policy 311, Section 6-G, to be made.

No objections were voiced to this proposal.

Commissioner Bill Brooks moved that the Board approve the temporary exception to Policy 311, Section 6-G, for poll workers. Chair Pro Tem Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Excused

The motion carried.

Chair Pro Tem Duncan read a message from Chairman Chris Fillios which stated that he supported the proposal to make a temporary exception to Policy 311, as described above.

Armory Building/Emergency Operations Center (Action)

Chair Pro Tem Duncan read a message from Chairman Fillios in which he said he felt that they should proceed with the lease in order to take full advantage of COVID renovation money. His message further stated that the particulars, such as segmenting of the 2.4 acres should be handled at a later time and that it was his understanding that the groups destined for the Armory Building were Airport staff, Office of Emergency Management (OEM), KCSO Deputies and related staff. He closed by saying he would contact the interested donor to advise him that Search & Rescue were not moving to the site.

Contractor Shawn Riley commented that he did not think the Airport was destined to inhabit the Armory Building either. Chair Pro Tem Duncan agreed with his statement.

Mr. Riley asked Cory Trapp, as representative of Longwell Trapp Architects, whether he felt that the project could be completed by December 15, 2020 if they were given permission to begin it today.

Mr. Trapp responded that it was possible, if everything worked smoothly. He noted that plans would have to be finished by the middle of September and started by October 1. He remarked that they would need help from Community Development to help move through the process quickly.

Mr. Riley reported that the contract for Longwell Trapp Architects had been reviewed and approved by Civil Deputy Prosecuting Attorney R. David Ferguson. He said he could have the item on the agenda for the Business Meeting next week, with the Board's approval.

KCSO Undersheriff Dan Mattos remarked that they could not be sure how much money KCSO would have left in its budget by the end of FY2020, and part of that would be committed to the purchase of a body scanner for the Jail. He expressed his concern that, if they had to overspend their budget to complete the Armory project, that the Commissioners would then make KCSO's budget whole.

Resource Management Office (RMO) Director Jody Bieze described some of the complications inherent in splitting the parcel the Armory is on from the rest of the Airport's land. She told the Commissioners that she had spoken to Glenn Miles, Executive Director of the Kootenai Metropolitan Planning Organization (KMPO) and he had stated they would be interested in a joint development project. She added that she had also been told by representatives from the City of Hayden that they would like to be included in any conversations about this project, since the land was in Hayden's ACI (Area of City Impact).

After further discussion of the splitting the parcels, funding sources and other aspects of the project, Commissioner Brooks remarked that he did not feel that they could make a final decision today. He suggested that they review the submitted information more closely and bring it back in a meeting on August 31, 2020.

Chair Pro Tem Duncan moved that the Board direct Longwell Trapp Architects to begin on the plans and provide quotes based on the amount of work completed on those plans, should the project be dropped, without making a commitment regarding the grant or the location of the Emergency Operations Center at the Armory. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Excused

The motion carried.

It was generally agreed that Mr. Riley would have the contract put on the Business Meeting agenda for next Tuesday.

Ms. Bieze volunteered to work with the City of Hayden. She said that Mr. Kjergaard and Community Development would also need to participate.

Meeting Room Audio/Visual Project (Discussion)

Ms. Bieze stated that the draft proposal would be ready to submit to Legal by Wednesday. She explained this was for the RFQ (Request for Qualifications) for the quotes.

Chair Pro Tem Duncan read Chairman Fillios' statement in which he said he did not think they had time to put it out to bid, considering the time frame for implementation and the use of COVID dollars.

Ms. Bieze disagreed with his statement and said that they needed to pursue due diligence and best practices in getting three quotes. She added that she would like Mr. Riley and Buildings & Grounds (B&G) Operations Manager Greg Manley to be involved as well.

Pending Items Status Review – List Attached (Discussion)

Romer House

Chair Pro Tem Duncan reported that a meeting with the Music Conservatory group had been scheduled for September 8, 2020. She said they had asked to plan another tour for potential donors and a second concert for September.

Mr. Riley suggested that the group be asked to bring their financial statements to that meeting so their progress could be ascertained. He asked that the meeting be scheduled for a day and time when he would be able to attend.

Commissioner Brooks voiced agreement with Mr. Riley's suggestions.

Citizen's Advisory Committee

Commissioner Brooks said he was continuing to work on the necessary documents.

Fire Station at Fairgrounds

Fire Chief of Kootenai County Fire and Rescue Chris Way stated that the proposed lease for a parcel of a little more than one acre at the corner of 4th Street and Kathleen Avenue had been reviewed by Kootenai County Fire & Rescue legal counsel and Board and by the Fair Board. He noted he had copies for the BOCC and its legal counsel.

He explained the proposal was for them to build a three bay, six bedroom fire station to house an engine and possibly an ambulance. He said they would cover the full expense of the project. He added that the proposal was for a 50 year lease, with the revenue going to the Fair Board in the total amount of about \$364,800, that figure having been calculated to offset the amount of money the Fair would lose from giving up that parking area.

U of I Extension New Home

Commissioner Duncan stated that she had contacted the Silver Lake Mall and was expecting them to return her call today. She said that Chairman Fillios had reported that he had contacted a commercial broker and another individual and he also expected to receive additional information today.

University of Idaho Extension 4-H Educator Sharla Wilson expressed her concerns regarding locating the Extension at Suite 200 at the old Welch Comer building. She demanded additional clarification of the reason they had to vacate their location at the Elections Building by the stated date.

Commissioner Duncan explained the extraordinary preparations being made for the November election under the unusual circumstances created by COVID.

Kootenai County Resident Pierce Clegg voiced his dissatisfaction with the Board's actions regarding the Extension program, despite the efforts made by the Commissioners to date.

Kootenai County Resident Bat Masterson echoed Mr. Clegg's dissatisfaction and support for the Extension.

Fair Board Member Linda Rider described the Board's proposed actions as creating a larger, long-term problem.

Body Scanner

Commissioner Brooks reported that KCSO continued to work on finding funds for the purchase of the body scanner.

Additional topics: Facilities Expansion, PAC Airport Lease and State of the County address were not specifically addressed due to time constraints, however Chair Pro tem Duncan stated that nothing of note had occurred in these areas.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no additional public comments.

E. Adjournment (Action): Chair Pro Tem Duncan adjourned the meeting at 12:00 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

LESLIE DUNCAN, CHAIR PRO TEM

BY: _____

Tina Ginorio, Deputy Clerk