

**Minutes of Meeting**  
**Airport & Airport Advisory Board Update**  
**August 26, 2019**  
**9:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Airport Director Steven Kjergaard, Airport Deputy Director Phil Cummings and Deputy Clerk Tina Ginorio. Also present were Airport Advisory Board Chair Joan Genter, TO Engineers Regional Manager J.R. Norvell and Project Manager Corrie Esvalt-Siegford.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:04 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business (Action Items):**

**CIP/Future Contracts**

Airport Director Steven Kjergaard provided the Board with a draft CIP (Capital Improvement Plans) for the Airport through 2025. He noted that they were hoping to receive between seven and ten million dollars from the FAA (Federal Aviation Administration) over the next six years. He cautioned that the order of the items could change over time and the prices were not finalized.

Mr. Kjergaard reported that the FAA had been encouraging the Airport to move forward on the snow removal building; they had already received a guarantee of a million dollars for that project. He reminded the Commissioners that they hoped to move the Airport's Administration building and combine it with the snow removal building. He also said they expected to receive between six and seven million dollars in the future for the runway-decoupling project and the taxiway and runway rehabilitation projects.

Mr. Kjergaard announced that the FAA had released the Armory Building so the BOCC would be able to offer it for sale. He noted that the Sheriff's Search & Rescue office, Parks & Waterways and PAC (Panhandle Area Council) had also been released by the FAA.

Commissioner Bill Brooks inquired how much asbestos was in the Armory building. Mr. Kjergaard said it had been mitigated eight or nine years ago.

Mr. Kjergaard pointed out that the projects listed in the CIP were mostly eligible for FAA funding at 90% with the remaining cost split between the State and the County.

**Dauntless Facility**

Mr. Kjergaard reminded the Commissioners that Dauntless Air, an aerial firefighting company, had been interested in building a facility at the Kootenai County Airport for some time.

He commented that they could fund a facility through a revenue bond under a state law that had changed about five years ago. He provided the Board with a handout containing Idaho Statute 50-1035, which said the County could issue a revenue bond to finance the costs of “acquiring, constructing, installing and equipping airport facilities...” Mr. Kjergaard explained that the bond could be tied to Airport revenue and the County would not bear the responsibility as a final guarantor. He noted the bond would also not need to go through a public vote for approval. He assured the Commissioners that, if this were done, a lease would be created in which Dauntless would pay for all of the costs of initiating the bond, plus the administrative costs and added that there would also be a provision to protect the County if Dauntless decided to leave the building before the full term had passed. Mr. Kjergaard noted that this type of bond was common in airports across the country.

Mr. Kjergaard asked if the Board wished him to continue to explore this. All three Commissioners agreed.

### **Viewing Center**

Mr. Kjergaard reported that there was no consensus on where the proposed viewing center would be located. He said he had recommended it be part of snow removal/administrative building because it would be on the north side, with a view of both runways. He pointed out that water and sewer would already be available in the building. In addition, he suggested that it might be possible to have the FAA pay for most of the associated landscaping. He said he thought the biggest drawback would be that it would take two to four years to complete and the Airport Association wanted it done much sooner.

Commissioner Brooks asked if there was anything that could be done in the meantime. Mr. Kjergaard said they had provided what they could, including a picnic table next to the current office building and some graded areas by the south ramp.

Airport Advisory Board Chair Joan Genter agreed that the Association wanted it done much sooner. She said that there had been a proposal made at their last meeting to have the County pay for it, but the Advisory Board had rejected it.

Commissioner Leslie Duncan asked whether, if the Association members managed to find grant funding and wanted to put up a viewing station sooner, it would create an insurmountable problem. Mr. Kjergaard replied that it could probably be accommodated, so long as the proposed location did not interfere with the Airport’s long-term development plans. Commissioner Duncan suggested that the Airport Association be offered that possibility.

### **Airport Association Update**

Ms. Genter stated that there had been no Airport Association meeting in August 2019; the next one was scheduled for the second or third week of September. She added that the Airport Association’s membership numbers had diminished over the past several

years. She said there were often only six to eight members present for meetings. She said she hoped that active participation would increase.

**RAA Part 16 Complaint**

Chairman Fillios noted that Civil Deputy Prosecuting Attorney R. David Ferguson would be needed for this portion of the meeting.

Mr. Ferguson entered the meeting at 9:27 a.m.

Commissioner Duncan moved that the Board enter Executive Session pursuant to Idaho Code §74-206(1)(f). Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

- Commissioner Brooks: Aye
  - Commissioner Duncan: Aye
  - Chairman Fillios: Aye
- The motion carried.

Chairman Fillios invited Mr. Ferguson to remain for the Executive Session.

The Board entered into Executive Session at 9:28 a.m.

**Executive Session pursuant to Idaho Code §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated (Closed Session – Discussion)**

**Decisions/Direction (Open Session – Action)**

The Board exited Executive Session at 9:52 a.m.

Chairman Fillios noted that Commissioner Duncan had exited the meeting at approximately 9:45 a.m. because she had a prior commitment.

Commissioner Brooks moved that the Board exit Executive Session with staff directed to proceed as discussed. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

- Commissioner Brooks: Aye
  - Commissioner Duncan: Excused
  - Chairman Fillios: Aye
- The motion carried.

- D. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County-related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

**E. Adjournment (Action):** Chairman Fillios adjourned the meeting at 9:53 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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