

Minutes of Meeting
Commissioners' Status Update
August 31, 2020
11:00 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were KCSO Undersheriff Dan Mattos, Office of Emergency Management (OEM) Director Tiffany Westbrook, Airport Director Steven Kjergaard, Finance Director Dena Darrow, Staff Accountant – Budget Michelle Chiamonte, Resource Management Office (RMO) Director Jody Bieze, RMO Senior Program Manager Kimberli Riley, Buildings & Grounds (B&G) Operations Manager Greg Manley, Civil Deputy Prosecuting Attorney Pat Braden, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio. Also present were North Idaho Fair General Manager Alexcia Jordan, Fair Board Member Linda Rider, Contractor Shawn Riley, Cory Trapp from Longwell Trapp Architects, City of Hayden Community Development and Economic Development Director Melissa Cleveland and University of Idaho Extension 4-H Educator Sharla Wilson. Ms. Cleveland and Ms. Riley were present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 11:04 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Emergency Operations Center/Armory Building (Action)

Contractor Shawn Riley reported that the work Longwell Trapp Architects have completed so far would cost between \$5,000 and \$7,000. He said he had not been able to find the property inspection report, but would keep looking. He said he believed that all needed abatement had been previously completed.

Mr. Riley commented that the Longwell Trapp Architects' contract would be on tomorrow's Business Meeting Agenda, with a total cost estimated between \$30,000 and \$40,000 for design and construction oversight.

Office of Emergency Management (OEM) Director Tiffany Westbrook said that the Armory Building, once it has been refurbished, should suit OEM's needs. She said that the City of Hayden had expressed approval of the plan.

Resource Management Office (RMO) Director Jody Bieze remarked that she intended to meet with Community Development regarding the project.

City of Hayden Community Development and Economic Development Director Melissa Cleveland offered some additional information on the financing ideas and details of splitting the original property. Her points were further examined, with input from KCSO Undersheriff Dan Mattos, Ms. Bieze, Airport Director Steven Kjergaard and Ms. Westbrook.

Undersheriff Mattos and Mr. Kjergaard exited the meeting at 11:27 a.m.

Romer/Hamilton House Deed Restrictions (Discussion)

Commissioner Leslie Duncan reported that she and Civil Deputy Prosecuting Attorney Pat Braden had discussed a list of potential deed restrictions to be placed on the Romer House, should it be sold.

Environmental Covenant for Underground Storage Tank at Jail (Discussion)

Contractor Shawn Riley said he had drafted the necessary documents to enact an environmental covenant for the underground storage tank at the Jail. He explained this was an agreement with the DEQ (Department of Environmental Quality) which would be updated annually and would require the County to offer full disclosure to any potential buyer of the affected land. He commented that, since the County would never sell the land, it should present no future problem. He said the documents were ready to be reviewed by Legal.

Capital Crimes Defense Fund at Large Position Vote (Discussion)

Commissioner Duncan explained that all three Commissioners needed to agree on their vote. She stated she had met with several of the five applicants and needed to know how the other Commissioners wanted to proceed. She noted that they had until September 25, 2020 to do this. She suggested the item be placed on the next Business Meeting agenda.

FY21 Indigent Defense Financial Assistance Agreement Approval (Action)

Commissioner Duncan reported that the form had been changed again by the PDC (Public Defense Counsel) and had contained some unclear language. She said that, despite the Auditor's Office meeting with the PDC, the forms were not done correctly and the grant award was about \$235,000 less than what Public Defender Anne C. Taylor had said she needed to operate for FY21.

Commissioner Duncan said that they had collected the needed data and drafted a letter explaining the issue. She indicated that the problem was now under control.

Commissioner Duncan moved that the Board approve the FY21 Indigent Defense Financial Assistance Agreement and that the Board also execute the letter of explanation to the PDC. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Pending Items Status Review – List Attached (Discussion)

Romer House

Chairman Fillios announced that a private individual had expressed an intention to purchase the Romer Building and give it to the Music Conservatory. He said the County would need to have the property appraised to proceed.

Commissioner Duncan said that, after the appraisal was arranged, they should make a final decision on what deed restrictions they want to impose and publish the notice appropriately before the auction.

Mr. Riley said he would contact an appraiser.

Citizen Advisory Committee

Commissioner Brooks reported he hoped to have the draft documents completed by the end of September.

Fire Station at the Fairgrounds

Commissioner Duncan said that Legal had made some changes to the submitted documents and sent them back to the Kootenai County Fire and Rescue attorney. She remarked that they were waiting from a response.

U of I Extension New Home

University of Idaho Extension 4-H Education Sharla Wilson said she planned to scout some additional locations in the coming week.

Commissioner Duncan commented that she and Mr. Riley planned to view two new locations as well.

Mr. Riley reminded everyone that time was running short if they were to have the Extension moved by the end of September.

Jail Body Scanner

Chairman Fillios stated that this item was on the Business Meeting agenda for tomorrow.

Facilities Expansion

Commissioner Duncan said there was nothing new to report on this topic.

PAC Airport Lease

Commissioner Duncan said there was nothing new to report on this topic.

- D. **Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

- E. **Adjournment (Action):** Chairman Fillios adjourned the meeting at 11:43 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
