

**Minutes of Meeting
Business Meeting
September 4, 2018
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios, and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Coroner Dr. Warren Keene, Undersheriff Dan Mattos, Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Elections Manager Carrie Phillips, Buildings & Grounds (B&G) Director Shawn Riley, Solid Waste Principal Planner Laureen Chaffin, Grants Management Office (GMO)/Transit Program Manager Kimberli Riley, Fleet Maintenance Manager Kelly Soske, Civil Deputy Prosecutors R. David Ferguson and Pat Braden, Civil Legal Assistant Barb Nyquist, Juvenile Detention Administrative Assistant Brandie Bradley, BOCC Senior Financial Analyst Nanci Plouffe, Administrative Secretary Teri Johnston, and Deputy Clerk Ronnie Davisson.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** Solid Waste Principal Planner Laureen Chaffin led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings:

08/06/2018	Solid Waste Update
08/06/2018	Commissioners' Debriefing – PULLED
08/09/2018	Deliberations/CPU18-0001/CUP18-0003/Community Development
08/09/2018	Human Resources Personnel Changes
08/13/2018	Commissioners' Debriefing
08/14/2018	Business Meeting
08/16/2018	Deliberations/CUP18-0001/CUP18-0003/Community Development
08/16/2018	Human Resources Personnel Changes
08/16/2018	Public Hearing/Deliberations/ZON08-0005/CUP17-0004/Community Development
08/20/2018	Community Development Update
08/20/2018	Commissioners' Debriefing
08/21/2018	Business Meeting
08/23/2018	Human Resources Personnel Changes
08/27/2018	Community Development Update

Board Actions:

Assessor's Adjustment to tax/valuation/AIN Nos. 118021; 130967; 225859; 113538
PAF/SCF Report: BOCC Review PP18/Human Resources
BOCC Signatures for Indigent Cases: 08/23/2018 through 08/29/2018

Commissioner Chris Fillios moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bob Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

D. Approval of Payables List:

Commissioner Bingham moved to accept the Payables List for the week of August 27, 2018 through August 31, 2018 in the amount of \$1,186,891.86 with \$906.72 in jury payments. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. New Business:

Approve Ballot Order/Resolution 2018-79 Designate Polling Places/November 6, 2018 General Election/Elections

Elections Manager Carrie Phillips presented a copy of the Ballot Order for the General Election, which would take place on November 6, 2018. She said there were quite a few taxing districts that had been added to the General Election, so there would be several different ballot types.

Commissioner Fillios moved to approve Resolution 2018-79 to approve the ballot order and designate the polling places for the General Elections. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Ms. Phillips and Chief Deputy Clerk Jennifer Locke exited the meeting at 2:05 p.m.

Agreement/Janitorial Services/TESH/Solid Waste

Solid Waste Principal Planner Laureen Chaffin presented a contract agreement with TESH for janitorial services at both transfer stations. She said the contract being presented was for FY19 and represented a 2% increase over the prior year. Ms. Chaffin said TESH was a wonderful program that provided employment opportunities to disabled adults and was requesting Board's approval to the agreement.

Commissioner Bingham moved to approve the agreement for janitorial services between TESH and Solid Waste. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Request for Extension/L-2 Deadline/City of Huetter/Auditor

Finance Director Dena Darrow said the City of Huetter would not qualify for an L-2 Extension as they had surpassed the deadline for application. She explained the Auditor's Office had made multiple attempts to reach out to a representative, but to no avail. BOCC Administrative Secretary Teri Johnston then provided Ms. Darrow a letter from the City of Huetter that had requested an L-2 Extension and Ms. Darrow pointed out the letter was not on the City's letterhead, but would request the Board's approval for an extension for the City of Huetter.

Commissioner Fillios moved to approve the request for an L-2 extension for the City of Huetter to September 17, 2018. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Request/Use of Drug Forfeiture Funds/Polygraph Equipment/KCSO

Undersheriff Dan Mattos explained that KCSO had sent one of their detectives to a polygraph program in Florida so he could obtain his licensure in polygraphing. He said that their current part-time polygrapher had retired and had been using donated equipment. Upon completion of the polygraph program, the newly licensed detective had informed Undersheriff Mattos that the polygraph equipment KCSO was using was out of date and did not correspond with the training he had completed. Undersheriff Mattos requested to utilize \$10,000 out of Drug Forfeiture Funds to purchase new equipment.

Commissioner Bingham moved to approve the use of Drug Forfeiture Funds to purchase new polygraph equipment. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Undersheriff Mattos exited the meeting at 2:12 p.m.

Contract/Riverstone Transit Center/T. LaRiviere Construction & Excavation Inc./Transit

Fleet Maintenance Manager Kelly Soske requested approval for the Riverstone Transit Center project funds, saying that all insurance and bonds had been supplied by the contractor and that the project amount was \$2,109,460.

Commissioner Fillios moved to approve the contract with T. LaRiviere Construction & Excavation Inc. in the amount of \$2,109,460. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Nay

The motion carried.

Mr. Soske and Civil Deputy Prosecutor Pat Braden exited the meeting at 2:13 p.m.

Agreement/Area Agency on Aging (AAA)/Public Transportation/Grants Management Office

GMO/Transit Program Manager Kimberli Riley presented an updated agreement for the Area Agency on Aging, stating AAA had provided the match for Transit's 5310 Funds for the Demand Response Services (ParaTransit).

Commissioner Bingham moved to approve the agreement between AAA and GMO. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Resolution 2018-80 Surplus Equipment/Juvenile Detention

Juvenile Detention Administrative Assistant Brandie Bradley requested approval to surplus and dispose a floor buffer that was no longer working.

Commissioner Fillios moved to approve Resolution 2108-80. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 2:15 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
