

**Minutes of Meeting  
Business Meeting  
September 11, 2018  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Marc Eberlein and Commissioner Bob Bingham (via teleconference) met to discuss the following agenda items. Also present were Chief Deputy Treasurer Laurie Thomas, Finance Director Dena Darrow, Office of Emergency Management (OEM) Director Sandy Von Behren, 9-1-1 Communications Technician Collin McRoy, Court Services Manager Marissa Garza, Civil Deputy Prosecutors R. David Ferguson and Pat Braden, Civil Legal Assistant Barb Nyquist, BOCC Senior Financial Analyst Nanci Plouffe, Administrative Secretary Teri Johnston, and Deputy Clerk Ronnie Davisson. Also present was City of Coeur D’Alene City Administrator Troy Tymesen. Commissioner Chris Fillios was excused.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** City of Coeur d’Alene City Administrator Troy Tymesen led the Pledge of Allegiance.

**C. Approval of Consent Calendar:**

**Minutes of Meetings:**

08/06/2018 Commissioners’ Debriefing  
08/27/2018 Airport & Airport Advisory Board Update  
08/27/2018 Commissioners’ Debriefing  
08/28/2018 Business Meeting  
08/28/2018 Special Meeting: Airport

**Board Actions:**

Treasurer’s Monthly Settlements and Statements/August 2018  
Cancellations of Tax on Personal Property/Treasurer  
Payment Approval/Police Hold/County Assistance  
Denial/Request for Cancellation of Fees/AIN 118677 Evans  
Resolutions 2018-83/Waive Penalties & Interest/AIN 114269/The River Church  
PAF/SCF Report: BOCC Review PP19 Human Resources  
BOCC Signatures for Indigent Cases: 08/30/2018 through 09/05/2018

Chairman Eberlein moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bob Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Excused  
Chairman Eberlein: Aye

The motion carried.

**D. Approval of Payables List:**

Chairman Eberlein moved to accept the Payables List for the week of September 3, 2018 through September 7, 2018 in the amount of \$536,461.59 with no jury payments. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Excused  
Chairman Eberlein: Aye  
The motion carried.

**E. Changes to the Agenda:** Chairman Eberlein said there had been a request to remove items 9, *Mutual Rescission of Lease Agreement/Monroe/Airport*; 10, *Lease Agreement/Hall/Airport*; and 11, *Amendment to Contract/Correctional Health Partners LLC/KCSO*.

Chairman Eberlein moved to remove items 9, 10 and 11 from the agenda. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Excused  
Chairman Eberlein: Aye  
The motion carried.

**F. New Business:**

**Maintenance Agreement/ E911 Positron VIPER Phone System / CenturyLink Communications / KCSO / 9-1-1**

9-1-1 Communications Technician Collin McRoy presented the annual maintenance agreement between E911 and VIPER phone systems. He said there were no changes outside of the minor \$330 increase over the prior year.

Chairman Eberlein moved to approve the maintenance agreement. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Excused  
Chairman Eberlein: Aye  
The motion carried.

**Memorandum of Understanding/Mica Peak/Hoodoo Mountain/Idaho Military Division/KCSO/911**

Mr. McRoy requested Board's approval to renew a Memorandum of Understanding (MOU) between 9-1-1 and Idaho Military Division, which allowed use of the state's microwave backbone. He said the backbone connected the 700 MHz trunking system to the core, which was located in Meridian. Further, the renewal was to lease the bandwidth and share locations for equipment, noting there was a 2% escalation per year in the MOU.

Chairman Eberlein moved to approve the MOU/Mica Peak/Hoodoo Mountain/Idaho Military Division/KCSO/911. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Excused  
Chairman Eberlein: Aye  
The motion carried.

Mr. McRoy exited the meeting at 2:06 p.m.

**Requests for Certification to 2018 Property Tax Rolls/Taxing Districts/Treasurer**

Chief Deputy Treasurer Laurie Thomas requested Board approval to certify delinquent bills on behalf of 17 taxing districts, for \$112,467.87.

Commissioner Bingham moved to approve the requests for certifications to 2018 property tax rolls for the taxing districts. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Excused  
Chairman Eberlein: Aye  
The motion carried.

**Requests for Certification to 2018 Property Tax Rolls/Delinquent Personal Property/Treasurer**

Ms. Thomas requested approval to certify \$90,732.66 of delinquent personal property bills to the real property bill for the 2018 tax year.

Commissioner Bingham moved to approve the requests for certification to 2018 property tax rolls of delinquent personal property. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Excused  
Chairman Eberlein: Aye  
The motion carried.

**Requests for Certification to 2018 Property Tax Roll for Omitted Occupancies/Treasurer**

Ms. Thomas requested to add the omitted occupancies for \$31,455.98 to the 2018 real property tax bills.

Commissioner Bingham moved to approve the requests for certification to the 2018 property tax roll for omitted occupancies. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Excused  
Chairman Eberlein: Aye

The motion carried.

**Requests for Certification to 2018 Property Tax Roll for Inactive Real Properties / Treasurer**

Ms. Thomas requested to certify \$3147.51 for inactive real properties.

Commissioner Bingham moved to approve the requests for certification to 2018 property tax roll for inactive real properties. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Excused  
Chairman Eberlein: Aye

The motion carried.

**Requests for Certification to 2018 Property Tax Roll for Yield and Deferred Tax/Treasurer**

Ms. Thomas requested to certify \$5241.63 for yield tax bills that had not been paid during the calendar year, which represented property owners that had timber off their land and did not pay the bill timely. She also requested to certify \$1529.45 for deferred tax that had not been paid timely.

Commissioner Bingham moved to approve the requests for certification to 2018 property tax roll for yield and deferred tax. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Excused  
Chairman Eberlein: Aye

The motion carried.

**Tax Deed Bid/City of Coeur d'Alene/Treasurer**

Ms. Thomas explained the City of Coeur d'Alene had submitted a request regarding AIN 301750, which had been taken by the County in April 2018 for a nonpayment of taxes. She said that the City had requested use of the parcel. Mr. Tymesen said the parcel was a parking lot and existed next to an urban renewal property. He said it was the intention of the City to pay any of the back taxes that were owed to hopefully prevent it from going to auction.

No action was taken.

Mr. Tymesen and Ms. Thomas exited the meeting at 2:15 p.m.

**Proclamation: Kootenai County Preparedness Month / Office of Emergency Management**

OEM Director Sandy Von Behren requested the Board's approval to proclaim September 2018 as Kootenai County Preparedness Month.

Commissioner Bingham moved to approve September 2018 as Kootenai County Preparedness Month. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Excused  
Chairman Eberlein: Aye  
The motion carried.

**Maintenance Agreement Renewal/H&H Business Systems/Office of Emergency Management**

Ms. Von Behren requested approval to renew the annual copier maintenance agreement, noting there was a 5% increase over the prior year. Chairman Eberlein asked how much of an increase that would equate to and Ms. Von Behren said it was increased to 0.0074 per copy.

Commissioner Bingham moved to approve the maintenance agreement renewal with H&H Business Systems. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Excused  
Chairman Eberlein: Aye  
The motion carried.

**Memorandum of Understanding (MOU)/Coeur d'Alene Tribe/Citylink Ground Transportation/Grants Management Office/Office of Emergency Management**

Ms. Von Behren presented an MOU between the Coeur d'Alene Tribe and the County for transportation services, support personnel and volunteers if an emergency were to arise. She said if the Tribe were to be called on to help, the County would reimburse the Tribe for fuel costs, salary and benefits.

Commissioner Bingham moved to approve the MOU between the Tribe and the County for Citylink Ground Transportation. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Excused  
Chairman Eberlein: Aye  
The motion carried.

Ms. Von Behren exited the meeting at 2:19 p.m.

**Contract/Westlaw/Prosecuting Attorney**

Civil Deputy Prosecutor Pat Braden requested approval to a contract with Thomson Reuters for the Westlaw product. He said the cost would be \$4871 monthly and had offered a 1% increase for years 2, 3 and 5, noting it was the lowest annual increase Thomson Reuters had ever offered.

Commissioner Bingham moved to approve the contract for Westlaw with the Prosecutor's Office. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham:       Aye  
Commissioner Fillios:       Excused  
Chairman Eberlein:       Aye  
The motion carried.

Mr. Braden exited the meeting at 2:20 p.m.

**Requests for Annexation/Multiple Parcels/East Side Fire District**

Civil Deputy Prosecutor R. David Ferguson presented several requests for annexation into the East Side Fire District. He said there were 11 total parcels and all had met the requirements for annexation and recommended the Board approve the requests.

Commissioner Bingham moved to approve the requests for annexation for multiple parcels to the East Side Fire District. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham:       Aye  
Commissioner Fillios:       Excused  
Chairman Eberlein:       Aye  
The motion carried.

**Resolution 2018-82/Adopt Kootenai County Budget FY 2019/Auditor**

Finance Director Dena Darrow presented Resolution 2018-82 for the Board's approval, stating it was the final step to adopting the FY19 Kootenai County Budget.

Commissioner Bingham moved to approve Resolution 2018-82. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham:       Aye  
Commissioner Fillios:       Excused  
Chairman Eberlein:       Aye  
The motion carried.

**Resolution 2018-84/Surplus Equipment/District Court**

Court Services Manager Marissa Garza requested to surplus a copy machine that had been purchased in 2008 and was no longer usable.

Commissioner Bingham moved to approve Resolution 2018-84. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham:       Aye  
Commissioner Fillios:       Excused  
Chairman Eberlein:         Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 2:23 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: \_\_\_\_\_  
Ronnie Davisson, Deputy Clerk

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