

**Minutes of Meeting
Commissioners' Status Update
September 14, 2020
11:00 a.m.**

The Kootenai County Board of Commissioners: Chair Pro Tem Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Elections/County Assistance Manager Shelly Amos, Staff Accountant – Budget Michelle Chiamonte, Resource Management Office (RMO) Director Jody Bieze, RMO Transit Fleet Maintenance Manager Joshua Nelson, Community Development Director David Callahan, Office of Emergency Management (OEM) Director Tiffany Westbrook, Airport Director Steven Kjergaard, Solid Waste (SW) Director Cathy Mayer, Human Resources (HR) Director Sylvia Proud, Civil Deputy Prosecuting Attorney Pat Braden and Deputy Clerk Tina Ginorio. Also present were Contractor Shawn Riley, City of Hayden Community Development Director Melissa Cleveland, City of Hayden Attorney Caitlin Kling and Coeur d'Alene Press Reporter Madison Hardy. Ms. Cleveland and Ms. Kling were present via teleconference. Chairman Chris Fillios was excused.

- A. Call to Order:** Chair Pro Tem Leslie Duncan called the meeting to order at 11:01 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Solid Waste

Commissioner Bill Brooks moved that the Board enter into Executive Session pursuant to Idaho Code §74-206(1)(a). Chair Pro Tem Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:	Aye
Commissioner Duncan:	Aye
Chairman Fillios:	Excused

The motion carried.

The Board entered into Executive Session at 11:02 a.m.

All persons not invited to attend the Executive Session exited the meeting at 11:02 a.m.

Executive Session pursuant to Idaho Code §74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent. (Closed Session – Discussion Item)

Decisions/Direction (Open Session – Action Item)

The Board exited Executive Session at 11:09 a.m.

All persons not invited to attend the Executive Session reentered the meeting at 11:09 a.m.

Chair Pro Tem Duncan moved that the Board make an offer to the employee discussed of \$88,902.45. Commissioner Brooks Duncan the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Excused

The motion carried.

Human Resources (HR) Director Sylvia Proud and Solid Waste (SW) Director Cathy Mayer exited the meeting at 11:10 a.m.

November 3rd General Election Ballot Order (Action)

Clerk Jim Brannon asked the Board to approve the ballot order for the upcoming election.

Chief Deputy Clerk Jennifer Locke noted that the number of absentee ballots was constantly increasing. She stated the first mailing of about 35,000 would go out on October 2, 2020.

Commissioner Brooks moved that the Board approve the ballot order for the November 3, 2020 General Election as described. Chair Pro Tem Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Excused

The motion carried.

Elections/County Assistance Manager Shelly Amos, Clerk Brannon and Ms. Locke exited the meeting at 11:12 a.m.

State of Idaho Broadband Initiative Update (Action)

Resource Management Office (RMO) Director Jody Bieze reminded those present of the timeline of events.

- June 30, 2020, the Board approved seventeen household broadband applications that were then sent to the Idaho Department of Commerce.
- July 26, 2020, the Idaho Department of Commerce sent Kootenai County a notification of challenge from Spectrum for fourteen of the seventeen grant applications submitted.
- July 28, 2020, the BOCC affirmed the applications and met the challenge criteria that all applications were for areas in which less than 50% of the homes had broadband.
- August 20, 2020, the Idaho Department of Commerce responded to the challenges and stated that they had determined to award Kootenai County the funds to implement the fourteen projects previously contested.
- August 21, 2020, the County received notice of award for all fourteen applications previously challenged.

- September 4, 2020, the County received grant applications for all seventeen broadband household projects and a copy of Spectrum's petition for reconsideration for funding of the fourteen projects.
- September 11, 2020, Intermax Network sent a response to the Idaho Department of Commerce regarding Spectrum's petition. Ms. Bieze said it had been determined by Intermax that Spectrum had not provided substantive evidence to support reconsideration.

Ms. Bieze concluded with the information that the Commissioners would receive all seventeen applications for their approval in the Business Meeting tomorrow.

City of Hayden Community Development Director Melissa Cleveland and City of Hayden Attorney Caitlin Kling re-entered the meeting at 11:17 a.m. via teleconference.

Armory and Airport Property Split Decisions (Discussion)

Civil Deputy Prosecuting Attorney Pat Braden confirmed that the 15 acre parcel under discussion, part of the total 237 acres of Airport property, fell under the ACI (Area of City Impact) for the City of Hayden.

Ms. Bieze, Mr. Braden, Community Development Director David Callahan, Airport Director Steven Kjergaard, Contractor Shawn Riley and Ms. Cleveland discussed potential constraints and requirements for development of a Public Transit Maintenance Facility and parking area for buses, including sewer, easements, right-of-ways and improvement of road frontage.

Ms. Bieze remarked that she had made a presentation to the FTA (Federal Transit Administration) regarding a potential joint development project, which was received favorably. She said she would provide a copy of the presentation to the Board.

Ms. Bieze commented that time was a factor for the proposed Transit project. She said that Post Falls had been very helpful to them, but that they could utilize those resources for less than 12 more months. She added that they needed to begin work soon on the new location.

For the OEM (Office of Emergency Management) takeover of the old Armory Building, Ms. Bieze confirmed that the grant they had was for renovation only. She noted that, if a joint development deal were established, cost might be able to be spread between departments.

Chair Pro-Tem Duncan stated she felt they needed to handle the two issues separately: first, the separation of the land from the Airport and then putting focus on the FTA, shared services and development issues. She asked Mr. Braden and Mr. Callahan to develop a list of all the items the City of Hayden would require so that the Board could review them holistically and determine the most efficient way to proceed.

Ms. Cleveland asked Mr. Braden, Mr. Callahan and Mr. Kjergaard to meet with her to discuss the project further.

Pending Items Status Review – List Attached (Discussion)

Chair Pro Tem Duncan remarked that only two items from the pending list required updates. She stated that the notice for the Romer Buildings’ sale would be published this week, including the agreed-upon deed restrictions. She added that bids would be opened on September 29, 2020.

She stated that a lease for the University of Idaho Extension Office at the Research Park space would be available for Legal to review shortly.

Commissioner Brooks confirmed that he had no other updates to offer.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

E. Adjournment (Action): Chair Pro Tem Duncan adjourned the meeting at 11:40 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

LESLIE DUNCAN, CHAIR PRO TEM

BY: _____
Tina Ginorio, Deputy Clerk
