

**Minutes of Meeting
Commissioners' Status Update
September 28, 2020
11:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Finance Director Dena Darrow, BOCC Communications Manager Nancy Jones, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio. Also present was Contractor Shawn Riley.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 11:04 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Holiday Schedule (Action)

Commissioner Leslie Duncan reported that she and BOCC Communications Manager Nancy Jones had discussed the upcoming holiday schedule. She said that County offices typically were closed at 3:00 p.m. on Christmas Eve and staff were allowed to use vacation time for the remaining two hours of the day. She said she recommended that County offices close at 3:00 p.m. on the day after Thanksgiving, Christmas Eve and New Year's Eve. She suggested a memo be sent to staff.

Commissioner Bill Brooks asked whether they wanted to consider closing the offices completely for the Friday after Thanksgiving. He pointed out many businesses did.

Commissioner Duncan suggested that it be discussed at the next Elected Officials meeting. There was general agreement expressed. No motion was required at this time.

Ordering of Asbestos Test for the Romer House (Action)

Contractor Shawn Riley commented that bids would be opened during tomorrow's Business Meeting for the sale of the Romer House. He said if no bids were received, he would like to go ahead and order the asbestos test, which would not exceed a cost of \$2,000. He noted he would only order the test if there were no bids on the property.

Commissioner Duncan moved that the Board approve the ordering of an asbestos test, not to exceed \$2,000, for the Romer/Hamilton House at 627 Government Way. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Pending Items Status Review – List Attached (Discussion)

Romer House

Commissioner Duncan said that any bids received would be opened tomorrow. If no bids were received, the County would proceed with the asbestos test, preparatory to having the building taken down.

Chairman Fillios remarked that they could change the deed restrictions to limit the height of any new construction and offer the building for sale again.

Commissioner Duncan said that, in her opinion, a County-owned parking lot might be a better choice and create less protest from the neighbors than anything a developer might do.

Citizen Advisory Committee

Commissioner Brooks said he was still working on the documents and hoped to have them done by late October.

Fire Station at Fairgrounds

Chairman Fillios said there was no new information on this project.

University of Idaho Extension New Home

Commissioner Duncan reported that Legal was reviewing the lease and would probably be able to present it to the Board for approval on the next week's Business Meeting.

Facilities Expansion

Mr. Riley announced that they had received ten bids for the project from different architects. He suggested that the two with the top scores be brought in for interviews by the Board.

Chairman Fillios remarked he thought they would interview the top three contenders.

PAC Airport Lease

Commissioner Duncan said she was working with Airport Director Steven Kjergaard to get new lease numbers and potential purchase numbers. She stated she would begin negotiating with PAC (Panhandle Area Council) after that to get things moving forward.

Office of Emergency Management Relocation

Mr. Riley stated that they had applied for the building permit and the project had been advertised in the Coeur d'Alene Press. He said they would have another walk-through at 10:00 a.m. this Wednesday, then bids would be opened October 8, 2020, the bid would

be awarded on October 9 and the contract would be brought to the Board on October 13, 2020. He added that work should start October 19, 2020 and be done by December 31, 2020.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 11:21 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____

Tina Ginorio, Deputy Clerk
