

**Minutes of Meeting**  
**Human Resources: Personnel Changes**  
**September 29, 2020**  
**2:45 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Finance Director Dena Darrow, Human Resources (HR) Director Sylvia Proud, HR Generalist – Employee Relations Kimberley Van Slate, Chief Bailiff Pete Barnes, Civil Deputy Prosecuting Attorneys R. David Ferguson and Darrin Murphey, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio. Mr. Murphey was present via teleconference.

- A. **Call to Order:** Chairman Chris Fillios called the meeting to order 3:04 p.m.
- B. **Changes to the Agenda (Action):** There were no changes to the agenda.
- C. **Business (Action):**

**Request to Hire Temporary Security Screener Retiree during Retirement – Bailiff’s Office**

Chief Bailiff Pete Barnes requested the Board’s approval to hire a temporary security screener retiree to fill an open position. He explained that they were going to have a heavy workload and he did not have time right now for recruitment and the interview process. He said this person had worked for the County for twelve years as a screener and was available and able to start on Monday. Mr. Barnes stated the person would be on duty for three months, during the crunch.

**Executive Session pursuant to Idaho Code §74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent. (Closed Session – Discussion Item)**

**Decisions/Direction (Open Session – Action Item)**

No information requiring an Executive Session was submitted.

Commissioner Leslie Duncan moved that the Board approve the request to hire a temporary Security Screener retiree for this person’s past rate of pay. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:           Aye  
Commissioner Duncan:        Aye  
Chairman Fillios:               Aye

The motion carried.

Mr. Barnes exited the meeting at 3:05 p.m.

**FY21 Salary Increased Updated Employee List and Revisions – Human Resources**

Human Resources (HR) Director Sylvia Proud requested the Board to approve the updated list.

Commissioner Duncan moved that the Board approve the FY21 Salary Increased Updated Employee List and Revisions. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

**D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

**E. Adjournment (Action):** Chairman Fillios adjourned the meeting at 3:07 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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