

Minutes of Meeting
Annual Treasurer's Statement
October 8, 2019
11:30 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Deputy Finance Director Keith Taylor, Treasurer Steve Matheson, Chief Deputy Treasurer Laurie Thomas and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 11:30 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Annual Statement from Treasurer to Auditor, with BOCC in Supervisory Role, in accordance with Idaho Code 31-2112 (Action)

Treasurer Steve Matheson provided the Commissioners with copies of the attestation he presented to Clerk Jim Brannon. He explained that this annual statement covered all the incoming funds for the Treasurer's Office, how they were dispersed and what remained. He pointed out that Idaho Code 31-2112 had been written in 1890 and, in some ways, was not completely relevant anymore due to improvements in technology. He said that there were reports shared with the Clerk's Office on a daily, weekly, bi-weekly and monthly basis. He noted that the County Commissioners were also given reports detailing cash flow every week. He added that, when he had first taken office, he had provided the Clerk's division with read-only access all of the County's bank accounts and investment portfolios. He stated that the Clerk also received copies of all emails from the State regarding incoming cash flow. He concluded that he felt there was a good level of transparency between the two offices.

Treasurer Matheson stated that he was satisfying the statute by presenting the attestation today. He confirmed it was for Fiscal Year 2019, with a September 30, 2019 year-end date.

Commissioner Leslie Duncan moved that the Board make a declaration that it had witnessed the annual statement from the Treasurer to the Auditor, in accordance with Idaho Code 31-2112. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Clerk Jim Brannon officially stated that he had received the annual statement from the Treasurer in compliance with 31-2112.

D. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County-related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 11:35 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
