

Minutes of Meeting
Airport and Airport Advisory Board Update
October 22, 2018
9:00 a.m.

The Kootenai County Board of Commissioners: Chairman Marc Eberlein and Commissioner Chris Fillios met to discuss the following agenda items. Also present were Airport Director Steven Kjergaard, Deputy Airport Director Phil Cummings and Deputy Clerk Ronnie Davisson. Also present were Airport Advisory Board Chair Joan Genter and Airport Advisory Board Member Mark Vehr. Commissioner Bob Bingham was excused.

- A. **Call to Order:** Chairman Marc Eberlein called the meeting to order at 9:09 a.m.
- B. **Changes to the Agenda:** There were no changes to the agenda.
- C. **Business:**

Northern Air, LLC Hangar Proposal (Action)
Steve Dennis Hangar Proposal (Action)
CDA Northwest, LLC Hangar Proposal (Action)
Jim Self Hangar Proposal (Action)
Steve VanBatavia Hangar Proposal (Action)

Airport Advisory Board Chair Joan Genter said they would be presenting five hangar proposals to the BOCC. Airport Director Steven Kjergaard said that Northern Air was a large corporate hangar and the Advisory Board had already approved the layout proposal. He said the next step in the process was for the owner to submit an application for building permits.

Mr. Kjergaard said the four remaining proposals were various size hangars located at the Airport, the Advisory Board had approved the proposals, and there was no action required by the BOCC.

Airport Improvement Projects (Action)

Mr. Kjergaard said the previous open house they held had a great turnout – nearly 40 people had attended and were vocal on their stances related to the Airport. He said some of the comments made were related to a possible expansion, the Minimum Rules and Standards, and future Airport plans. Mr. Kjergaard spoke briefly about runway decoupling, mentioning that in 2020 they are hoping to receive a grant that would help to offset the cost.

Part 139 Certification Inspection (Action)

Mr. Kjergaard explained that due to the Airport having a Part 139 status, they received inspections and during the inspections, the inspector found a few items that needed to be addressed. One of the biggest items was moving the fence lines and replacing the fire

truck on the field. Mr. Kjergaard also pointed out that being Part 139 had many financial benefits and positively affects the County's economy.

Trillion Draft (Action)

Ms. Genter said the Airport Advisory Board recently had a great meeting regarding the Minimum Standards and Rules draft and mentioned that once Mr. Kjergaard had explained the new lease proposals in details, all those concerned were amenable. She also said that subsequently, all suggested changes had been adopted with one exception related to helicopters.

Chairman Eberlein suggested expediting the Minimum Standards and Rules final draft for approval, as there would be a new BOCC come January. Mr. Kjergaard said they would work to get it done as quickly as possible.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 9:58 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
