

**Minutes of Meeting
Business Meeting
October 22, 2019
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Civil Deputy Prosecuting Attorney R. David Ferguson, Civil Legal Assistant Barb Nyquist, Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder, Juvenile Probation Director Debra Nadeau, Staff Accountant Julina Hildreth, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present were Fairgrounds General Manager Alexcia Jordan, Fair Board Chair Jerry Johnson and Contractor Shawn Riley.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:00 p.m.

- B. Pledge of Allegiance:** Fairgrounds General Manager Alexcia Jordan led the Pledge of Allegiance.

- C. Consent Calendar (items to be approved listed below):**
 - Minutes of Meetings:**
 - 10/10/2019 Business Meeting
 - 10/10/2019 Human Resources: Personnel Changes
 - 10/10/2019 Community Development Update
 - 10/15/2019 Clarification of Decision 2018-282
 - 10/15/2019 Monthly Payment Reduction 2017-308

 - Board Actions:**
 - Assessor's Adjustment to tax/valuation/AIN 106637 Adams
 - Authorization Request for Bad Debt Write Off/Solid Waste
 - PAF/SCF Report: BOCC Review PP22/Human Resources

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

D. Payables List (Action):

Commissioner Duncan moved that the Board accept the Payables List for the week of October 14, 2019 through October 18, 2019 in the amount of \$804,759.48, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda (Action): There were no changes to the agenda

F. Action Items:

Yearly Lease Agreement/Blackwell Island Marina/Parks & Waterways

Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder requested the Board’s approval of P&W’s renewal of the boathouse lease with Blackwell Island Marina. He said the amount was \$6,625 and noted that this was a \$130 increase from last year. He stated P&W had already sent an invoice to the City of Coeur d’Alene Fire Department for 50% of the total because they would be sharing a slip until next year.

Commissioner Duncan moved that the Board approve yearly lease agreement for the Blackwell Island Marina. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Renewal/Independent Contractor Agreement/Chaplain Services and Youth Advocacy/Cheeseborough/Juvenile Probation/Juvenile Detention

Juvenile Probation Director Debra Nadeau requested the Board’s approval of the renewal of the independent contract agreement for chaplain services and youth advocacy with Pastor Jeff Cheeseborough. She explained that the funds came from the Juvenile Probation Tobacco Tax Budget and the expense had been approved in the FY20 Budget.

Commissioner Duncan remarked that there had been some discussion in the legislature about readjusting assignment of some of the tobacco and alcohol tax money. She asked if the legislators would inform Juvenile Probation if that happened. Ms. Nadeau said they would and she would make sure to notify the Board.

Commissioner Duncan moved that the Board approve renewal of the independent contractor agreement for chaplain services and youth advocacy with Pastor Cheeseborough. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Change Orders/Riverstone Transit Center/Resource Management Office

Resource Management Office (RMO) Senior Program Manager Kimberli Riley requested the Board's approval of two change orders for the Riverstone Transit Center. She explained these were for reinforcement of the fins and for the mechanical enclosure that surrounded their HVAC. She reported that the total cost was \$6,833 and was included under their Budget.

Commissioner Duncan moved that the Board approve the change orders numbered 20 and 22 for the Riverstone Transit Center. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Agreement/Professional Services/Kootenai County Fairgrounds RV Park Phase 3/Welch Comer & Associates/Riley/Board of Commissioners

Contractor Shawn Riley requested the Board's approval of the agreement for professional services for the Kootenai County Fairgrounds RV Park Phase III with Welch Comer & Associates. He noted the amount was \$41,700. Mr. Riley added that the cost had been reduced from its original figure because he was going to take on some of the construction management himself. He reported this would save the County about \$11,000.

Commissioner Duncan moved that the Board approve agreement for professional services at the Kootenai County Fairgrounds for the RV Park Phase III with Welch Comer & Associates. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

- G. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:06 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
