

**Minutes of Meeting  
Commissioners' Status Update  
October 26, 2020  
11:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Public Defender Anne C. Taylor, Senior Staff Accountant Melissa Merrifield, BOCC Communications Manager Nancy Jones, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio. Also present was Contractor Shawn Riley. Commissioner Brooks was present via teleconference.

**A. Call to Order:** Chairman Chris Fillios called the meeting to order at 11:04 a.m.

**B. Changes to the Agenda (Action):**

Commissioner Leslie Duncan requested that the items be covered in reverse order. No objections were voiced.

**C. Business (Discussion):**

**Pending Items Status Review – List Attached**

Romer House

Commissioner Duncan reported that the escrow had been closed for 627 Government Way.

Chairman Fillios commented that he had signed the paperwork and BOCC Communications Manager Nancy Jones should receive the check shortly.

It was mutually agreed this item could now be dropped from the pending items list.

Citizen Advisory Committee

Commissioner Bill Brooks confirmed that this topic would be addressed further in November.

Fire Station at Fairgrounds

Chairman Fillios stated that they were still waiting for a response from the attorney representing Kootenai County Fire & Rescue.

University of Idaho Extension New Home

Commissioner Duncan said that everything had been arranged and the move would take place as planned.

It was mutually agreed that this item could now be dropped from the pending items list.

#### Facilities Expansion

Chairman Fillios confirmed that LCA Architects had been selected after review and scoring of the submitted RFQ (Request for Qualifications) packets.

Contractor Shawn Riley stated that a representative of LCA Architects would attend a November 9, 2020 meeting with the Board to offer a presentation and answer any questions.

#### PAC Airport Lease

Commissioner Duncan reported that she, Wally Jacobsen and Airport Director Steven Kjergaard would meet in the near future to further address this.

#### Office of Emergency Management (OEM) Relocation

Mr. Riley said they had received the required permits on Friday and planned a construction meeting tomorrow. He said he would forward the schedule to the Board as soon as it was available. He added that they might not be able to do the seal coat on the parking lot if the weather continues as it has. He said that they would make sure the handicapped spaces were appropriately marked, regardless.

#### Utilities for County Facilities

Commissioner Duncan said that KCSO Sheriff Ben Wolfinger had inquired under which budget utilities for different departments should be listed. She commented that she preferred to have the utilities under the Elected Officials' specific budgets because it encouraged responsible energy use, among other benefits. She suggested that, since the Coroner's Office now filled about 20% of the KCSO space, the Coroner should have 20% of the utility bill apportioned to his budget.

The other Commissioners expressed agreement.

Mr. Riley exited the meeting at 11:09 a.m.

#### Public Defense Commission Rules

Public Defender Anne C. Taylor said she had participated in another Zoom meeting with representatives from the PDC (Public Defense Commission). She said she had submitted a thirteen page document listing all her concerns with the proposed rules changes.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Commissioner Brooks praised BOCC Communications Manager Nancy Jones and BOCC Administrative Supervisor Leighanna Keiser for creating the pending items list. He said he found it very useful.

The other Commissioners agreed.

**E. Adjournment (Action):** Chairman Fillios adjourned the meeting at 11:15 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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