

Minutes of Meeting
Airport & Airport Advisory Board Update
October 28, 2019
9:00 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Airport Director Steven Kjergaard and Deputy Clerk Tina Ginorio. Also present were Airport Advisory Board Chair John Adams and Airport Advisory Board Members John Parmann, Nolan Wiley, Mark Vehr, Greg Gfeller and Coeur d'Alene Airport Association Member Murdo Cameron.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:01 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Minutes from October 9, 2019 Airport Advisory Board Meeting

Airport Director Steven Kjergaard shared the highlights from the October 9, 2019 Airport Advisory Board meeting.

- The Advisory Board voted to approve plans for the StanCraft Jet Center FBO Building.
- Application Review Committee—Mr. Kjergaard reported that Chair Joan Genter had said there had been a recommendation to form a sub-committee to review the current Airport Advisory Board applications. Members were chosen to make up the committee.
- The Airport will be getting sewer and water connections for the last section of hangar development.
- Issues with the proposed north side Viewing Center were further discussed. Mr. Kjergaard said that there were some difficulties noted. He said that there would be a permanent Viewing Center included as part of the new facility being planned.
- A meeting on the Airport Guidelines had been held. Mr. Adams reported that the guidelines were being formatted and would be ready to present soon.
- A meeting of the CDA Airport Association had been held. Association Member Murdo Cameron said Robb Bloem had been the guest speaker. He added that the Association would like to have more speakers in the future.

Review of Airport Advisory Board Applications

Mr. Kjergaard said Ms. Genter had asked him to find out how the Commissioners wanted to review the applications for the Airport Advisory Board. He noted that a committee had been formed for this purpose, but now that all members would have to reapply, they were not sure how to proceed.

All three Commissioners agreed that they wanted to review all of the applications themselves first and would ask the committee for help if needed.

Reduction in the Size of the Airport Advisory Board

Mr. Kjergaard asked for the Commissioners' decision regarding the size of the Airport Advisory Board.

Mr. Adams noted that it had been nine members in the past. He said that having three terms expire each year and retaining the six experienced members had worked well.

Airport Advisory Board Member Mark Vehr reminded those present that the Airport Guidelines were being updated. He said they had recommended eight positions to represent various interested groups and one position to represent the City of Hayden's interests.

There was general agreement among the Commissioners that the Advisory Board should include nine members.

Mr. Adams noted that Tim Komberec had been their alternate member for a number of years but that he doubted Mr. Komberec would accept a full position because he travels often.

Commissioner Leslie Duncan suggested that the Board agree to nine members for now and that the question be revisited in 2021 when Mr. Komberec's term expired.

Aircraft Owners and Pilots Association (AOPA) Fly-In Year 2021 or 2022

Mr. Kjergaard reported that he had been contacted by the Aircraft Owners and Pilots Association (AOPA) regarding a Fly-In event in 2021 or 2022. He explained that AOPA would host the event and pay for most of the expenses; the Airport would be responsible for paying for things like preparation fees and overtime. He said these events could attract from 500 to 700 aircraft and have an economic impact of about \$750,000 for the community. Mr. Kjergaard noted that an event of that size could create some issues but that he felt these would be manageable. He asked the Commissioners if they wanted him to pursue the matter.

In response to questions from Commissioner Duncan, Mr. Kjergaard stated that the event would be scheduled for mid-September, after fire season. He predicted that every ramp would be used and a runway would have to be closed to provide parking space.

In response to questions from Commissioner Bill Brooks, Mr. Kjergaard assured the Board that the Airport could manage an event of that size safely, although they would need to get an early start on preparations. He added that the Commissioners would need to consider whether camping under the wings would be allowed; the FAA (Federal Aviation Administration) generally forbade this but a waiver could be requested. He said the event usually included a party, for which a liquor license would be needed.

Commissioner Duncan suggested that a caterer be engaged for the party so that their liquor license could be used. She said she would be interested in hosting the event and noted that there would be plenty of time to budget for the initial expenses.

Chairman Fillios and Commissioner Brooks expressed their support. It was generally agreed that the Airport Director and the Advisory Board would do preliminary investigations and then report back to the BOCC.

D. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County-related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 9:26 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
