

**Minutes of Meeting
Business Meeting
November 13, 2018
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Pro Tem Chris Fillios and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Lieutenant Mike McFarland, Lieutenant Kevin Smart, Finance Director Dena Darrow, Interim Human Resources (HR) Director Kimberley Buffin, HR Generalist – Benefits & Compensation Dorothy Cross, Civil Deputy Prosecutor R. David Ferguson, Civil Legal Assistant Barb Nyquist, Office of Emergency Management (OEM) Administrative Assistant Rachel Irish, BOCC Senior Financial Analyst Nanci Plouffe, Administrative Secretary Teri Johnston, and Deputy Clerk Ronnie Davisson. Chairman Marc Eberlein was excused.

- A. Call to Order:** Chairman Pro Tem Chris Fillios called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** Interim HR Director Kimberley Buffin led the Pledge of Allegiance.
- C. Approval of Consent Calendar:**
 - Minutes of Meetings:**
 - 10/30/2018 Business Meeting
 - 11/01/2018 Human Resources Personnel Changes
 - 11/05/2018 Executive Session §74-206(1)(f) *to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.*
 - 11/06/2018 Executive Session §74-206(1)(d) *to consider records that are exempt from disclosure as provided by law.*
 - 11/06/2018 Executive Session §74-206(1)(f) *to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.*
 - 11/07/2018 Executive Session §74-206(1) (c) *to acquire interest in real property which is not owned by a public agency.*

Board Actions:

Assessor’s Adjustment to tax/valuation/AIN Nos. 100189; 206456
Monthly Settlements and Statements/October 2018/Treasurer
County Annual Juvenile Justice Report to the Idaho Department of Corrections
Confidentiality and Non-Disclosure Agreement/Human Resources
PAF/SCF Report: BOCC Review PP23/Human Resources
BOCC Signatures for Indigent Cases: 11/01/2018 through 11/07/2018
Kennel License Renewals: Justus/Double Dog J Ranch; Wilson/Tiny & Linda’s Kennel

Chairman Pro Tem Chris Fillios moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bob Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Chairman Pro Tem Fillios: Aye
Chairman Eberlein: Excused

The motion carried.

Chairman Marc Eberlein entered the meeting at 2:02 p.m.

D. Approval of Payables List:

Commissioner Bingham moved to accept the Payables List for the week of November 5, 2018 through November 9, 2018, in the amount of \$667,411.75 with \$4737.39 in jury payments. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. New Business:

Addendum Agreement/ThyssenKrupp/KCSO/9-1-1

Lieutenant Kevin Smart presented an addendum to an agreement with ThyssenKrupp, the provider of elevator services. He said that ThyssenKrupp had extended a 3-month credit to 9-1-1 for being a loyal customer, pointing out that they had been a customer since 1994. Commissioner Bingham explained he had questions related to the contract; Chairman Eberlein offered to table the item so the BOCC had time to discuss the contract with Buildings & Grounds Director Shawn Riley. The Board was agreeable to tabling the item until the following week.

Agreement/Law Enforcement Services/Black Friday/Walmart/KCSO

Lieutenant Mike McFarland presented the annual agreement between Walmart and KCSO, explaining that Walmart requests additional deputies for Thanksgiving evening into Black Friday.

Commissioner Fillios moved to approve the agreement between KCSO and Walmart for Black Friday Law Enforcement Services. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Lieutenant McFarland and Lieutenant Smart exited the meeting at 2:10 p.m.

Parks & Waterways/Noxious Weed County Campus Emergency Plan/Office of Emergency Management

OEM Administrative Assistant Rachel Irish presented an updated Emergency Plan for the Parks & Waterways/Noxious Weed Campus.

Commissioner Bingham moved to approve the updated Emergency Plan for the Parks & Waterways/Noxious Weed Campus. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Kootenai County Comprehensive Emergency Operations Plan (CEOP)/Office of Emergency Management

Ms. Irish read a document from OEM Director Sandy Von Behren, stating that OEM had worked diligently to update the County's Comprehensive Emergency Operations Plan (CEOP). Further, the CEOP's purpose was to guide the County and its actions before, during, and after an emergency or disaster.

Commissioner Fillios moved to approve the Kootenai County Comprehensive Emergency Operations Plan. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

2018 State Homeland Security Grant Use Agreement/Hayden Lake Police Department/Office of Emergency Management

Ms. Irish explained that the agreement was for Hayden Lake Police Department to submit a grant for radios.

Commissioner Bingham moved to approve the 2018 State Homeland Security Grant Use Agreement. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Regence 2019 Stop Loss Addendum/Human Resources

HR Generalist – Benefits & Compensation Dorothy Cross presented an agreement with Regence for Stop Loss. She explained that the agreement stated if Stop Loss does not exceed the threshold, then Regence would return up to 35% of the surplus.

Commissioner Fillios moved to approve the Regence 2019 Stop Loss Addendum. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Ms. Buffin, Ms. Cross, and Ms. Irish exited the meeting at 2:16 p.m.

Resolution 2018-96/Surplus Property/Kootenai County Prosecuting Attorney

Civil Deputy Prosecutor R. David Ferguson requested to surplus a 1992 Chevy Blazer and to then send it to auction.

Commissioner Bingham moved to approve Resolution 2018-96. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 2:17 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
