

Minutes of Meeting
Kootenai County Historic Preservation Commission (HPC)
November 18, 2020
3:00 PM

A. Call to Order

The meeting was called to order by Chairman Robert Singletary at 3:00 pm.

1. Opening Protocols:

Russ gave opening protocols

2. Roll Call:

Present were Chairman Robert Singletary, Walter Burns, Laurie Mauser, Courtney Beebe, Russ Brown, Jonathan Mueller, Resource Management Director Jody Bieze and Recording Secretary Chandra Newberry.

3. Approve Minutes:

October 21, 2020 meeting minutes were put up for approval. Laurie Mauser gave some suggestions. Walter Burns moved to approve the minutes with corrections. Russ Brown seconded the motion. The motion was carried.

4. Introduce Guests:

No guests were present

B. Business (Action Items)

2021 Meeting Dates / Open Meeting Law Training

- a. The commission agreed with keeping the meetings the same dates, except they would like to have the times moved to 3:30 pm instead of 3:00 pm. Walter moved to change the meeting time to 3:30 pm instead of 3:00 pm. Laurie seconded the motion. The motion was carried.

Commission Memberships

- a. A suggestion was made by Robert Singletary to recommend Laurie Mauser and Robert Singletary to fill the remaining two out of three open positions on the commission. The commission discussed the third open position, and agreed that the applicant that had been recommended to the Board of County Commissioners would stay the same and would be the third recommendation for the Board. Jonathan Mueller made a motion to reappoint Robert and Laurie to the commission. Courtney Beebe second the motion. The motion was carried. Robert then made a suggestion to consider exploring the possibility of adding an additional two members to the commission to be able to expand the board. The commission came to a mutual agreement. Laurie moved to consider exploring the possibility of adding an additional

two members to the commission. Walter Burns seconded the motion. The motion was carried.

New Grant Scope of Work

- a. Laurie gave some input on the scope of work for Cougar Gulch. She would like the commission to do some field work before the Request for Proposal goes out. Courtney gave some updates of a couple independent projects she is working on in Cougar Gulch. She is working on the application for eligibility to ISHPO for the Cougar Gulch project. Jody made a recommendation that when scoping the project out, to make the scope divided out by tasks to identify the effort and cost per task. Courtney agreed with Jody. Laurie advised the commission that she had put in a request for documents for Cougar Gulch from ISHPO. Robert suggested having the December 2020 HPC meeting all about the Cougar Gulch project.

Proposal for Inadvertent Archaeological or Historic Find Protocol in Kootenai County

- a. The commission needs to decide if this is an item they want to propose to the Board of County Commissioners. At this point, there is no idea if there is a policy already in place in Kootenai County, so that will be researched. Laurie stated the State of Idaho does not have a protocol in place. She explained that ISHPO may ask for the inadvertent find protocol, but it is per project due to the Section 106 clearance.

C. Open Floor

- a. Laurie gave an update on the Garden District Survey. The deadline for submittal on October 31 was missed, so ISHPO gave an extension until November 30, 2020.

D. Adjourn

There being no further discussion of agenda items or public comment, Russ moved to adjourn the meeting; Walter seconded the motion. The motion was carried. Chairman Robert Singletary adjourned the meeting at 4:00 p.m.

Chandra Newberry, Recording Secretary