

**Minutes of Meeting  
Business Meeting  
November 20, 2018  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios, and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder, Juvenile Probation Director Debra Nadeau, Finance Director Dena Darrow, Civil Deputy Prosecuting Attorney R. David Ferguson, Office of Emergency Management (OEM) Administrative Assistant Rachel Irish, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:01 p.m.
- B. Pledge of Allegiance:** Juvenile Probation Director Debra Nadeau led the Pledge of Allegiance.
- C. Consent Calendar (items to be approved listed below):**
  - Minutes of Meetings:**
  - 9/13/2018 Public Hearing/Reconsideration/CUP17-0011/Wright/Community Development
  - 9/13/2018 Public Hearing/Reconsideration/CUP17-0010/Mountain Air Resort/CUP17-0010/Community Development
  - 11/5/2018 Juvenile Probation
  - 11/5/2018 Community Development Update
  - 11/5/2018 Commissioners' Debriefing
  - 11/6/2018 Business Meeting
  - 11/8/2018 Human Resources Personnel Changes
  - 11/13/2018 Executive Session §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to litigated.
  - 11/13/2018 Indigent Appeal 2018-220
  - 11/13/2018 Indigent Appeal 2018-277

**Board Actions:**

Canvass of Election/November 6, 2018 General Election  
Resolution 2018-95/Cancel Penalties and Interest/AIN 138342/Wilson  
Letter of Denial/Request for Cancellation of Taxes/AIN 164857/Wood  
Rental Agreement/The Innovation Den/Kootenai County Public Defender's Office  
Employee Cell Phone Stipend Request/Lynnell Smith/Parks & Waterways  
Temporary Employee Request/Accounting Technician Position/KCSO  
Civil Division/October 2018 Financial Report/KCSO  
Treasurer's Monthly Report/October 2018  
PAF/SCF Report: BOCC Review PP24/Human Resources  
Kennel License Renewal/Hall's Little Acre/Hall

Commissioner Chris Fillios moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bob Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

**D. Approval of Payables List:**

Commissioner Bingham moved to accept the Payables List for the week of November 12, 2018 through November 16, 2018 in the amount of \$535,174.54, with no jury payments. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

**E. Changes to the Agenda:**

Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder requested the Board to add an item to the agenda to allow him to have repairs made on a department workboat. He said this should be considered an emergency because the boat works five days a week and is needed to clean restrooms, respond to dock emergencies and repairs at facilities that cannot be reached otherwise. He added that the upcoming holiday made quick action even more important. Chairman Eberlein stated that he agreed this should be considered as an emergency.

**F. New Business:**

**Independent Contractor Agreement/Chaplain Services/Rodriguez/Juvenile Probation**

Juvenile Probation Director Debra Nadeau requested the Board's approval of an independent contractor agreement with Diego Rodriguez for his services as a Chaplain at the Juvenile Detention Center. She said this expense was included in her FY19 Budget.

Commissioner Fillios moved that the Board approve the independent contractor agreement for Chaplain services provided by Diego Rodriguez for Juvenile Probation organization. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

**Independent Contractor Agreement/Assistant Chaplain Services/Youth Advocacy/Community Outreach/Cheeseborough/Juvenile Probation**

Ms. Nadeau requested the Board's approval of a renewal of an independent contractor agreement with Jeff Cheeseborough for Assistant Chaplain services, in addition to youth advocacy and community outreach services. She stated this had also been included in her FY19 Budget.

Commissioner Bingham moved that the Board approve the independent contractor agreement with Chaplain Jeff Cheeseborough as described. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

**2018 State Homeland Security (SHSP) Grant Use Agreement/Northern Lakes Fire District/Grants Management Office/Office of Emergency Management**

Office of Emergency Management Administrative Assistant Rachel Irish requested the Board's approval of the 2018 State Homeland Security Grant Use Agreement, to be used to purchase two sets of equipment for the Rescue Task Force of the Northern Lakes Fire District.

Commissioner Fillios moved that the Board approve the 2018 State Homeland Security Grant Use Agreement for Northern Lakes Fire District as presented by the Grants Management Office and Office of Emergency Management. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye  
Commissioner Fillios: Aye  
Chairman Eberlein: Aye

The motion carried.

**2018 State Homeland Security (SHSP) Grant Use Agreement/Coeur d'Alene Fire Department/Grants Management Office/Office of Emergency Management**

**2018 State Homeland Security (SHSP) Grant Use Agreement/Kootenai Fire & Rescue/Grants Management Office/Office of Emergency Management**

Chairman Eberlein suggested that, since these items were identical, they be handled as one.

Ms. Irish requested the Board's approval of two more 2018 State Homeland Security Grant Use Agreements, one for the Coeur d'Alene Fire Department and the other for Kootenai Fire & Rescue. She stated that these would also be used to purchase two sets of equipment for the Rescue Task Forces of each entity.

Commissioner Bingham moved that the Board approve the 2018 State Homeland Security Grant Use Agreements for the Coeur d'Alene Fire Department and Kootenai Fire & Rescue. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

An unidentified gentleman entered the meeting at 2:07.

**Tax Deed Bid/AIN 322333/Hull**

Civil Deputy Prosecuting Attorney R. David Ferguson presented Commissioner Fillios with a sealed envelope containing a tax deed bid for AIN 322333. Commissioner Bingham reminded the other Commissioners that this parcel had been previously discussed and staff had recommended it be transferred to the City of Post Falls.

Commissioner Fillios opened the envelope and stated it contained a check for \$500 from Sam Hull of Antelope, CA. Chairman Eberlein recommended that the Board reject the bid and contact the City of Post Falls about the parcel.

Commissioner Fillios moved that the Board acknowledge receipt of a tax deed bid for AIN 322333 from Sam Hull of Antelope, CA and reject the bid, referring the property to the City of Post Falls. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

**Emergency Vessel Repair – Request to Exceed Cost Center Appropriation/Parks & Waterways**

Mr. Snyder explained that the workboat suffered engine failure and they needed to repair it as soon as possible. He said that policy required him to seek the Board's permission to expend more than the amount in his Maintenance/Repair Line Item. Mr. Snyder said he does not need to request additional funding, just permission to shift funds around within his approved Budget.

Commissioner Bingham asked if the cause of the problem was known. Mr. Snyder said they did not know the specific cause, but it was probably due to the age of the motor. He added that the workboat acts as a tugboat at times and does heavy work; it is not a recreational boat.

Commissioner Bingham moved that the Board approve the request from Parks & Waterways to proceed as necessary to repair the workboat, using existing funds from Accounts 80-41, 85-01, 85-02, and 85-03. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 2:14 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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