



Proposed Fiscal Year 2018 Budget

Public Hearing
6:00 p.m. August 31, 2017

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Kootenai County Clerk Jim Brannon

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August 31, 2017

To Kootenai County Citizens:

I present you with the Kootenai County Fiscal Year 2018 (FY18) proposed budget packet. This budget will be considered by the Board of County Commissioners for adoption this evening. The packet highlights key elements of the proposed budget, and the entire budget is available at www.kcgov.us/departments/auditor/financials/downloads.asp.

Tonight the Commissioners are considering an \$88,051,123 budget. The proposed property tax amount is \$45,435,436, which reflects a 1.5% increase. We also plan to utilize assigned and restricted fund balance of \$4,916,538 to subsidize anticipated Capital Projects, and Personnel Expenses related to the Jail Expansion and mandated District Court software conversion.

The proposed FY18 budget includes four new full-time positions, all of which support increased demand for services. Post Falls Driver's License, Airport, Bailiff, and District Court will each receive funding for an additional employee. There are also funds set aside for 6 months of a Grants Management position.

Additional FY18 Personnel related projections include increases to Sworn / 911 matrices and General / Attorney Pay Grades, a non-sworn pool at the Elected Official level to award merit increases at their discretion, and a wage adjustment pool dedicated to funding increases deemed necessary for positions identified as being significantly below the market salary average.

Budgets in large organizations require teamwork. I thank all Auditor personnel for their assistance in meeting my mandated obligation to prepare the County's budget (§31-1604). Leading the project was Kimberli Riley, Senior Finance Manager, who continues to implement process improvements and innovative solutions to complex budgeting issues. Assisting with these efforts was Finance Director Dena Darrow, CPA providing research and analysis on key topics, adding greater depth to deliberations.

Please contact me if you have questions after this evening's hearing.

Respectfully yours,

A handwritten signature in cursive script that reads "Jim Brannon".

Jim Brannon, Clerk

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Kootenai County Board of Commissioners will hold a public hearing per Idaho Code #31-1605 on Thursday, August 31, 2017, at 6:00pm, in Meeting Room 1A/B, County Administration Building, 451 Government Way, Coeur d'Alene, Idaho. The purpose of the hearing is to consider and fix the final budget for each office, department, and agency. Any taxpayer may appear and be heard upon any part of said tentative budget, published below, at this time.

	PREVIOUS TWO YEARS EXPENDITURES		ADOPTED BUDGET - FY 16-17				PROPOSED BUDGET - FY 17-18			
	FY 14-15 TOTAL EXPENDED	FY 15-16 TOTAL EXPENDED	PERSONNEL COSTS	OPERATING EXPENSES	CAPITAL OUTLAY & DEBT SVC	TOTAL FY 16-17 BUDGET	PERSONNEL COSTS	OPERATING EXPENSES	CAPITAL OUTLAY & DEBT SVC	TOTAL FY 17-18 BUDGET
CURRENT EXPENSE - General										
Governmental Services										
**COMMISSIONERS	\$6,953,923	\$7,261,139	\$6,712,198	\$3,047,760	\$796,816	\$10,556,774	\$7,857,604	\$3,260,499	\$258,605	\$11,376,708
CLERK	5,087,534	5,127,811	4,337,000	1,062,894	30,000	5,429,894	4,534,570	1,074,390	30,000	5,638,960
TREASURER	602,498	642,035	504,608	263,699	0	768,307	523,992	270,755	0	794,747
ASSESSOR	1,553,831	1,610,400	1,599,713	117,669	73,344	1,790,726	1,615,484	140,868	0	1,756,352
CORONER	290,288	315,089	163,680	176,323	29,635	369,638	169,342	176,324	0	345,666
*SHERIFF	237,451	2,250,365	2,265,823	109,779	16,258	2,391,860	2,350,613	104,257	0	2,454,870
**PROSECUTING ATTORNEY	835,922	871,123	831,841	37,978	0	869,819	1,265,205	82,002	0	1,347,207
REPLACEMENT RESERVE	177,469	782,881	0	0	14,224,000	14,224,000	0	0	1,409,000	1,409,000
GENERAL RESERVE	0	0	0	250,000	0	250,000	0	250,000	0	250,000
TOTAL CURRENT EXPENSE	\$15,738,916	\$18,860,843	\$16,414,863	\$5,066,102	\$15,170,053	\$36,651,018	\$18,316,810	\$5,359,095	\$1,697,605	\$25,373,510
JUSTICE FUND										
JUSTICE SERVICES	\$4,618,365	\$4,221,332	\$3,869,339	\$631,638	\$34,235	\$4,535,212	\$3,905,993	\$577,901	\$27,169	\$4,511,063
SHERIFF	21,446,820	22,640,376	18,583,443	4,335,013	757,651	23,676,107	19,414,431	4,327,988	198,483	23,940,902
PROSECUTING ATTORNEY	2,382,467	2,645,272	2,411,331	118,898	0	2,530,229	2,784,129	118,898	25,000	2,928,027
PUBLIC DEFENDER	2,567,004	3,026,136	2,546,883	279,180	0	2,826,063	2,598,352	277,369	0	2,875,721
JUSTICE GENERAL ACCOUNTS	649,025	840,966	0	579,629	0	579,629	526,199	800,610	0	1,326,809
JUSTICE GENERAL RESERVE	0	0	0	250,000	0	250,000	0	250,000	0	250,000
TOTAL JUSTICE FUND	\$31,663,681	\$33,374,082	\$27,410,996	\$6,194,358	\$791,886	\$34,397,240	\$29,229,104	\$6,352,766	\$250,652	\$35,832,522
OTHER FUNDS										
INDIGENT FUND	\$1,313,493	\$1,132,092	\$283,543	\$1,284,879	\$0	\$1,568,422	\$302,841	\$1,026,145	\$0	\$1,328,986
REVALUATION	2,209,342	2,278,133	2,213,550	100,616	0	2,314,166	2,234,117	238,842	75,000	2,547,959
DISTRICT COURT	2,230,583	2,356,790	1,793,273	589,109	20,500	2,402,882	1,861,268	595,000	0	2,456,268
AQUIFER PROTECTION DISTRICT	476,537	401,895	0	528,164	0	528,164	0	546,778	0	546,778
COUNTY VESSEL	427,137	501,865	322,406	186,728	39,529	548,663	241,837	205,896	48,000	495,733
AIRPORT	1,526,508	1,005,335	529,810	356,333	0	886,143	620,225	417,674	70,000	1,107,899
*ENHANCED 911	3,602,867	1,531,621	256,744	850,000	512,040	1,618,784	293,350	996,278	597,677	1,887,305
COUNTY FAIR	75,000	150,000	0	100,000	0	100,000	0	175,000	0	175,000
PARKS AND RECREATION	288,650	375,249	192,826	127,240	0	320,066	204,872	133,063	54,000	391,935
STATE SNOWMOBILE	46,381	48,196	19,937	24,250	0	44,187	23,147	24,125	0	47,272
HEALTH DISTRICT	737,393	760,764	0	779,852	0	779,852	0	797,753	0	797,753
HISTORICAL SOCIETY	15,000	15,000	0	15,000	0	15,000	0	15,000	0	15,000
NOXIOUS WEED	307,336	287,573	170,054	124,409	0	294,463	176,557	124,409	20,000	320,966
LIABILITY INSURANCE	717,926	750,063	0	789,157	0	789,157	0	796,155	0	796,155
TOURISM PROMOTION	2,195	1,191	0	2,000	0	2,000	0	500	0	500
COURT INTERLOCK DEVICE	2,970	3,123	0	15,000	0	15,000	0	15,000	0	15,000
COUNTY SNOWMOBILE	11,373	10,804	6,528	8,725	0	15,253	3,763	10,103	6,000	19,866
CENTENNIAL TRAIL	0	0	0	70,000	0	70,000	0	0	0	0
GRANT FUND	3,220,531	1,363,052	275,993	28,872	0	304,865	305,882	0	0	305,882
TOTAL OTHER FUNDS	\$17,211,222	\$12,972,746	\$6,064,664	\$5,980,334	\$572,069	\$12,617,067	\$6,267,859	\$6,117,721	\$870,677	\$13,256,257
TOTAL GOVERNMENTAL FUNDS	\$64,613,819	\$65,207,671	\$49,890,523	\$17,240,794	\$16,534,008	\$83,665,325	\$53,813,773	\$17,829,582	\$2,818,934	\$74,462,289
ENTERPRISE FUND										
WASTE DISPOSAL	\$9,936,963	\$11,181,119	\$3,465,254	\$4,383,268	\$2,044,500	\$9,893,022	\$3,606,724	\$7,285,110	\$742,000	\$11,633,834
SOLID WASTE CONSTRUCTION	674,282	421,530	0	0	2,785,000	2,785,000	0	0	1,955,000	1,955,000
TOTAL ENTERPRISE FUND	\$10,611,245	\$11,602,649	\$3,465,254	\$4,383,268	\$4,829,500	\$12,678,022	\$3,606,724	\$7,285,110	\$2,697,000	\$13,588,834
GRAND TOTAL COUNTY	\$75,225,064	\$76,810,320	\$53,355,777	\$21,624,062	\$21,363,508	\$96,343,347	\$57,420,497	\$25,114,692	\$5,515,934	\$88,051,123
INTERNAL SERVICE FUND - Health Insurance	\$7,228,298	\$9,359,200	\$6,525	\$8,910,504	\$0	\$8,917,029	\$6,750	\$9,007,529	\$0	\$9,014,279
KOOTENAI AMBULANCE DISTRICT	\$2,314,291	\$2,432,232	\$0	\$2,520,224	\$0	\$2,520,224	\$0	\$2,657,193	\$0	\$2,657,193

*9-1-1 Operation expenses moved from Other Funds to Current Expense / Sheriff effective FY15-16

**Human Resource expenses moved from Current Expense Commissioners to Prosecuting Attorney effective 8/1/17

REVENUE SUMMARY: COUNTY

PROPERTY TAX	\$45,435,436
ESTIMATED FUND BALANCES	4,916,538
OTHER REVENUE	37,393,267
GRANTS	305,882
PROJECTED REVENUES	\$88,051,123

REVENUE SUMMARY: AMBULANCE DISTRICT

PROPERTY TAX	\$2,491,253
OTHER REVENUES	165,940
GRANTS	0
PROJECTED REVENUES	\$2,657,193

REVENUE SUMMARY: INTERNAL SERVICE FUND

HEALTH INS. EMPLOYER CONTRIBUTION	\$7,450,029
HEALTH INS. EMPLOYEE CONTRIBUTION	1,146,000
OTHER REVENUES	304,000
ESTIMATED FUND BALANCES	114,250
PROJECTED REVENUES	\$9,014,279

Marc Eberlein, Chairman

Jim Brannon, Clerk/Auditor

ADDITIONAL INFORMATION IS AVAILABLE FROM THE KOOTENAI COUNTY COMMISSIONERS' OR AUDITOR'S OFFICES AT THE COUNTY ADMINISTRATION BUILDING OR ONLINE AT www.kcgov.us/departments/auditor/financials/downloads.asp

Kootenai County, Idaho
Executive Summary
Fiscal Year 2018 Proposed Budget

Property Tax - \$45,435,436

- Base - \$44,293,407
- 1.5% increase - \$664,401
- New Construction - \$907,648
- Property Tax Replacement - (\$430,020)

Major Expenditure Increases

- Personnel - \$3,521,843
 - General Pay Plan 3% Merit Increase - \$839,495
 - New Positions / Other Personnel Increases - \$1,342,348
 - New Positions - \$242,345
 - Jail Expansion Staffing - \$650,064
 - District Court (mandated software implementation) - \$176,481
 - Sick Leave Termination - \$88,064
 - All Else - \$185,394
 - Sworn and 911 Matrices Increase - \$620,000
 - Wage Adjustment Pool - \$720,000

Other Items

- Major Capital Construction - \$1,310,000
 - Courts ADA Upgrades - \$400,000
 - Admin Campus Gravel Parking Lot Paving - \$300,000
 - Jail Expansion Projection Increase - \$400,000
 - Post Falls Driver's License/DMV Parking Lot Paving - \$210,000

Kootenai County, Idaho
Departments by Elected Official (*with Funds*)
Fiscal Year 2018 Proposed Budget

Commissioners

- **Administration and Information Center** (*General Fund*)
- **Adult Misdemeanor Probation** (*Justice Fund*)
- Airport (*Airport Fund*)
 - Airport Sewer Fund (*Airport Sewer Fund*)
- Auxiliary
 - **County Fair** (*County Fair Fund*)
- **Buildings and Grounds** (*General Fund*)
- **Community Development** (*General Fund*)
- Grant Writer (*General Fund*)
- Human Resources (*General Fund*)
- **Information Systems** (*General Fund*)
- **Juvenile Detention** (*Justice Fund*)
- **Juvenile Probation** (*Justice Fund*)
- **Office of Emergency Management** (*General Fund*)
- Parks (*Parks Fund*)
 - Waterways (*Vessel Fund*)
 - **Noxious Weeds** (*Noxious Weeds Fund*)
- **Public Defender** (*Justice Fund*)
- **Public Safety Maintenance** (*Justice Fund*)
- Reprographics (*General Fund*)
- **Risk Management** (*Liability Insurance Fund*)
- Snow Groomers (*Snowmobile Fund*)
- **Solid Waste** (*Solid Waste Fund*)
 - **Ramsey Transfer Station** (*Solid Waste Fund*)
 - **Prairie Transfer Station** (*Solid Waste Fund*)
 - **Fighting Creek** (*Solid Waste Fund*)
 - **Recycling** (*Solid Waste Fund*)
 - **Rural Systems** (*Solid Waste Fund*)
- Special Purpose Funds
 - **Ambulance District Fund**
 - Aquifer Protection District Fund
 - Centennial Trail Fund
 - Tourism Promotion Fund
 - Public Transportation Fund
 - Public Access Contribution Fund
 - **Health District Fund**
 - Health Insurance Fund
 - Historical Society Fund
- Veteran Services (*General Fund*)

Treasurer (*General Fund*)

Coroner (*General Fund*)

Clerk

- **Auditor** (*General Fund*)
- **County Assistance**
 - **Involuntary Police Holds** (*General Fund*)
 - **Indigent** (*General Fund*)
- **District Court Clerks** (*General Fund*)
- **Elections** (*General Fund*)
- **Recorder** (*General Fund*)

Assessor

- **Administration** (*General Fund*)
 - **Surveyor** (*General Fund*)
- **Mapping** (*Revaluation Fund*)
- **Residential Appraisal** (*Revaluation Fund*)
- **Specialized Appraisal** (*Revaluation Fund*)
- **Vehicle Licensing** (*General Fund*)

Sheriff

- **Administration** (*Justice Fund*)
- **Jail Bureau** (*Justice Fund*)
 - **Custody Division** (*Justice Fund*)
 - **Jail Services Division** (*Justice Fund*)
- **Operations Bureau**
 - **Patrol Division** (*Justice Fund*)
 - Recreation Safety (*Snowmobile/Vessel Funds*)
 - Animal Control (*Justice Fund*)
 - Community Services (*Justice Fund*)
 - **Detectives Division** (*Justice Fund*)
- **Support Services Bureau**
 - **Civil Division** (*Justice Fund*)
 - **Records Division** (*Justice Fund*)
 - **Drivers' Licensing Division** (*Justice Fund*)
 - Vehicle Maintenance (*General Fund*)
 - **911 Services** (*General Fund*)

Prosecuting Attorney

- **Civil Division** (*General Fund*)
- **Criminal Division** (*Justice Fund*)
- Juvenile Diversion (*General Fund*)

District Court Judges

- **District Court Operations** (*District Court Fund*)
- Specialty Courts (*District Court Fund*)
 - Drug Court (*District Court Fund*)
 - DUI Court (*District Court Fund*)
 - Mental Health Court (*District Court Fund*)
- Court Interlock (*Court Interlock Fund*)

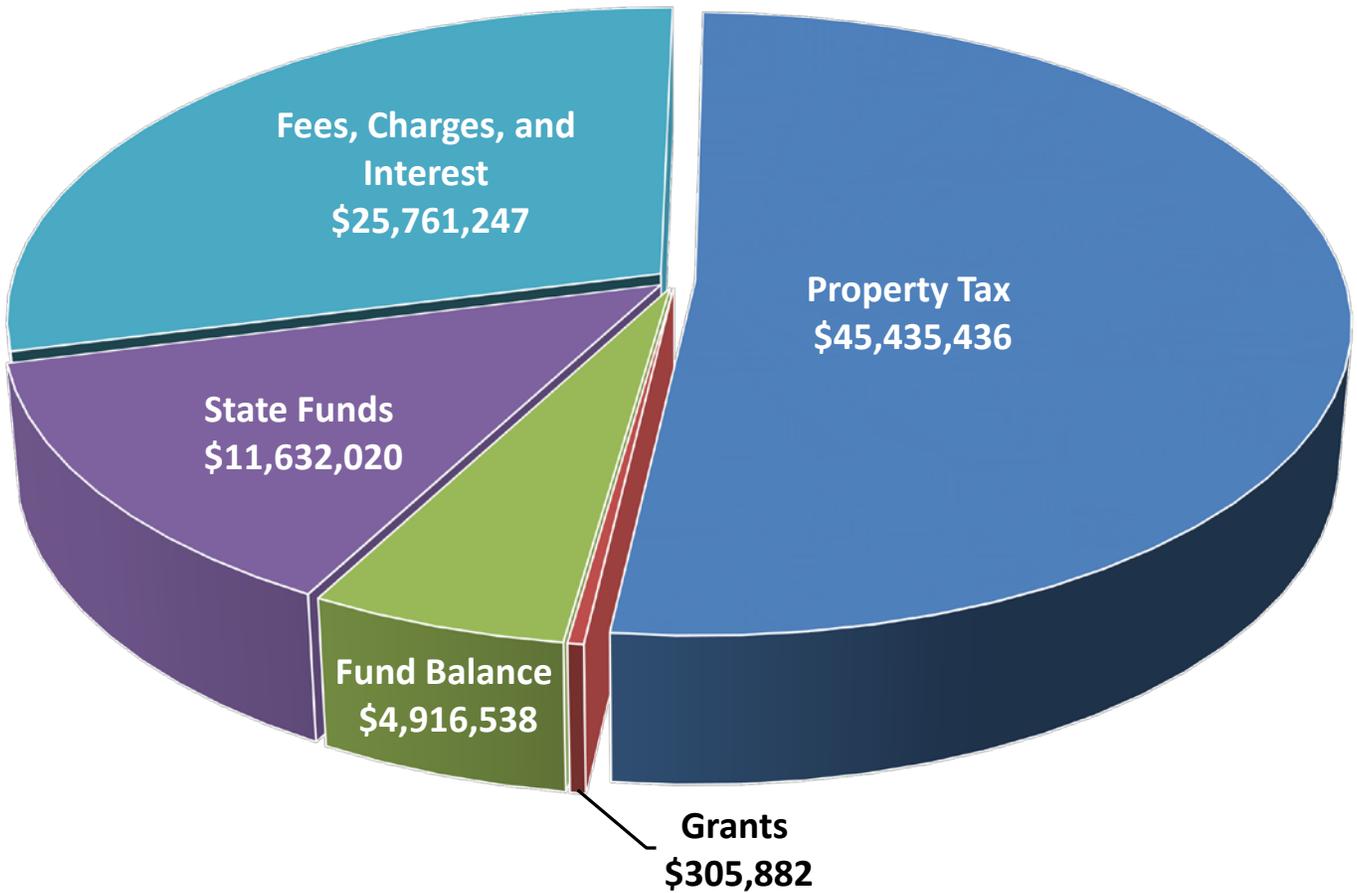
Mandated service departments indicated by **bold font** under each Elected Official

Kootenai County, Idaho

Funding by Source

Fiscal Year 2018 Proposed Budget \$88,051,123

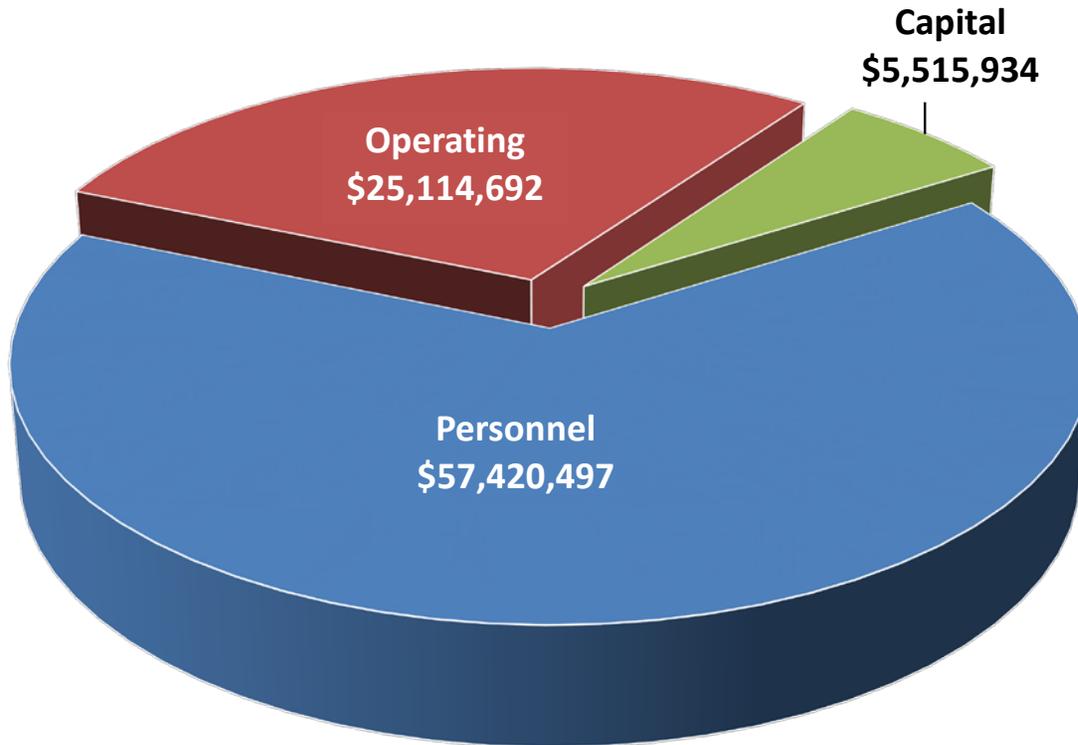
(EMS and Internal Service Fund excluded)



Kootenai County, Idaho

Expenditure by Type

Fiscal Year 2018 Proposed Budget \$88,051,123
(EMS and Internal Service Fund excluded)



Personnel - the people required to deliver County services

Operations - examples: office supplies, postage, utilities, training costs, software

Capital - purchases of long-term assets

APPENDIX

- Property Tax, Valuation, and Budget Trends
 - Allowable Property Tax Calculation
 - Net Taxable Market Value
 - Levy Sheet by Fund

Kootenai County, Idaho
**Property Tax, Valuation
and Budget Trends**
Fiscal Years 2013 - 2018

Property Tax Levy Calculation History	Adopted (Net Market Value reflects Estimated Levy Rate Calculation Amount)						Proposed
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	
County Budget (EMS & Internal Service excluded)	\$ 79,184,624	\$ 74,757,727	\$ 79,396,264	\$ 80,870,409	\$ 96,343,347	\$ 88,051,123	
Property Tax Levy	\$ 38,955,671	\$ 40,239,694	\$ 40,587,506	\$ 41,594,122	\$ 43,843,913	\$ 45,435,436	
Property Tax % of Budget	49.20%	53.83%	51.12%	51.43%	45.51%	51.60%	
Net Market Value	\$11,200,581,030	\$11,472,122,065	\$12,359,983,215	\$13,087,893,022	\$14,005,552,245	\$15,254,349,872	
Levy Rate	0.003478006	0.003507607	0.003283784	0.003178062	0.003128520	0.002978524	
% of Market Value	0.35%	0.35%	0.33%	0.32%	0.31%	0.30%	
Forgone Available	\$4,512,289	\$5,779,235	\$6,364,367	\$7,875,069	\$9,105,938	\$9,105,938	
From Tax Year	2011	2012	2013	2014	2015	2016	

FORGONE DEFINED

The amount of tax revenue available to, but not levied by the County in prior years. Forgone is available to be levied in subsequent tax years.

Kootenai County, Idaho
Allowable Property Tax Change Calculation
 Fiscal Year 2018 Proposed Budget

New Taxing Authority

Allowable 3% Budget Growth (Prior 3 yr Property Tax Budgets)

	Levy Amount	Prop Tax Replacement	Total Tax Authority
FY 2015	\$ 40,587,506	\$ 441,481	\$ 41,028,987
FY 2016	\$ 41,594,122	\$ 440,334	\$ 42,034,456
FY 2017	\$ 43,843,913	\$ 449,494	\$ 44,293,407 (*)

3.0% x the highest of last 3 years (*)

New Growth Calculation - FY 2017

Preliminary New Construction Value	\$ 290,120,482
FY 2017 Levy Rate	x 0.003128520
New Growth FY 2017	

Total New Taxing Authority

Forgone Taxing Authority (Balance from FY 2016 Tax Year)

TOTAL Available Additional Taxing Authority

FY 2017 Property Tax Replacement

Maximum Available Taxing Authority

Taxing Authority	Planned Use
\$ 44,293,407	\$44,293,407
\$ 1,328,802	\$664,401.11
\$ 907,648	\$ 907,648
\$ 2,236,450	
\$ 9,105,938	
\$ 11,342,388	
(430,020)	
\$ 55,205,775	
Total	

FY 2018 Planned Use	\$45,865,456
FY 2017 Property Tax Replacement	(430,020)
FY 2018 Proposed Levy Amount	\$45,435,436
Proposed FY 2018 Forgone Taxing Authority Balance	\$ 9,770,339
	Proposed

Kootenai County, Idaho
Net Taxable Market Value (Levy Rate Calculation Amount)
 Fiscal Years 2013 - 2018



Kootenai County, Idaho
Levy Sheet by Fund
 Fiscal Year 2018 Proposed Budget

ESTIMATED COUNTY MARKET VALUE:
\$15,254,349,872

	PRELIMINARY BUDGET		FUND BALANCE		INTER-FUND TRANSFERS		STATE FUNDS & BALANCE TO OTHER REVENUE		RESULTING LEVY RATE		FY 2017 LEVY		PERCENTAGE CHANGE	
COUNTY LEVY FUNDS														
Current Expense	\$ 25,373,510	\$ 2,232,185	\$ 673,443	\$ 11,505,129	\$ 10,962,753				0.000718664	0.000779125				-7.8%
Justice Fund	35,832,522	180,065	13,000	8,314,495	27,324,962				0.001791290	0.001889118				-5.2%
Revaluation	2,547,959	106,242	-	15,000	2,426,717				0.000159084	0.000165129				-3.7%
Airport	1,107,899	(6,000)	-	721,000	392,899				0.000025757	0.000017421				47.9%
County Fair	175,000	-	-	-	175,000				0.000011472	0.000007136				60.8%
Parks and Recreation	391,935	7,455	-	91,000	293,480				0.000019239	0.000019869				-3.2%
Historical Society	15,000	-	-	-	15,000				0.000000983	0.000001070				-8.1%
Indigent	1,328,986	-	-	350,000	978,986				0.000064177	0.000025932				147.5%
District Court	2,456,268	-	-	1,012,676	1,443,592				0.000094635	0.000099181				-4.6%
Health District	797,753	-	44,996	-	752,757				0.000049347	0.000052436				-5.9%
Noxious Weeds	320,966	20,000	-	-	300,966				0.000019730	0.000021012				-6.1%
Liability Insurance	796,155	354,670	73,161	-	368,324				0.000024146	0.000051091				-52.7%
TOTAL COUNTY LEVY	\$ 71,143,953	\$ 2,894,617	\$ 804,600	\$ 22,009,300	\$ 45,435,436				0.002978524	0.003128520				

NON-LEVY FUNDS		Levy Certified FY 17 + Replacement		Levy Request FY 18 + Replacement	
County Vessel	\$ 495,733	\$ (84,267)	\$ 580,000	\$ -	\$ 44,293,407
Enhanced 911	1,887,305	309,368	1,577,937	-	45,865,456
Waste Disposal	11,633,834	1,727,384	(2,719,050)	-	
Solid Waste Construction	1,955,000	-	1,955,000	-	
State Snowmobile	47,272	(1,735)	49,007	-	
Tourism Promotion	500	-	500	-	
Court Interlock Device	15,000	14,000	(13,000)	-	
County Snowmobile	19,866	(3,049)	22,915	-	
Public Access Contribution	-	(6,300)	6,300	-	
Centennial Trail	-	(25,500)	17,000	-	
Grants Administration	305,882	-	305,882	-	
Aquifer Protection	546,778	92,020	(36,050)	490,808	
TOTAL NON-LEVY FUNDS	\$ 16,907,170	\$ 2,021,921	\$ (804,600)	\$ 15,689,849	\$ 55,205,775
					Forgone FY 18 \$ 9,770,339

TOTAL COUNTY BUDGET \$ 88,051,123 \$ 4,916,538 \$ 37,699,149 \$ 45,435,436

AMBULANCE DISTRICT \$ 2,657,193 \$ - \$ 165,940 \$ 2,491,253

INTERNAL SERVICE FUNDS
 Health Insurance \$ 9,014,279 \$ 114,250 \$ 8,900,029 \$ -

TOTAL ALL BUDGETS \$ 99,722,595 \$ 5,030,788 \$ 46,765,118 \$ 47,926,689