



KOOTENAI COUNTY

COMMUNITY DEVELOPMENT

BUILDING • CODE ENFORCEMENT • PLANNING

LOCATION PERMIT EXTENSION REQUEST

A location permit shall expire one year after an application has been submitted, which may be extended by the Director for additional one-year periods. If an extension request is not made by the property owner before the permit expires the structure shall be deemed complete and transferred to the property assessment rolls.

Please complete this form and upload to the permit record at <https://ims.kcgov.us/ims>.

PERMIT ISSUED DATE: _____

PERMIT NUMBER: _____

OWNER: _____

JOB ADDRESS: _____

PARCEL NUMBER/AIN: _____

REQUESTOR INFORMATION

NAME **DATE**

EMAIL ADDRESS: _____

PHONE: _____