

**KOOTENAI COUNTY PUBLIC TRANSPORTATION
OVERALL GOAL FOR FTA ASSISTED CONTRACTS
FEDERAL FISCAL YEARS 2020-2022**

TRIENNIAL DBE GOAL SETTING AND METHODOLOGY

DBE Goal

Kootenai County Public Transportation (KCPT) reasonably anticipates awarding Federal funds greater than \$250,000 to prime contractors within any one of the three (3) FFY2020-2022. KCPT’s overall DBE participation goal is zero (0)%, exclusive of Transit vehicles, and was prepared in accordance with the U.S. Department of Transportation (USDOT) 49 CFR Part 26.

The purpose of the program is to create a level playing field for both DBEs and Non-DBEs. DBE participation is based on the availability of qualified DBE businesses that are ready, willing, and able to participate in USDOT-assisted contracts, within a defined market area. The calculation, a three-step process, reflects DBE participation KCPT expects during FFY2020-2022.

Three (3) Step Process

KCPT used the method identified in 49 CFR Part 26.45(c) (1) to calculate the base figure for the relative availability of DBEs, which included Idaho Transportation Department’s DBE directory and 2016 Census Bureau Business Patterns data. To determine Step 2, Kootenai County used the method identified in 49 CFR Part 26.45(d)(1)(i). These steps established KCPT’s DBE goal over a three-year timeframe.

Market Area

The market area included Kootenai County (Idaho), Bonner County (Idaho), and Spokane County (Washington), which includes the location of the majority of contractors and subcontractors.

Step 1: Determining base figure by NAICS Code:

In calculating the base figure, KCPT identified all reasonably anticipated FTA-assisted contracting opportunities. (Table 1).

Table 1. Base Figure for the Overall Goal

NAICS	PROJECT	DOT FUNDS	% of DOT TOTAL FUND (weighted)
561720	Janitorial Services	\$ 30,000.00	0.0204
454310	Fuel Dealers	\$ 330,000.00	0.2239
561730	Landscaping and Snow Removal	\$ 60,000.00	0.0407
238110	Service/Route Design Planning	\$ 175,000.00	0.1187
238910	Site Prep/RTC Phase II	\$ 175,000.00	0.1187
238210	Electrical/RTC Phase II	\$ 75,000.00	0.0509
238990	Paving RTC Phase II	\$ 300,000.00	0.2035
561730	Landscaping/Irrigation RTC Phase II	\$ 50,000.00	0.0339
339995	Signs, Wayfinding	\$ 12,500.00	0.0085
333415	Electronic Fare Collection System	\$ 200,000.00	0.1357
621999	Drug Testing	\$ 350.00	0.0002
562991	Portable Toilets	\$ 2,475.00	0.0017
441310	Parts and Supplies	\$ 28,900.00	0.0196
811192	Vehicle Cleaning	\$ 360.00	0.0002

517312	Wireless		\$ 290.00	0.0002
441320	Tires		\$ 27,500.00	0.0187
242710	Propane		\$ 1,650.00	0.0011
423120	Shop Supplies		\$ 425.00	0.0003
812331	Uniforms/Laundered		\$ 4,100.00	0.0028
453210	Office Supplies		\$ 375.00	0.0003
	TOTAL FTA-ASSISTED CONTRACT FUNDS		\$1,473,925.00	1

Step 2: Determine the Relative Availability of DBE's by NAICS Code.

DBE firms belonging to North American Industry Classification System (NAICS) Codes were identified using Idaho Transportation Department's Unified Certification Program DBE directory. Then a count was made of the number of firms doing business with the same NAICS Code by activity line using the United States Census Bureau Business Patterns. This provides the relative availability of DBEs, by NAICS code, within the specified market area. (Table 2)

Table 2. Relative availability of DBE's by NAICS Code

NAICS	PROJECT	Number of DBEs Available to Perform the Work	Number of all Firms Available (including DBEs)	Relative Availability
561720	Janitorial Services	0	35	0.0000
454310	Fuel Dealers	0	3	0.0000
561730	Landscaping/ Snow Removal	0	86	0.0000
238110	Service/Route Design Planning	0	16	0.0000
238910	Site Prep/RTC Phase II	5	155	0.0323
238210	Electrical/RTC Phase II	1	68	0.0147
238990	Paving RTC Phase II	0	10	0.0000
561730	Landscaping/Irrigation RTC Phase II	0	4	0.0000
339995	Signs, Wayfinding	0	6	0.0000
333415	Electronic Fare Collection System/App	0	6	0.0000
621999	Drug Testing	0	5	0.0000
562991	Portable Toilets	0	4	0.0000
441310	Parts and Supplies	0	22	0.0000
811192	Vehicle Cleaning	0	69	0.0000
517312	Wireless	0	2	0.0000
441320	Tires	0	69	0.0000
424710	Propane	0	10	0.0000
423120	Shop Supplies	0	4	0.0000
812331	Uniforms/Laundered	0	6	0.0000
453210	Office Supplies	0	6	0.0000
	COMBINED TOTALS	6	533	0.0470

Step 3: Weight x Availability = Weighted Base Figure

The weighted base figure was calculated by multiplying the percent of total DOT funds (weight) by the relative availability of DBEs. This calculation provided the weighted base figure. (Table 3)

Table 3. Rounded Weighted Base Figure

NAICS	PROJECT	Weight	x	Availability	Weighted Base Figure
561720	Janitorial Services	0.02035	x	0.0000	0.0000
454310	Fuel Dealers	0.22389	x	0.0000	0.0000
561730	Landscaping/ Snow Removal	0.04071	x	0.0000	0.0000
238110	Service/Route Design Planning	0.11873	x	0.0000	0.0000
238910	Site Prep/RTC Phase II	0.11873	x	0.03226	0.0038
238210	Electrical/RTC Phase II	0.05088	x	0.01471	0.0007
238990	Paving RTC Phase II	0.20354	x	0.0000	0.0000
561730	Landscaping/Irrigation RTC Phase II	0.03392	x	0.0000	0.0000
339995	Signs, Wayfinding	0.00848	x	0.0000	0.0000
333415	Electronic Fare Collection System/App	0.13569	x	0.0000	0.0000
621999	Drug Testing	0.00024	x	0.0000	0.0000
562991	Portable Toilets	0.00168	x	0.0000	0.0000
441310	Parts and Supplies	0.01961	x	0.0000	0.0000
811192	Vehicle Cleaning	0.00024	x	0.0000	0.0000
517312	Wireless	0.00020	x	0.0000	0.0000
441320	Tires	0.01866	x	0.0000	0.0000
424710	Propane	0.00112	x	0.0000	0.0000
423120	Shop Supplies	0.00029	x	0.0000	0.0000
812331	Uniforms/Laundered	0.00278	x	0.0000	0.0000
453210	Office Supplies	0.00025	x	0.0000	0.0000
	Total				0.0046
	Expressed as a % (*100)				0.46%
	ROUNDED WEIGHTED BASE FIGURE				0%

Over the past three-year period, KCPT did not award any prime contracts or subcontracts to DBE firms based on 100% race-neutral measures. The projects let during this period are similar to those to be let in FFY 2020-2022. Averaging the median of past participation of past three (3) years (0%) with weighted base figure of (0.0046) yields an adjusted figure of 0.46%, rounded weighted base figure of zero (0)%.

Kootenai County will continue to employ a number of race-neutral measures to facilitate DBE participation, including:

1. Encouraging qualified Small Businesses to certify as a DBE.
2. Ensuring the inclusion of DBEs and other small businesses on mailing lists for bidders.
3. Hosting DBE/Small Business certification training workshops.