

Resolution 2009-48
Destroy Records/Personnel Files/KCSD

(Destruction of Records of the Kootenai County Sheriff's Department/Personnel Files)

WHEREAS, *Idaho Code* §31-871 states that county records may only be destroyed by resolution of the Board of County Commissioners; and,

WHEREAS, an audit of certain county records has been performed and legal advised regarding the disposal of these records has been received;

WHEREAS, *Idaho Code* § 31-871 requires the resolution ordering destruction and disposition of county records to list, in detail, records to be destroyed; and

WHEREAS, *Idaho Code* § 9-331A(5) allows for the retention of records in electronic medium and the destruction of the original; and

NOW THEREFORE, IT IS HEREBY RESOLVED that the records of the Kootenai County Sheriff's Department related to personnel file and incorporated by reference herein are authorized to be stored in an electronic medium pursuant to the requirements of *Idaho Code* § 9-331A, and that the original documents may be destroyed.

BE IT HEREBY FURTHER RESOLVED that the transfer to the electronic medium and destruction and disposition of the records shall be under the direction and supervision of the Clerk of the Kootenai County Board of Commissioners.

Upon a motion to adopt the text of the foregoing Resolution made by Commissioner _____, seconded by Commissioner _____, the following vote was recorded:

Commissioner Tondee:
Commissioner Piazza:
Chairman Currie:

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho, on the _____ day of June, 2009.

KOOTENAI COUNTY
BOARD OF COMMISSIONERS

ATTEST:
DANIEL J. ENGLISH, CLERK

Elmer R. Currie, Chairman

By: _____
Deputy Clerk

Richard A. Piazza, Commissioner

W. Todd Tondee, Commissioner