

## BOARD OF EQUALIZATION ORAL APPEAL HEARINGS

Hearing Date: \_\_\_\_\_ Hearing Time: \_\_\_\_\_ Appeal Number: \_\_\_\_\_

By requesting an oral hearing, you have indicated that you wish to appear in person at your appeal hearing. The assigned date & time of your hearing are indicated above.

Hearing Location: Kootenai County Administration Building, 451 Government Way, 3rd Floor Boardroom

Due to time constraints, we cannot accommodate individual scheduling requests.

Residential appeal hearings typically are completed in about thirty (30) minutes, as follows:

10 minutes – Applicant/Appellant Testimony

10 minutes – Assessor/Appraiser Testimony

5 minutes – Rebuttal & Questions

5 minutes – Board of Equalization Deliberations

Appeals associated with commercial property or multiple parcels may result in a hearing of sixty (60) minutes or more.

At your hearing, the Board will consider your oral testimony as well as the documentation you supplied at the time of application. If you bring any additional documentation to be considered, you must bring five (5) copies with you to the hearing.

Once a final decision has been made by the Board, you will receive a written equalization order by mail. If you wish to appeal the Board's decision, follow the instructions on the order form.

Questions regarding this process can be directed to Board staff at (208) 446-1600 or via email to [kcbocc@kcgov.us](mailto:kcbocc@kcgov.us).