FILE NAME STANDARD
CONSTRUCTION PERMIT

INITIAL SUBMITTAL:

AIN-OWNER NAME FILE IDENTIFICATION (FILE ID)

1. AIN-OWNER NAME APPLICATION
2. AIN-OWNER NAME SITE PLAN
3. AIN-OWNER NAME MECHANICAL-APPLICATION
4. AIN-OWNER NAME PLANS
5. AIN-OWNER NAME HVAC
6. AIN-OWNER NAME RESCHECK
7. AIN-OWNER NAME AIR SEAL
8. AIN-OWNER NAME CALCULATIONS
9. AIN-OWNER NAME TRUSSES
10. AIN-OWNER NAME BEAMS

Example:
123456-BRUCE DICKENSON RESCHECK

CORRECTION SUBMITTAL:

1. PERMIT NUMBER (FILE ID) CORRECTION (2, 3, 4, etc.)

Example:
RES17-3333- RESCHECK CORRECTION 3

REVISED SUBMITTAL:

1. PERMIT NUMBER (FILE ID) REVISED

Example:
RES17-3333 PLANS REVISED