



KOOTENAI COUNTY

COMMUNITY DEVELOPMENT

BUILDING • CODE ENFORCEMENT • PLANNING

FILE NAME STANDARD

SITE DISTURBANCE

INITIAL SUBMITTAL:

AIN-OWNER NAME FILE IDENTIFICATION (FILE ID)

1. AIN-OWNER NAME APPLICATION
2. AIN-OWNER NAME SITE PLAN
3. AIN-OWNER NAME NARRATIVE
4. AIN-OWNER NAME DRAWING SET

Example:

999999-BRUCE DICKENSON APPLICATION

CORRECTION SUBMITTAL:

1. PERMIT NUMBER FILE ID CORRECTION (2, 3, 4 etc.)

Example:

SDP99-9999- DRAWING SET CORRECTION 2

REVISED SUBMITTAL:

1. PERMIT NUMBER FILE ID REVISED

Example:

SDP99-9999 NARRATIVE REVISED

INSPECTION LETTER SUBMITTAL:

1. Initial: PERMIT NUMBER-INITIAL INSPECTION LETTER
2. Pre-Winter: PERMIT NUMBER-PRE-WINTER INSPECTION LETTER
3. Mid-Winter: PERMIT NUMBER-MID-WINTER INSPECTION LETTER
4. Final: PERMIT NUMBER-FINAL INSPECTION LETTER

Example:

SDP99-9999-INITIAL INSPECTION LETTER