

KOOTENAI COUNTY PUBLIC TRANSPORTATION
OVERALL GOAL FOR FTA ASSISTED CONTRACTS
FEDERAL FISCAL YEARS 2022-2024

DBE Goal Methodology

Kootenai County Public Transportation (KCPT) herein sets forth its overall Disadvantaged Business Enterprise (DBE) Goal and corresponding federally prescribed goal-setting methodology for the three (3) year Federal Fiscal Year (FFY) goal period of 2022-2024 (1 October 2022 through 30 September 2024).

The purpose of the DBE goal-setting process is to create a level playing field on which DBEs can compete fairly for Department of Transportation-assisted contracts with participation based on the availability of qualified DBE businesses that are ready, willing, and able to participate within a defined market area. KCPT reasonably anticipates awarding Federal funds less than \$250,000 to prime contractors within any one of the three (3) FFY2022-2024 (1 October 2022 through 30 September 2024). KCPT is not required to develop an overall goal due to anticipated awards less than \$250,000. However, KCPT anticipates awarding Federal funds that include opportunities for eligible DBEs

Three (3) Step Process

KCPT uses the method identified in 49 CFR Part 26.45(c) (1) to calculate a base figure for the relative availability of DBEs, which includes Idaho Transportation Department’s DBE Directory and 2022 Census Bureau Business Patterns data. To determine Step 2, Kootenai County used the method identified in 49 CFR Part 26.45(d)(1)(i). These steps established KCPT’s DBE goal over a three-year timeframe.

Market Area

Kootenai County (Idaho) which is the location of the majority of contractors and subcontractors.

Step 1: Determining base figure by NAICS Code:

In calculating the base figure, KCPT identified all reasonably anticipated FTA-assisted contracting opportunities. (Table 1).

Table 1. Base Figure for the Overall Goal

NAICS	PROJECT	DOT FUNDS	% of DOT TOTAL FUND (weighted)
561720	Janitorial Services	\$ 40,000.00	0.1818
541611	Service/Fare Planning	\$ 100,000.00	0.4545
811111	Vehicle Maintenance	\$ 80,000.00	0.3636
	TOTAL FTA-ASSISTED CONTRACT FUNDS	\$ 220,000.00	1

Step 2: Determine the Relative Availability of DBEs by NAICS Code.

DBE firms belonging to North American Industry Classification System (NAICS) Codes were identified using Idaho Transportation Department’s Unified Certification Program DBE Directory. Then a count was made of the number of firms classified under the same NAICS Code by activity line using the United States Census Bureau Business Patterns. (<https://www.census.gov/library/visualizations/interactive/county-business-patterns-by-industry-2019.html>) This provides the relative availability of DBEs, by NAICS code, within the specified market area. (Table 2)

Table 2. Relative availability of DBEs by NAICS Code

NAICS	PROJECT	Number of DBEs Available to Perform the Work	Number of all Firms Available (including DBEs)	Relative Availability
561720	Janitorial Services	0	46	0.0000
541611	Service/Fare Planning	2	41	0.0488
811111	Vehicle Maintenance	0	39	0.0000
	COMBINED TOTALS	2	126	0.0159

Step 3: Weight x Availability = Weighted Base Figure

The weighted base figure was calculated by multiplying the percent of total DOT funds (weight) by the relative availability of DBEs. This calculation provided the weighted base figure. (Table 3)

Table 3. Rounded Weighted Base Figure

NAICS	PROJECT	Weight	x	Availability	Weighted Base Figure
561720	Janitorial Services	0.18182	x	0.00000	0.0000
541611	Service/Fare Planning	0.45455	x	0.04878	0.0222
811111	Vehicle Maintenance	0.36364	x	0.00000	0.0000
	Total				0.0222
	Expressed as a % (*100)				2.22%
	ROUNDED WEIGHTED BASE FIGURE				2%

The weighted base figure of (0.0222) yields an adjusted figure of 2.22%, rounded weighted base figure of 2%.

Kootenai County will continue to employ a number of race-neutral measures to facilitate DBE participation, including:

1. Encouraging qualified Small Businesses to certify as a DBE.
2. Ensuring the inclusion of DBEs and other small businesses on mailing lists for bidders.
3. Hosting DBE/Small Business contract/certification workshops.