

Resolution 2022-85
Classification of Records of the Kootenai County Elections Department

WHEREAS, the records of the Kootenai County Elections Department are county records under *Idaho Code* §34-217 and §31-871; and

WHEREAS, County election records shall be maintained by the county clerk for the period specified beginning with the date the record is created or has become no longer valid, whichever is greater; and

NOW THEREFORE, IT IS HEREBY RESOLVED that the following records within the care, custody, and control of the Kootenai County Elections Department, to wit:

2016 Generic

- 2016 Purged Registration Cards (1 box)
- 2016 Cancelled Registration Cards (1 box)

2017 Consolidated Elections

- March Election Poll Books (2 boxes)
- May Election Poll Books and Registered Voter Lists (2 boxes)
- November Election Poll Books (2 boxes)

2020 March and May Primary Elections

- March 2020 Voted Ballots (36 boxes)
- March 2020 Duplication Ballots (1 box)
- March 2020 Test Deck (1 box)
- March 2020 Used Ballot Stubs (3 boxes)
- March 2020 White Envelopes (2 boxes)
- May 2020 Voted Ballots (46 boxes)
- May 2020 Absentee Requests and Stubs (22 boxes)
- May 2020 Voided Ballots (2 boxes)
- May 2020 White Envelopes (26 boxes)
- May 2020 Residence Verified Wood Stamps and Ink Pads (2 boxes)
- May 2020 Test Deck Ballots (5 boxes)
- May 2020 Write-In Board, Oaths, misc. paperwork (1 box)
- May 2020 Proofing Sheets (1 box)

- May 2020 Duplication Board (1 box)

2020 November General Election

- Personal Identification Affidavits (1 box)
- White Envelopes (30 boxes)
- Voted Ballots (114 boxes)
- Spoiled Ballots (1 box)
- UOCAVA and Duplication Board Paperwork (1 box)
- Absentee Requests Duplicates (3 boxes)
- Absentee Requests (10 boxes)
- Test Deck Ballots (3 boxes)
- Ballot Tracking Logs (1 box)
- Duplication and Write-Ins (1 box)
- Unused Returned Ballots (1 box)
- Returned Ballots USPS (1 box)
- Spoiled Ballots and Received After Election Absentee Ballots (1 box)
- Voided Ballots (1 box)
- Used Ballot Stubs (1 box)

2020 Generic

- August Absentee Ballot Requests – No election (6 boxes)

2021 Consolidated Elections

- March Election Unused Ballots (25 boxes)
- March Election Spoiled Ballots (inc. Express Votes) (3 envelopes)
- March Election Voted Ballot Test Deck (1 box)
- March Election K&H Test Deck (1 box)
- May Election Unused Ballots (28 boxes)
- May Election Spoiled Ballots (1 box)
- November Election Express Vote Spoiled/Voided Ballots (1 box)
- November Election Unused Ballots (23 boxes)
- November Election Unused Counter Ballots (5 boxes)
- November Election Unused Test Deck (1 box)
- November Election Voided and Spoiled Ballots (1 box)

2022 March School Election

- Unused and Absentee Ballots (2 boxes)

- Error Ballots (Wrong watermark) (1 box)

2022 May Primary Election

- Unused Ballots (49 boxes)
- Spoiled and Voided Ballots (1 box)
- Unused Counter Ballots (8 boxes)

FURTHER, that the foregoing election records have surpassed the requisite time under *Idaho Code* §34-217 and §31-871 for retention.

Upon a motion to adopt the text of the foregoing Resolution made by Commissioner Fillios, seconded by Commissioner Brooks, the following vote was recorded:

Commissioner Fillios: Aye
Commissioner Brooks: Aye
Chairman Duncan: Aye

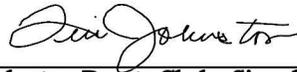
Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County on the 29th day of November, 2022.

KOOTENAI COUNTY
BOARD OF COMMISSIONERS

ATTEST:
JIM BRANNON, CLERK



Leslie Duncan, Commissioner - Signed 11/29/2022



Teri Johnston, Deputy Clerk - Signed 11/29/2022



Chris Fillios, Commissioner - Signed 11/29/2022



Bill Brooks, Commissioner - Signed 11/29/2022