

**IN THE DISTRICT COURTS OF THE FIRST JUDICIAL DISTRICT  
OF THE STATE OF IDAHO**

<b>IN RE: ALLOCATION OF CASELOAD AND ASSIGNMENT OF JUVENILE CASES FOR KOOTENAI COUNTY</b>	<b>ADMINISTRATIVE ORDER  B25-KOO.5</b>
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**WHEREAS**, Idaho Juvenile Rules 6, was amended effective January 1,2021,

**WHEREAS**, the local rules of the First Judicial District provide the allocation of caseload assignments among Magistrate Judges shall be directed by the Administrative District Judge; and,

**WHEREAS**, local rules of the First Judicial District Rules provide where there is more than one resident Magistrate Judge in a county, the method of allocating the caseload and a rotation schedule between Magistrate Judges of that county may be established by consensus among resident Magistrates, subject to the approval of the Administrative District Judge; and.

**WHEREAS**, the resident Magistrate Judges of Kootenai County are, by a consensus, in favor of the allocation and rotation of cases as described herein,

**NOW THEREFORE IT IS HEREBY ORDERED** that cases proceeding under the Juvenile Corrections Act shall be handled by the Magistrate Division of the District Court pursuant to an eight (8) way rotation which is incorporated and attached hereto. Magistrate Judge shall be assigned to a juvenile case as follows:

- A. A juvenile who is detained on a new case/s shall be brought before a judge for a detention hearing pursuant to IJR 7. At the detention hearing, the Court will notify the parties which judge is assigned to the case/s.
- B. A juvenile who is summonsed into court pursuant to IJR 3 and 5 shall be assigned a judge to the case/s at the admit/deny hearing per IJR 6.
- C. Once a judge is assigned to a juvenile case, that judge shall retain responsibility for that case and all subsequent cases involving the same juvenile.
- D. The assigned judge on a juvenile case/s shall maintain responsibility for all regularly occurring hearings including admit/deny, pre-trials, evidentiary, hearings, sentencing

hearings, and review hearings. A different judge shall only be assigned if the original assigned judge no longer holds the same judicial office or other extraordinary circumstances exist.

- E. Due to the time constraints related to detention hearings, another judge may cover a detention hearing for the limited purposes of advising the juvenile of their rights, advising the juvenile of the charge/s, consider appointment of an attorney, and enter an admit/deny pursuant to IJR 6(b) and 7. This covering judge may also determine whether or not the juvenile should remain detained. All other proceedings shall be the responsibility of and handled by the assigned judge.
- F. In order to prevent unnecessary delay in a case, in the event an assigned judge is unavailable another judge may cover any proceedings; however, the assigned judge will remain responsible for the assigned case.

**IT IS FURTHER ORDERED** that Administrative Order B20-KOO.1 is rescinded.

IT IS SO ORDERED this 3<sup>rd</sup> day of <sup>March</sup>~~February~~ 2025.  
pm

  
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Barry McHugh  
Administrative District Judge

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK ONE	9:00 GENERAL SESS  1:30 GENERAL SESS	9:00 PTC 10:30 PTC 1:30 PTC/GENERAL	9:00 PTC 10:30 PTC 1:30 PTC 3:00 GENERAL SESS	8:30 COMMITMENTS 1:30 NCO HEARLNGS 2:00 FIRST APP	9:00 PTC 10:30 PTC 1:30 PTC 3:00 GENERAL SESS
WEEK TWO	10:00 FIRST APP	8:30 PHSC 10:30 GENERAL SESS 1:30 PH	8:30 COMMITMENTS 9:30 FEL WALK-LNS 2:00 FIRST APP	8:30 PHSC 10:30 GENERAL SESS 1:30 PH	9:00 GENERAL SESS
WEEK THREE	9:00 GENERAL SESS 1:30 CPA PTCs	9:00 GENERAL SESS	9:00 GENERAL SESSION	9:00 GENERAL SESS 1:30 JUV PTCs / EVID	9:00 CPA ADJ.
WEEK FOUR	8:30 JTSC 1:30 BAC/NAME CHANGES	9:00 JURIES	9:00 JURIES	9:00 JURIES	9:00 JURJES
WEEK FIVE	8:30 TRAFFIC 1:00 INF CRTT 3:00 MISD CRTT	9:00 GENERAL SESS  1:30 GENERAL SESS	9:00 GENERAL SESS  1:30 GENERAL SESS	9:00 GENERAL SESS  1:30 GENERAL SESS	8:30 PHSC 10:30 GENERAL SESS 1:30 PH
WEEK SIX	8:30 COMMITMENTS 2:00 FIRST APP	9:00 CV TRIALS	9:00 CV TRIALS	9:00 CV TRIALS	9:00 CV TRIALS
WEEK SEVEN	9:00 GENERAL SESS 1:00 TRAFFIC	8:30 COMMITMENTS 2:00 FIRST APP	9:00 GENERAL SESS 3:00 CPA CASE PLAN	9:00 GENERAL SESS	8:30 COMMITMENTS 2:00 FIRST APP
WEEK EIGHT	8:00 SHELTER 9:00 I20-511A/ OSC/SENT 1:30 GENERAL SESS	8:00 SHELTER 9:00 CPA HEARINGS 1:00 CPA HEARINGS	8:00 SHELTER 9:00 JV OSC/SENT 2:00 JV OSC/SENT	8:00 SHELTER 9:00 JV EVIDENTIARY 1:30 GENERAL SESS	8:00 SHELTER 9:00 GENERAL SESS