

Resolution No. 2024-90
Sole Source Procurement of Ballots and Election Mailing Services

WHEREAS, pursuant to Idaho Code §67-2808(2)(a), the governing board of a political subdivision may declare that only one (1) vendor for personal property to be acquired exists; and

WHEREAS, the Kootenai County Elections Office has notified the Kootenai County Board of Commissioners (“Board”) that, based upon its experience, the precise printing and exact sizing of paper for tabulation processing require the election services, absentee ballot mailing services, and printed ballots from K&H Integrated Print Solutions; and

WHEREAS, K&H Integrated Print Solutions, of Everett, Washington, is the sole source provider of the election services, absentee ballot mailing services, and ballots required by the Elections Department; and

WHEREAS, the accurate and timely mailing of absentee ballots is of utmost importance to the Elections process, and vendor location greatly impacts the timeliness of absentee ballot mailing; and

WHEREAS, K&H Integrated Print Solutions provides accurate and timely absentee ballot printing and mailing services by utilizing ballot issuance and printing systems that provide each absentee voter with the correct ballot type, printing unique voter barcodes on every absentee ballot envelope, and ensuring the timely delivery of prepared absentee ballot packets to the United States Postal Service for mailing; and

WHEREAS, there is no other vendor providing timely absentee ballot mailing services along with precise printing placement and exact sizing of ballots offered by K&H Integrated Print Solutions, which must be of excellent quality, be readable by the elections tabulation systems, be durable, be sew-able, and be long-lasting.

NOW THEREFORE, BE IT HEREBY RESOLVED that based upon the information provided to the Board by the Elections Department, there is only one vendor from which to procure the necessary personal property.

BE IT FURTHER RESOLVED this is a situation where publishing would be immediately detrimental to the public welfare and payment for the above sole source ballots and election mailing services is imminently necessary.

DATED this 10th day of December, 2024.

**KOOTENAI COUNTY
BOARD OF COMMISSIONERS**

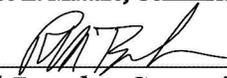


Leslie Duncan, Commissioner - Signed 12/10/2024
Leslie Duncan, Chair

**ATTEST:
JENNIFER LOCKE, CLERK**

By: 
Teri Johnston, Deputy Clerk - Signed 12/11/2024
Deputy Clerk


Bruce Mattare, Commissioner
Bruce E. Mattare, Commissioner - Signed 12/10/2024


Bill Brooks, Commissioner
Bill Brooks, Commissioner - Signed 12/11/2024