

RESOLUTION NO. 2021-42

**CLASSIFICATION OF COUNTY RECORDS OF THE KOOTENAI
COUNTY PROSECUTING ATTORNEY, CIVIL DIVISION**

WHEREAS, *Idaho Code* § 31-871 requires county records be classified as permanent, semi-permanent or temporary; and,

WHEREAS, *Idaho Code* § 31-871 defines permanent records, semi-permanent records and temporary records, and further allows for records not included within those definitions to be classified as permanent, semi-permanent or temporary by the Board of County Commissioners; and,

WHEREAS, *Idaho Code* § 31-871 provides that permanent records are to be retained for not less than ten (10) years; semi-permanent records are to be retained for not less than five (5) years after the date of issuance or completion of the matter contained within the record; and, temporary records shall be retained for not less than two (2) years.

WHEREAS, the Kootenai County Prosecuting Attorney, Civil Division, has in its possession county records and legal files generated through the normal course of business which are closed due to completion of the matter contained therein. The closed records and legal files have been categorized as temporary, permanent and/or semi-permanent and are described as such on Exhibit "A" attached hereto and made a part hereof by reference (files/records contained in archive box numbered 199). Pursuant to *Idaho Code* § 31-871, all records and legal files described on Exhibit "A" are ready for formal classification as identified therein and ripe for destruction, as they have surpassed the statutory retention period.

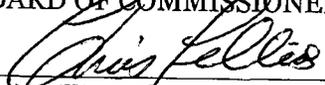
NOW, THEREFORE, IT IS HEREBY RESOLVED that the county records and legal files referenced hereinabove are hereby classified as temporary, permanent or semi-permanent records as categorized and identified on Exhibit "A" attached hereto and made a part hereof by reference.

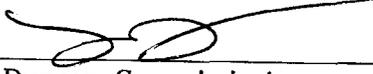
Upon a motion to adopt the text of the foregoing Resolution made by Commissioner Brooks, and seconded by Commissioner Duncan, the following vote was recorded:

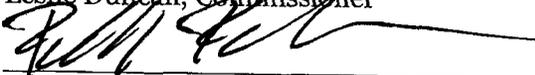
Commissioner Brooks:	Aye
Commissioner Duncan:	Aye
Chairman Fillios:	Aye

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of County Commissioners of Kootenai County, Idaho, on the 20th day of April, 2021.

KOOTENAI COUNTY
BOARD OF COMMISSIONERS


Chris Fillios, Chairman


Leslie Duncan, Commissioner


Bill Brooks, Commissioners

ATTEST:
JIM BRANNON, CLERK

By: 
Deputy Clerk

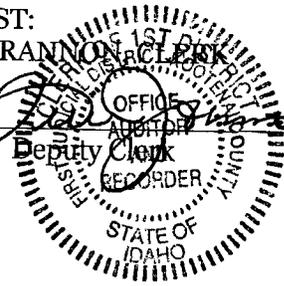


EXHIBIT "A" TO RESOLUTION NO. 2021-42

FILES READY FOR DESTRUCTION IN FEBRUARY 2017

(FILES ARE LOCATED IN T-BOX NO. 199 IN STORAGE)

FILE NO.	ASSIGNED ARCHIVE BOX	FILE DESCRIPTION	DATE FILE IS ELIGIBLE FOR DESTRUCTION	DATE DESTROYED
1060.112L	Box #190	DOUGLAS DODGE – PETITION FOR JUDICIAL REVIEW – CV-03-5403, ASSIGNED TO JUDGE MITCHELL – 7/29/03 – 8/29/05 – permanent	August 2015	
1220.215L	Box #190	LARRY SPENCER (PROPERTY VIOLATION) NOTE: REFERENCED WITH FILE NO. 1220.186L FOR MICHAEL THOMPSON), KOOTENAI COUNTY VS LAWRENCE SPENCER, CV03-4864, ASSIGNED TO JUDGE LUSTER – 7/10/03 – 7/18/05 - permanent	July 2015	
1220.234L	Box #170	LAURI L. A. KECK, TRUDI JO MARIE KECK, JERILYNN E. A. KECK, JEFF EDWARD SCOTT MARTIN VS. THE SUBJECT PROPERTY LEGALL DESCRIBED AS: ... AND KOOTENAI COUNTY, IDAHO – CASE NO. CV03-3970 (ATTY. FOR PLAINTIFF'S IS TIMOTHY L. VAN VALIN) dlh 5/28/03 – 8/10/04 – permanent	August 2014	
1220.239L	Box #170	JOHN & HOLLY SONNELAND VS. KOOTENAI COUNTY – CASE NO. CV04-4520— ASSIGNED TO JUDGE MITCHELL dlh – 6/23/04 – 10/5/04 – permanent	October 2014	
1220.240L	Box #190	LARRY SPENCER VS. KC BOCC – CASE NO. CV04-5419— ASSIGNED TO JUDGE LUSTER dlh – 7/27/04 – 9/23/05 – permanent -	September 2015	
1260.042	Box #180	ESTATE OF FLORENCE BEARE/KENNETH BEARE – 1/13/99 – 12/12/09 – semi-permanent	December 2014	
1260.74L	Box #190	MARY S. BRYANT, COUNTY TAX SALE IN 2002, QUIET TITLE ACTION - CASE NO. CV 04-1137 – 2/19/04 – 2/27/07 – permanent	February 2017	