

Resolution 2021-72
Adopt Kootenai County Personnel Policy Manual Revision

WHEREAS, the Kootenai County Board of Commissioners adopted the Kootenai County Personnel Policy Manual dated November 29, 2016, by Resolution 2016-117 and subsequently adopted revisions thereto on the following dates:

July 18, 2017 – Resolution 2017-68
October 31, 2017 – Resolution 2017-94
July 3, 2018 – Resolution 2018-48
October 29, 2019 – Resolution 2019-90
May 26, 2020 – Resolution 2020-40;
April 6, 2021 – Resolution 2021-38;

and,

WHEREAS, the Kootenai County Board of Commissioners finds it necessary, from time to time, to make amendments to certain policies in the Kootenai County Personnel Policy Manual in order for Kootenai County to comply with changes in the law and/or governing regulations, and/or to implement necessary policies to ensure that Kootenai County maintains an established safe and cooperative working environment; establishes responsibilities and levels of performance expected of County employees; and, explains the benefits Kootenai County offers and provides to its employees; and,

WHEREAS, Idaho Code § 31-602 provides that the powers of the county can only be exercised by the board of county commissioners, or by agents and officers acting under their authority, or authority of law. The purchasing power of the county, and the authority to contract for purchases, may be delegated to another elected official or an employee of the county by the board of county commissioners; and,

WHEREAS, the Kootenai County Board of Commissioners has elected to delegate the purchasing power of the county, and the authority to contract for purchases to each Elected Officials and Department Head of the county as set forth in updated Expenditure Policy 930; and,

WHEREAS, the updated Expenditures Policy 930 provides guidelines to budget expenditures, specifically personnel (A Budget), operating expense (B Budget), and capital expense (C Budget) portions of approved budgets and any subsequent approved amendments to those portions; and,

WHEREAS, with the cooperation and assistance of Sylvia Proud, Director of Kootenai County Human Resources, Darrin L. Murphey, Kootenai County Civil Deputy Prosecuting Attorney, and Dena Darrow, Finance Director, a proposed revision to Policy 930 was prepared and presented in a public meeting before the Kootenai County Board of Commissioners on June 8, 2021, and the revised policy, as presented, was

unanimously approved by the Kootenai County Board of Commissioners at said public meeting.

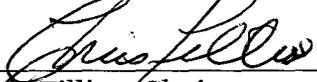
NOW THEREFORE, IT IS HEREBY RESOLVED that the Kootenai County Board of Commissioners does hereby adopt the updated Expenditures Policy 930 as referenced hereinabove and incorporates the same into the Kootenai County Personnel Policy Manual effective June 8, 2021.

Upon a motion to adopt the text of the foregoing Resolution made by Commissioner Brooks, seconded by Commissioner Duncan, the following vote was recorded:

Commissioner Brooks:	Aye
Commissioner Duncan:	Aye
Chairman Fillios:	Aye

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho, on the 13th day of July, 2021.

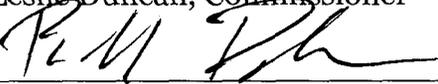
KOOTENAI COUNTY
BOARD OF COMMISSIONERS



Chris Fillios, Chairman



Leslie Duncan, Commissioner



Bill Brooks, Commissioner

ATTEST:
JIM BRANSON, CLERK

By:  _____

