

**RESOLUTION NO. 2020-54**  
**(Supersedes Resolution 2004-89)**  
**Classification of Records**  
**Board of Community Guardian**

**WHEREAS**, the Kootenai County Board of Commissioners (the "Board") has created a Board of Community Guardian pursuant to *Idaho Code* §§ 15-5-601 through 15-5-603, the records of which are county records under *Idaho Code* § 31-871; and

**WHEREAS**, *Idaho Code* § 31-871 requires county records be classified as permanent, semi-permanent, or temporary; and

**WHEREAS**, *Idaho Code* § 31-871 defines permanent records, semi-permanent records, and temporary records, and further allows for records not included within those definitions to be classified as permanent, semi-permanent or temporary by the Board; and

**WHEREAS**, *Idaho Code* § 31-871 provides that permanent records shall be retained for not less than ten (10) years, that semi-permanent records shall be retained for not less than five (5) years after the date of issuance or completion of the matter contained within the record, and that temporary records shall be retained for not less than two (2) years;

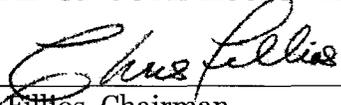
**NOW THEREFORE, BE IT HEREBY RESOLVED** that the county records within the care, custody, and control of the Kootenai County Board of Community Guardian be classified as permanent, semi-permanent or temporary records as indicated in Exhibit "A," which is attached to and incorporated by reference within this Resolution.

Upon a motion to adopt the text of the foregoing Resolution made by Commissioner Duncan, seconded by Commissioner Brooks, the following vote was recorded:

Commissioner Brooks:	Aye
Commissioner Duncan:	Aye
Chairman Fillios:	Aye

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho, on the 25<sup>th</sup> day of August, 2020.

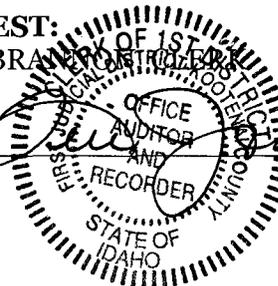
**KOOTENAI COUNTY**  
**BOARD OF COMMISSIONERS**

  
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Chris Fillios, Chairman

ATTEST:

JIM BRANNON

By: 



C: Resolution File; Board of Community Guardian