

**RESOLUTION NO. 2020-103**  
**Adoption of Amended Kootenai County Public Transportation**  
**Procurement Policies and Procedures**

**WHEREAS**, many procurement actions related to the Kootenai County public transportation system are performed in conjunction with federal grants and assistance programs, and federal law seeks to ensure that federal funds are expended according to sound procurement principles and in compliance with 2 C.F.R. § 200.320, entitled “Methods of Procurement to Be Followed,” Federal Transit Administration (FTA) Circular C 4220.1F, entitled “Third Party Contracting Guidance,” and the FTA Grant Master Agreement, or as these may be hereafter amended or superseded; and

**WHEREAS**, to the extent not preempted by federal law, such procurement actions are also subject to the applicable provisions of Idaho law pertaining to the procurement of goods and services by political subdivisions of the State of Idaho, which often are more restrictive than what is allowed under federal law; and

**WHEREAS**, it is necessary and desirable that the County maintains procedures for the accomplishment of its public transportation facility and services, for the purchase of equipment, supplies and materials and for the performance of necessary work and services; and

**WHEREAS**, it is the County's goal to provide fair and open competition in procurements by qualified and competent suppliers, contractors, and consultants, including state certified disadvantaged business enterprises, in accordance with federal and state requirements; and

**WHEREAS**, the objectives of the amended Kootenai County Public Transportation Procurement Policies and Procedures for procurement of transit-related contracts are to prevent fraud, collusion, favoritism, and improvidence in the administration of public business, as well as to ensure that the County receives the best goods and services at the most reasonable prices practicable; and

**WHEREAS**, the Kootenai County Board of Commissioners is responsible for all policy matters in the administration of County government and services;

**NOW THEREFORE, BE IT HEREBY RESOLVED** that all transit-related procurements, regardless of whether by verbal or written quote, by sealed bid or by competitive negotiation, shall be conducted in accordance with the attached document, entitled “Kootenai County Public Transportation Procurement Policies and Procedures, Effective 6 December 2011, Amended 18 December 2020,” which shall be, and is hereby adopted as the official public transportation procurement policy of Kootenai County.

**BE IT FURTHER RESOLVED** that the effective date of this Resolution shall be effective retroactive to October 1, 2020.

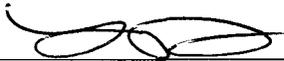
Upon a motion to adopt the text of the foregoing Resolution made by Commissioner Duncan, seconded by Commissioner Brooks, the following vote was recorded:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho, on the 29<sup>th</sup> day of December 2020.

**KOOTENAI COUNTY  
BOARD OF COMMISSIONERS**

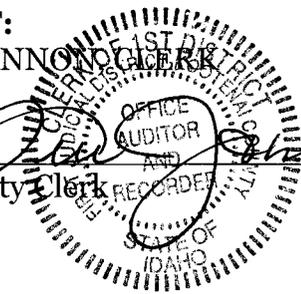
  
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Chris Fillios, Chairman

  
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Leslie Duncan, Commissioner

  
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Bill Brooks, Commissioner

**ATTEST:**  
JIM BRANNON, CLERK

By:   
Deputy Clerk



C: RMO, Prosecuting Attorney (Civil Division), Resolution File