

Resolution 2019-67
Classification of Records of the Kootenai County Elections Department

WHEREAS, the records of the Kootenai County Elections Department are county records under Idaho Code §34-217 and §31-871;

WHEREAS, County election records shall be maintained by the county clerk for the period specified beginning with the date the record is created or has become no longer valid, whichever is greater;

NOW THEREFORE IT IS HEREBY RESOLVED that the following records within the care, custody, and control of the Kootenai County Elections Department to wit:

2013 Deletes

- (3 boxes)
 - §34-217(1)(a), five-year retention

2013 ABS Reports

- (.5 boxes)
 - §34-217(1)(a), five-year retention

2014 March School District

- Poll Books (1 box)
 - §34-217(1)(a), five-year retention

2014 Primary

- Registered Voter Lists (.5 box)
 - §34-217(1)(a), five year retention
- Poll Books (2 boxes)
 - §34-217(1)(a) five year retention

2017 March School District

- Voted ballots (8 boxes)
 - §34-217(2)(c), two year retention
- Absentee ballot stubs/applications (1.5 boxes)
 - §34-217(2)(a), two year retention
- White affidavit envelopes (2 boxes)
 - §34-217(2)(a), two year retention
- Test Deck and Machine Log (1 box)
 - §31-871(c), two year temporary retention
- Stubs (from voted ballots) (1 box)
 - §31-871(c), two year temporary retention

2017 May Taxing District

- Voted ballots (3 boxes)
 - §34-217(2)(c), two year retention
- Absentee ballot stubs/applications (1 box)
 - §34-217(2)(a), two year retention
- White Affidavit Envelopes (1 box)
 - §34-217(2)(a), two year retention
- Test Deck and Machine Log (1 box)
 - §31-871(c), two year temporary retention

- Stubs (from voted ballots) (1 box)
 - §31-871(c), two year temporary retention

2018 General

- Unused ballots (21 boxes)
 - §31-217(4), 60 day retention

2019 March Consolidated

- Unused ballots (19 boxes)
 - §31-217(4), 60 day retention

2019 May Consolidated

- Unused ballots (26 boxes)
 - §31-217(4), 60 day retention

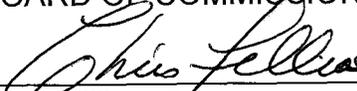
Further, that the foregoing election records have surpassed the requisite time under Idaho Code §34-217 and §31-871 for retention.

Upon a motion to adopt the text of the foregoing Resolution made by Commissioner Duncan, seconded by Commissioner Brooks, the following vote was recorded:

| | |
|----------------------|-----|
| Commissioner Brooks: | Aye |
| Commissioner Duncan: | Aye |
| Chairman Fillios: | Aye |

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho on the 20th day of August, 2019.

KOOTENAI COUNTY
BOARD OF COMMISSIONERS


Chris Fillios, Chairman


Leslie Duncan, Commissioner


Bill Brooks, Commissioner

ATTEST OF 1ST DISTRICT CLERK
JIM BRANNON, CLERK
OFFICE OF THE
AUDITOR AND
RECORDER
DEPUTY CLERK
STATE OF
IDAHO

By: 

C: Auditor; Elections