

**Resolution 2018-59**  
**(Classification of Records of the Kootenai County Elections Department)**

**WHEREAS**, the records of the Kootenai County Elections Department are county records under *Idaho Code* §34-217 and §31-871

**WHEREAS**, County election records shall be maintained by the county clerk for the period specified beginning with the date the record is created or has become no longer valid, whichever is greater;

**NOW THEREFORE, IT IS HEREBY RESOLVED** that the following records within the care, custody, and control of the Kootenai County Elections Department, to wit:

2012 Purged Registration cards:

- (5 boxes);
  - 34-217(1)(a), five-year retention

2012 Deleted Registration cards:

- Registration Cards (2.5 boxes)
  - 34-217(1)(a), five-year retention

2012 Absentee Lists:

- (1 box);
  - 34-217(1)(f), five-year retention

2013 March School District Levy Election:

- Poll Books (2 boxes);
  - 34-217(1)(c), five-year retention

2013 May Taxing District Election:

- Poll Books (2 boxes);
  - 34-217(1)(c), five-year retention

2016 March Presidential Primary Election:

- Voted ballots (15 boxes);
  - 34-217(2)(c), two-year retention
- Absentee ballot requests and ballot stubs (3 boxes)
  - 34-217(2)(a), two-year retention
- Absentee ballot affidavit envelopes (2 boxes)
  - 34-217(3)(a), one-year retention
- Test deck ballots (2 boxes);

- 31-871(c) as these are not addressed by 34-217, two-year temporary retention
- Stubs (from voted ballots) (3 boxes);
  - 31-871(c) as these are not addressed by 34-217, two-year temporary retention

2016 May Primary Election:

- Voted ballots (11 boxes);
  - 34-217(2)(c), two-year retention
- Absentee ballot requests and ballot stubs (6 boxes)
  - 34-217(2)(a), two-year retention
- Absentee ballot affidavit envelopes (3 boxes)
  - 34-217(3)(a), one-year retention
- Test deck ballots (2 boxes);
  - 31-871(c) as these are not addressed by 34-217, two-year temporary retention
- Stubs (from voted ballots) (1 box);
  - 31-871(c) as these are not addressed by 34-217, two-year temporary retention

2017 November City-Fire District Election

- Unused ballots (17 boxes);
  - 34-217(4), 60-day retention

**FURTHER**, that the foregoing election records have surpassed the requisite time under *Idaho Code* §34-217 and §31-871 for retention.

Upon a motion to adopt the text of the foregoing Resolution made by Commissioner Bingham, seconded by Commissioner Fillios, the following vote was recorded:

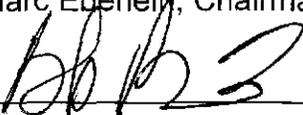
Commissioner Bingham:	Aye
Commissioner Fillios:	Aye
Chairman Eberlein:	Aye

Upon said roll call, the text of the foregoing was duly enacted as a Resolution of the Board of Commissioners of Kootenai County, Idaho on the 17<sup>th</sup> day of July, 2018.

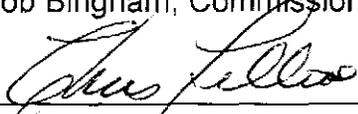
KOOTENAI COUNTY  
BOARD OF COMMISSIONERS



Marc Eberlein, Chairman



Bob Bingham, Commissioner



Chris Fillios, Commissioner

C: Auditor; Elections

1ST DISTRICT  
CLERK OF DISTRICT-KOOTENAI COUNTY  
AUDITOR  
RECORDED  
IDAHO

ATTEST  
JIM BRANNON, CLERK

By:   
Deputy Clerk